

**\*\*Revised**  
**UPPER ADAMS SCHOOL DISTRICT**  
**BIGLERVILLE, PENNSYLVANIA**  
**REGULAR BOARD MEETING**  
**SCHOOL BOARD**  
**TUESDAY, April 19, 2016**  
**7:00 PM**

***Items marked \*\* did not go through committee meetings***

- I. CALL TO ORDER: President – Elaine Jones
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. APPROVAL OF MINUTES
  - A. No items
- VI. RECOGNITION OF DELEGATIONS
  - A. Recognition of the Biglerville High School Technology Student Association (TSA).
  - B. Recognition of the Biglerville High School Marching Band for their 1<sup>st</sup> Place at Regional Championships and 1<sup>st</sup> Place at Atlantic Coast Championships.
  - C. Recognition of Arisa Wada, PMEA District Band, PMEA District Orchestra, PMEA Region Band, PMEA Region Orchestra.
  - D. Recognition of Georgia Hollabaugh, Pennsylvania Music Educators Association 2016 PMEA District 7 Citation of Excellence Award Recipient.
  - E. Recognition of Jared Sheffer, Cumberland Perry Area Vocational Technical School student, 1<sup>st</sup> Place, 2016 Skills USA Competition-Welding.
  - F. Recognition of Sam Fee, Central Pennsylvania Spelling Bee Participant.
  - G. Recognition of Noah Ayers, 1,000 points scored in basketball, 2015-2016 season
  - H. Recognition of Nate Newberry, wrestling accomplishments for the 2015-2016 season including AA Section I Champion, AA District III Champion, AA SE Regional Champion, AA PIAA 4<sup>th</sup> Place.
- VII. CORRESPONDENCE – President – Elaine Jones
  - A. No items
- VIII. TREASURER’S REPORT – Richard Crouse
  - A. Financial Report Ending March 31, 2016 (not available at this time)
  - B. Cafeteria Report Ending March 31, 2016 (page 2.1)
  - C. Student Council Sub Accounts March 31, 2016 (page 2.2)
  - D. Student Accounts Report March 31, 2016 (page 2.3)
  - E. Principal’s Account March 31, 2016 (page 2.4)
- IX. REPORTS
  - A. Legislative Report/PSBA Report – James Rutkowski
  - B. FRN Report – Elaine Jones
  - C. LIU Board Report – Wesley Doll
  - D. Federal Programs – Anne Corwell
  - E. Cumberland Perry AVTS – William Seibert
  - F. Fund Advisory Board Report – Richard Crouse
  - G. Administrative Reports
  - H. Superintendent Report – Wesley Doll

## X. COMMITTEE REPORTS AND ACTION ITEMS

### A. BUSINESS AND OPERATIONS COMMITTEE

#### 1. FINANCE – Richard Crouse - Chairperson

- a. **Recommend approval** to proceed with preventative maintenance improvements for the North Gym Roof at Biglerville High School, Casement Window repairs or replacements at Biglerville Elementary School and to fix the suppression hoods at Arendtsville Elementary School and Bendersville Elementary School **\*\***along with repairs to damaged brick veneer wall on the south side of the Upper Adams Middle School building using Capital Reserve Funds not to exceed \$200,000.00.
- b. **Recommend approval** to participate in Lincoln Learning Network (LLN) 3.0 with Lincoln Intermediate Unit #12 from 7/1/2016 to 6/30/2019.
- c. **Recommend approval** of the Aramark Facilities Service contract with a four (4) year extension effective 7/1/2016.
- d. **Recommend approval** of the Chartwells, Member of Compass Group, Food Services Management Company budget renewal covering the 2016-2017 academic year. Pricing includes a \$.10 increase in all student Type “A” lunch. Operating revenue \$825,997.00, Expenditures \$785,736.00 with a guaranteed surplus of \$40,000.00.
- e. **\*\*Discussion regarding** the Source4Teacher Substitute Contract.
- f. **\*\*Recommend approval to adopt the Resolution of the Directors of the Upper Adams School District establishing the requirement for the Commonwealth of PA to enact fully its 2015-2016 General Fund Budget prior to requiring the UASD and other Pennsylvania School Districts to enact their 2016-2017 General Fund Budgets.**

#### 2. PERSONNEL – John Regentin - Chairperson

##### a. ADMINISTRATION

- 1). No items

##### b. PROFESSIONAL

- 1). No items

##### c. CLASSIFIED

- 1). **\*\*Recommend approval** to add the following individuals to the classified substitute listing:
  - a). Marietta McDonald-Heckman, retro-active to 4/11/2016
  - 2). **\*\*Recommend approval** of the revised Delivery Assistant Job Description (page 3.1)
  - 3). **\*\*Recommend approval to hire Peggy Drasher, ESL Instructional Assistant, Biglerville High School, 5.5 hours per day, 178 days per year, at an hourly rate of \$9.60, effective April 25, 2016, replacing Tracy Henriquez-Garcia, pending receipt of physical and TB records.**

##### d. SUPPLEMENTAL CONTRACTS

- 1). No items

e. *OTHER*

- 1). **Recommend approval** to add the following individuals to the volunteer listing as per the submitted listing. (page 3.2)
- 2). **Recommend approval** of the following contracted staff as per the submitted listing:
  - a). Source4Teachers Substitutes (page 3.3)
3. PROPERTY – Bill Seibert – Chairperson
  - a. No items
4. TRANSPORTATION – Bill Seibert – Chairperson
  - a. **Recommend approval** of the School Restriction Waiver Request for bridge replacement project JV227(MPMS#87434) located on PA 234 over Opposum Creek in Butler Township, Adams County.
  - b. **Recommend approval** of the School Restriction Waiver Request for bridge replacement project JV222(MPMS#87417) located on Carlisle Road (PA 34) over Bermudian Creek in Tyrone Township, Adams County.
  - c. **Recommend approval** of the following Substitute Bus Drivers for Jacoby Transportation:
    - 1). Walter Barlow, retro-active to 4/4/2016
  - d. **\*\*Recommend approval** of the following Substitute Bus Drivers for Weaver Transportation:
    - 1). Laura Weaver, pending licensures

B. CURRICULUM AND EXTRA-CURRICULAR COMMITTEE REPORT

1. CURRICULUM – Christopher Fee – Chairperson
  - a. **Recommend approval** of the Physical Education/Health K-12 Curriculum.
  - b. **Recommend approval** of the Elementary Literacy Program, Reading Wonders published by McGraw-Hill, Grade K-6 Student and Teacher Materials as presented at the Curriculum and Extra Curricular Committee meeting, March 1, 2016, pending the K-6 program estimate and the UASD 2016-2017 budget process.
  - c. **Recommend approval** of the 2016-2017 Professional Development Activities. (page 4.1)
  - d. **Recommend approval** of the Occupational Advisory Committee Minutes, November 16, 2015. (page 4.2-4.4)
  - e. **Recommend approval** of the additional courses as per the attachment to the BHS Course Selection Guide for the 2015-2016 school year. (page 4.5)
2. ATHLETICS – Christopher Fee – Chairperson
  - a. **Recommend approval** to approve the following Spring Coaches for the 2015-2016 school year:
    - 1). Holly Jones, Assistant JH Girls Soccer, Volunteer
    - 2). Blake Stahl, Assistant Varsity Track and Field, Volunteer

3. OTHER STUDENT ACTIVITIES – Christopher Fee – Chairperson

- a. **Recommend approval** to grant permission to the BHS Class of 2019 to hold Canner 5K Color Run/Walk and Kids 1 Mile Fun Run. Event is at Oakside Community Park, Saturday, April 23, 2016, and will start at 11:00 a.m. Proceeds to benefit St. Jude’s Children’s Hospital and BHS Class of 2019.

C. POLICY REVIEW COMMITTEE REPORT – Ron Ebbert, Chairperson

1. First Reading:

- a. Policy 201 Pupils – Admission of Beginners (pages 5.1-5.2)
- b. Policy 212 Pupils – Reporting Pupil Progress (pages 5.3-5.4)
- c. Policy 918 Community – Parent Involvement in Title I Schools (previously Policy 908.1) (pages 5.5-5.7)

2. Second Reading:

- a. Policy 124 Programs – Alternative Instruction Courses/Summer School (pages 5.8-5.9)
- b. Policy 317 Employees – Conduct/Disciplinary Procedures (pages 5.10-5.12)
- c. Policy 322 Employees – Gifts (page 5.13)
- d. Policy 417 Professional Employees – Conduct/Disciplinary Procedures for Professional Employees, DELETION (pages 5.14-5.15)
- e. Policy 517 Classified Employees – Conduct/Disciplinary Procedures for Classified Staff, DELETION (pages 5.16-5.17)
- f. Policy 829 Operations – Electronic Signatures (pages 5.18-5.19)

D. MISCELLANEOUS AGENDA ITEMS – President – Elaine Jones

1. No items

XI. PAYMENT OF BILLS (pages 6.1-6.10)

XII. OLD BUSINESS

XIII. NEW BUSINESS

- A. No items

XIV. ITEMS OF GENERAL INFORMATION:

A. School Board Committee Meetings:

1. Curriculum and Extra Curricular Committee – May 3, 2016, 6:30 p.m.
2. Business and Operations Committee – May 3, 2016,  
Upon Completion of the Curriculum & Extra-Curricular Committee Meeting
3. Policy Committee Meeting – May 5, 2016, 9:00 a.m.

- B. Regular School Board Meeting – Tuesday, May 17, 2016, 7:00 p.m.

XV. ADJOURNMENT