

Upper Adams School District School Board Minutes
Tuesday, March 15, 2016
Administration Board Room, 7:00pm

Call to Order:

The Upper Adams School Board of Directors met on Tuesday, March 15, 2016, in the Administration Board Room. The Board of Directors began at 6:30 p.m. with an executive session for a student matter. The regular school board meeting opened with the Pledge of Allegiance and a moment of silence. The board of directors meeting was called to order at 7:00 p.m. by Mrs. Elaine Jones, President, Board of Directors.

The following directors were present: Mrs. Elaine Jones, Board President, Mr. Ronald Ebbert, Mr. Richard Crouse, Mr. Christopher Fee, Mr. John Regentin, Mr. James Rutkowski, Mr. William Seibert, and Mr. Thomas Wilson III. Members Absent Mr. Anthony (Tony) McNevin. Also present: Dr. Wesley Doll, Superintendent; Mrs. Belinda Wallen, Business Administrator/Board Secretary; Mr. Robert McQuaide, Esq. Solicitor, Mr. Joe Albin, Director of Curriculum, Dr. Anne Corwell, Director of Student Services, Mrs. Beth Graham, BHS Principal, Mr. Dave Zinn, UAMS Principal, Mr. Jamie Kerstetter, Biglerville Elementary Principal, Mrs. Ann Wolf, Bendersville Elementary Principal, Mrs. Sonia Buckley, Arendtsville Elementary Principal, Mr. Jim VanDyke, Technology Coordinator, Mr. Charles Stump, Mr. Jim Hale, Gettysburg Times, Ms. Bernadette Barinttini, Mette Evans & Woodside, and Mr. Marcus Hite, PNC.

1. **Approval Of Minutes**

- a. Motion by Mr. Richard Crouse, seconded by Mr. William Seibert, that the school board approve the minutes of the regular Board Meeting February 16, 2016. Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent"(Mr. Anthony (Tony) McNevin).

2. **Recognition of Delegates**

- a. Recognition of Sydney Trimmer for her exemplary volunteer services and in recognition of her receiving the President's Volunteer Service Award. Dr. Doll stated Ms. Trimmer is presented with the "pin of pride". Ms. Trimmer brought a positive light to the district.
- b. Presentation by Justin Bruhn, Administrative Director, Cumberland Perry Area Vocational Technical School. Mr. Bruhn distributed brochures, information, and a fact sheet of the unlimited opportunities our students have in attending CPAVTS. Mr. Bruhn also introduced a talented Cooley Matthews, BHS Student.
- c. Marcus Hite, PNC and Bernadette Barinttini, Mette Evans & Woodside discussed and thoroughly reviewed the details of a Tax and Revenue Anticipation Loan.

3. **Correspondence**

- a. Thank you letter from the Adams County Fruit Growers Association

4. **Treasurer's Report**

- b. Motion by Mr. Richard Crouse, seconded by Mr. William Seibert that the school board approve the Treasurer's and Financial Reports, items B through E, as listed on the agenda as item A was excluded due to not being available at the time of the meeting. Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Tony McNevin).

5. **Reports**

- A. Legislative/PSBA report provided by Mr. James Rutkowski, he announced the Senate committee met and amended the House bill to the \$300M million plan with no tax increase. The \$300 million represents \$150 million is basic education and \$50 million from December's budget. Still questionable whether or not the Governor will sign the bill.
- B. FRN report was provided by Mrs. Elaine Jones - Mrs. Jones stated that the Every Student Succeeds Act (ESS) is now passed and will provide authority back to the schools.
- C. LIU Board Report - Dr. Doll stated the next meeting is Tuesday, April 5, 2016 at 8:00pm.
- D. Federal programs - Dr. Anne Corwell, noting the federal program audit monitoring cycle began. She stated the literacy focus and Title I night is at at Biglerville Elementary March 16, 2016. Title III parent's community night is April 4, 2016 in the Administration Board room.
- E. Cumberland Perry AVTS - Mr. William Seibert announced May 25, 2016 as graduation. The next meeting is April 25, 2016. Lastly, the Cumberland Cafe opened in November and the Cafe is now open to the public on Fridays.
- F. Fund Advisory Board Report - Canner Fund - Mr. Richard Crouse announced the meeting tomorrow morning will review the year end financial position. The fund is anticipated to have a future growth of 4.5% return.
- G. Administrative Reports-
 - a. Mr. VanDyke announced the generous donation received by colleague, Mary Sue Kline, that will provide for 7 new ipad purchases for staff. Mr. VanDyke also provided the Board with a concern covering the telecommunications company leasing agreement on dark fiber. Lastly as Kindergarten registration begins, transportation will be present to answer any questions.
 - b. Mr. Kerstetter indicated the upcoming Authors visit, Title events, and early registration enrollment revealed 126 for Kindergarten.
 - c. Mrs. Wolf announced several activities such as the Math Club and PTO events. Mrs. Wolf informed the Board on Mr. Kennedy's 51 years of service to UASD intramural program.
 - d. Mrs. Beth Graham announced the success of the wrestling team, prom gown sale, and that the High School students so far have 96 college acceptance letters.
 - e. Mrs. Sonia Buckley also shared her appreciation of Mary Sue Kline, she discussed many activities including the coding cafe, marathon winners, and field trip plans with students going to the Renaissance Fair and Harrisburg.

- f. Mr. Joe Albin announced the upcoming summer development program & PSSA season.
 - g. Mr. Dave Zinn- March Madness not only in basketball but also 6th grade planning for next year and the PSSA testing.
 - h. Mrs. Belinda Wallen - Reported on PASBO conference. Announced March 22, 2016 public board budget workshop from 1-4pm at Arendtsville Elementary School.
- H. Superintendent - Dr. Doll spoke on the phase of the feasibility study that information is being gathered with focus on the educational learning environment to develop a plan that suits the district's needs. Dr. Doll spoke on the capital expenditure meeting where a committee comprised of professional and classified staff, Board members and administrative staff come together to discuss areas of needed focus on our facilities. Last year there was no meeting held so this year there is a number of items to be addressed. Identification of \$200,000 was recommended using capital reserve funds to address preventative maintenance on roofing such as the north gym roof project and Biglerville Elementary window casement replacement, and other areas of need. The funds were set aside previously to address needed repairs.

6. **Committee Reports and Action Items**

A. Business and Operations Committee

1. Finance

- a. Motion by Mr. Richard Crouse, seconded by Mr. Christopher Fee that the school board grant approval for Conrad Siegel Actuaries to complete the ACA reporting requirements on behalf of the Upper Adams School District at a cost not to exceed \$6,500.00. Motion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Tony McNevin).
- b. Motion by Mr. Richard Crouse, seconded by Mr. William Seibert that the board grant approval to accept the donation of a 4' x 6' American Flag and a 3' x 5' Pennsylvania Flag from the Biglerville American Legion for Arendtsville Elementary School. Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Tony McNevin).
- c. Motion by Mr. Richard Crouse, seconded by Mr. William Seibert that the school board grant approval to authorize the issuance of a Tax and Revenue Anticipation Note. (TRAN). Documents and Resolution were reviewed. Discussion held. Mr. Wilson recommended an amendment to the motion to accept the resolution as it is written which would allow administration to administer when necessary, seconded by Mr. Ebbert. Mr. Fee moved to amend the motion and adopt the resolution, seconded by Mr. Siebert. Motion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Tony McNevin).

2. Personnel

- a. Administration -No administrative action items
- b. Professional - No professional action items

- c. Classified
 - i. Motion by Mr. John Regentin, seconded by Mr. Christopher Fee that the school board grant approval to increase the hours of Clarissa Grim, Personal Assistant, Biglerville High School from 6.5 hours to 7.0 hours per day to monitor a student at Biglerville Elementary School during recess, effective retroactive to March 8, 2016, through the end of the 2015-2016 school year. Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Tony McNevin).
 - ii. Motion by Mr. John Regentin, seconded by Mr. Christopher Fee that the school board grant approval to hire Andrew Mummert, Computer Technician, Bendersville Elementary School, 8 hours per day, 261 days per year, at an hourly rate of \$11.50, effective Thursday, March 17, 2016, pending receipt of physical and TB record. Motion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Tony McNevin).
 - d. Supplemental contracts
 - i. Motion by Mr. John Regentin, seconded by Mr. Christopher Fee that the school board grant approval of supplemental contracts for the 2015-2016 school year.
 - a). Betsy Showers, Homebound Instructor, \$25.00 per hour
 - b). Robert Dwyer, formatting the PASA testing videos into the state required format, \$25.00 per hour not to exceed 15 hoursMotion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Tony McNevin).
 - e. Other
 - i. Motion by Mr. John Regentin, seconded by Mr. Christopher Fee that the school board grant approval on the following other items:
 - 1. Additions to the Volunteer Listing as per the submitted listing.
 - 2. The contracted staff as per submitted listing:
 - a). Teacher Substitutes from Source4Teachers
 - b). Aramark Employees
 - 3. Band instructor Jasmine Smith to be paid directly by the Band BoostersMotion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Tony McNevin).
3. Property - No Property action items
4. Transportation
 - i. Motion by Mr. William Seibert, seconded by Mr. Christopher Fee that the school board grant approval for the following Substitute Driver(s) for Jacoby:
 - a. Robert Allison
 - b. Durand LittleMotion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Tony McNevin).

B. Curriculum and Extra-Curricular Committee Report

 - 1. No curriculum action items

2. Athletics
 - a. Motion by Mr. Christopher Fee, seconded by Mr. John Regentin that the school board grant approval of the Spring Coach Listing as per the submitted list. Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Tony McNevin).

3. Other student activities
 - a. Motion by Mr. Christopher Fee, seconded by Mr. John Regentin for the school board to grant of the following Spring Coaches for the 2015-2016 school year:
 - 1). Jebb Nelson, Head Boys Junior High Soccer, Category III, Maximum \$3,279.00
 - 2). Rodney Weigle, Assistant Boys Junior High Soccer, Category IV, Year 1-\$2,476.00
 - 3). Steve Daron, Assistant Boys Junior High Soccer, Volunteer
 - 4). Matthew Hartman, Assistant Boys Junior High Soccer, Volunteer
 - 5). Mark Silko, Head Boys Varsity Tennis, Category II, Year 1-\$3,311.00Motion carried by a roll call vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Tony McNevin).
 - b. Motion by Mr. Christopher Fee, seconded by Mr. William Seibert for the school board to grant approval for the overnight trip for the Biglerville High School Band to Mansfield University, March 27-28, 2016.
Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Tony McNevin).

- C. Policy review committee report
First Reading - No Policies
Second Reading - No Policies

- D. Miscellaneous agenda items - Mr. Richard Crouse commended Ms. Ashley Wilkison on the Ipads initiative, she received seven donors.
Mrs. Elaine Jones noted the budget work session in April is a Board work session open to the public and the Board will receive comment.

7. **Payment Of Bills**
 - a. Motion by Mr. Christopher Fee, seconded by Mr. Ronald Ebbert, to approve the payment of bills as per the agenda. Motion carried by a roll call vote of 7, "Yes", 0 "No", 1 "Abstain" by Mr. Rutkowski for reason of spouse receiving vendor payment on the listing of bills to be approved, and 1 "Absent" (Mr. Tony McNevin).

8. **Old Business** - No old business to report.

9. **New Business** - No new business to report.

10. **Items of General Information**
The school board committee meetings are as follows:
 1. Curriculum and Extra Curricular Committee – April 5, 2016, 6:30 p.m.
 2. Business and Operations Committee – April 5, 2016.
Upon completion of the Curriculum Committee Meeting

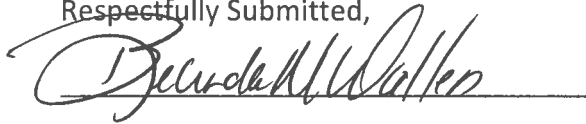
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3. Policy Committee Meeting – April 7, 2016, 9:00 a.m
Regular School Board Meeting – Tuesday, April 19, 2016, 7:00 p.m.

11. **Adjournment**

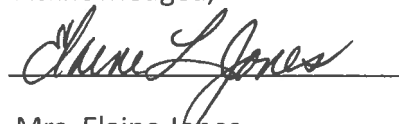
Motion by Mr. William Seibert seconded by Mr. Christopher Fee that the meeting adjourned at 8:48 p.m. Motion carried by a vote of 8, "Yes", 0 "No", and 1 "Absent" (Mr. Tony McNevin).

Respectfully Submitted,



Belinda M. Wallen
Business Administrator/Board Secretary

Acknowledged,



Mrs. Elaine Jones
Board President