

***Revised*
**UPPER ADAMS SCHOOL DISTRICT
BIGLERVILLE, PENNSYLVANIA
REGULAR BOARD MEETING
SCHOOL BOARD
TUESDAY, March 15, 2016
7:00 PM**

*Items marked ** did not go through committee meetings*

- I. CALL TO ORDER: President – Elaine Jones
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. APPROVAL OF MINUTES
 - A. Regular Board Meeting, February 16, 2016 (page 2.1-2.7)
- VI. RECOGNITION OF DELEGATIONS
 - A. Recognition of Sydney Trimmer for her exemplary volunteer services and in recognition of her receiving the President’s Volunteer Service Award.
 - B. Presentation by Justin Bruhn, Administrative Director, Cumberland Perry Area Vocational Technical School.
 - C. Marcus Hite, PNC
- VII. CORRESPONDENCE – President – Elaine Jones
 - A. Thank you letter from the Adams County Fruit Growers Association
- VIII. TREASURER’S REPORT – Richard Crouse
 - A. Financial Report Ending January 31, 2016 and February 29, 2016 (unavailable at time of printing)
 - B. Cafeteria Report Ending February 28, 2016 (page 3.1)
 - C. Student Council Sub Accounts February 28, 2016 (page 3.2)
 - D. Student Accounts Report February 28, 2016 (page 3.3)
 - E. Principal’s Account February 28, 2016 (page 3.4)
- IX. REPORTS
 - A. Legislative Report/PSBA Report – James Rutkowski
 - B. FRN Report – Elaine Jones
 - C. LIU Board Report – Wesley Doll
 - D. Federal Programs – Anne Corwell
 - E. Cumberland Perry AVTS – William Seibert
 - F. Fund Advisory Board Report – Richard Crouse
 - G. Administrator Reports
 - H. Superintendent Report – Wesley Doll
- X. COMMITTEE REPORTS AND ACTION ITEMS
 - A. BUSINESS AND OPERATIONS COMMITTEE
 1. FINANCE – Richard Crouse - Chairperson
 - a. **Recommend approval** for Conrad Siegel Actuaries to complete the ACA reporting requirements on behalf of the Upper Adams School District at a cost not to exceed \$6,500.00.

- b. ****Recommend approval** to accept the donation of a 4' x 6' American Flag and a 3' x 5' Pennsylvania Flag from the Biglerville American Legion for Arendtsville Elementary School.
- c. ****Recommend approval to authorize the issuance of a Tax and Revenue Anticipation Note (TRAN). (Documents will be available for distribution at the board meeting.)**

2. PERSONNEL – John Regentin - Chairperson

a. *ADMINISTRATION*

- 1). No items

b. *PROFESSIONAL*

- 1). No items

c. *CLASSIFIED*

- 1). **Recommend approval** to increase the hours of Clarissa Grim, Personal Assistant, Biglerville High School from 6.5 hours to 7.0 hours per day to monitor a student at Biglerville Elementary School during recess, effective retro-active to March 8, 2016, through the end of the 2015-2016 school year.
- 2). **Recommend approval to hire Andrew Mummert, Computer Technician, Bendersville Elementary School, 8 hours per day, 261 days per year, at an hourly rate of \$11.50, effective Thursday, March 17, 2016, pending receipt of physical and TB record.**

d. *SUPPLEMENTAL CONTRACTS*

- 1). **Recommend approval** of the following supplemental contracts for the 2015-2016 school year.
 - a). Betsy Showers, Homebound Instructor, \$25.00 per hour
 - b). Robert Dwyer, formatting the PASA testing videos into the state required format, \$25.00 per hour not to exceed 15 hours

e. *OTHER*

- 1). **Recommend approval** to add the following individuals to the volunteer listing as per the submitted listing. (page 4.1)
- 2). ****Recommend approval** of the following contracted staff as per the submitted listing:
 - a). Source4Teachers Substitutes (page 4.2)
 - b). Aramark Employees (page 4.3)
- 3). ****Recommend approval of the following band instructors to be paid directly by the Band Boosters:**
 - a). *Jasmine Smith*

3. PROPERTY – Bill Seibert – Chairperson

- a. No items

4. TRANSPORTATION – Bill Seibert – Chairperson

- a. ****Recommend approval** to add the following van drivers for Jacoby Transportation:

- a). Robert Allison
- b). Durand Little

B. CURRICULUM AND EXTRA-CURRICULAR COMMITTEE REPORT

1. CURRICULUM – Christopher Fee – Chairperson
 - a. No items
2. ATHLETICS – Christopher Fee – Chairperson
 - a. **Recommend approval** of the following Spring Coaches for the 2015-2016 school year:
 - 1). Jebb Nelson, Head Boys Junior High Soccer, Category III, Maximum \$3,279.00
 - 2). Rodney Weigle, Assistant Boys Junior High Soccer, Category IV, Year 1-\$2,476.00
 - 3). Steve Daron, Assistant Boys Junior High Soccer, Volunteer
 - 4). Mathew Hartman, Assistant Boys Junior High Soccer, Volunteer
 - 5). Mark Silko, Head Boys Varsity Tennis, Category II, Year 1-\$3,311.00
3. OTHER STUDENT ACTIVITIES – Christopher Fee – Chairperson
 - a. *****Recommend approval for the overnight trip for the Biglerville High School Band to Mansfield University, March 27-28, 2016.***

C. POLICY REVIEW COMMITTEE REPORT – Ron Ebbert, Chairperson

1. First Reading:
 - a. No policies
2. Second Reading:
 - a. No policies

D. MISCELLANEOUS AGENDA ITEMS – President – Elaine Jones

1. No items

- XI. PAYMENT OF BILLS (pages 5.1-5.4)
- XII. OLD BUSINESS
- XIII. NEW BUSINESS

- A. No items

XIV. ITEMS OF GENERAL INFORMATION:

- A. School Board Committee Meetings:
 1. Curriculum and Extra Curricular Committee – April 5, 2016, 6:30 p.m.
 2. Business and Operations Committee – April 5, 2016,
Upon Completion of the Curriculum & Extra-Curricular Committee Meeting
 3. Policy Committee Meeting – April 7, 2016, 9:00 a.m.

- B. Regular School Board Meeting – Tuesday, April 19, 2016, 7:00 p.m.

XV. ADJOURNMENT