

Revised
UPPER ADAMS SCHOOL DISTRICT
BIGLERVILLE, PENNSYLVANIA
REGULAR BOARD MEETING
SCHOOL BOARD
TUESDAY, May 17, 2016
7:00 PM

*Items marked ** did not go through committee meetings*

- I. CALL TO ORDER: President – Elaine Jones
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. APPROVAL OF MINUTES
 - A. Regular Board Meeting, March 15, 2016 (pages 2.1-2.6)
 - B. Regular Board Meeting, April 19, 2016 (pages 2.7-2.12)
 - C. Special Board Meeting, May 3, 2016 (pages 2.13-2.14)
- VI. RECOGNITION OF DELEGATIONS
 - A. Recognition of the following Biglerville High School Students who have served as Keystone Tutors during the 2015-2016 school year including: Destinee Bobo, Elizabeth Burke, Dalton Cox, Hunter Dubbs, Anna Hurd, Zachary Kissner, Dakota Pittinger, Phineas Saum, Sage Saum, Alissa Serro, Kylie Stone, Fisher Taylor ***and coordinator of the tutor program, Stephanie Leonard.*
 - B. Recognition of Anna Hurd, National Gold Key Award in Scholastic Writing - Poetry.
 - C. Recognition of Kathy Anthony-Gulden and Ashly Wilkinson, First Capital Pennsylvania Chapter of Phi Delta Kappa, Outstanding Educator Award.
 - D. Recognition of Larry Kennedy for his 50+ years of Volunteer Work with the Upper Adams School District-Bendersville Elementary School.
- VII. PUBLIC COMMENT
 - A. Public Comment on the Preliminary Budget – Mr. William C. Stump
- VIII. CORRESPONDENCE – President – Elaine Jones
 - A. ***Paul Takac, Apple, will present the proposal for the high school computers and services for board review.*
 - B. ***Representatives from Crabtree Rohrbaugh and Associates will present an update on the School Safety Project.*
- IX. TREASURER’S REPORT – Richard Crouse
 - A. Financial Report Ending January 31, 2016; February 29, 2016; March 31, 2016; April 30, 2016; Treasurer’s Report Year to Date through April 30, 2016 (pages 3.1-3.9)
 - B. Cafeteria Report Ending April 30, 2016 (page 3.10)
 - C. Student Council Sub Accounts April 30, 2016 (page 3.11)
 - D. Student Accounts Report April 30, 2016 (page 3.12)
 - E. Principal’s Account April 30, 2016 (page 3.13)
- X. REPORTS
 - A. Legislative Report/PSBA Report – James Rutkowski
 - B. FRN Report – Elaine Jones
 - C. LIU Board Report – Wesley Doll

- D. Federal Programs – Anne Corwell
- E. Cumberland Perry AVTS – William Seibert
- F. Fund Advisory Board Report – Richard Crouse
- G. Administrative Reports
- H. Superintendent Report – Wesley Doll

XI. COMMITTEE REPORTS AND ACTION ITEMS

A. BUSINESS AND OPERATIONS COMMITTEE

1. FINANCE – Richard Crouse - Chairperson

- a. **Recommend approval** of the tentative adoption, including advertisement, of the UASD Operating Budget for the 2016-2017 school year with the final adoption set for June 21, 2016.
- b. **Recommend approval** of the Elementary Literacy Program, Reading Wonders, McGraw-Hill, payment option of two (2) equal payments of \$100,379.99 due August 1, 2016, and August 1, 2017, with no interest payments.
- c. **Recommend approval** to appoint Richard Crouse as School Board Treasurer for the 2016-2017 school year as per Policy #005.
- d. **Recommend approval** to appoint Boyer and Ritter as independent auditors for the 2016-2017 school year.
- e. **Recommend approval** to appoint PNC as the district's depository bank for the 2016-2017 school year.
- f. **Recommend approval** to appoint Robert L. McQuaide as the District Solicitor for the 2016-2017 school year.
- g. **Recommend approval** to appoint Stock & Leader as the district's Special Education attorneys for the 2016-2017 school year.
- h. **Recommend approval** of the 2016 Homestead and Farmstead Exclusion Resolution.
- i. **Recommend approval** to turn over the delinquent 2015-2016 Per Capita Taxes to York Adams Tax Bureau.
- j. **Recommend approval** to turn over the delinquent 2015-2016 Real Estate Taxes to the Adams County Tax Claim Bureau.
- k. **Recommend approval** of the Tax Exonerations for 2015-2016.
- l. **Recommend approval** of the following Capital Expenditures:
 - 1). ****Replacement of 1988 Agent Tanks at Arendtsville Elementary School and Bendersville Elementary School by Simplex Grinnell at a cost of \$1977.00 each building for a total of \$3,954.00**
 - 2). **Middle School Wall Repair, All Type Roofing, at a cost of \$17,100.00**
 - 3). **North Gym Roof Restoration, Weatherproofing Technologies, at a cost of \$79,803.33**
- m. **Recommend approval** of the CSIU Eservice renewal covering fund accounting, personnel, payroll and web portal at a cost of \$17,738.25 for 2016-2017.
- n. **Recommend approval** of the PSBA All Access Membership Package at a cost of \$9,445.88 for 2016-2017.
- o. **Recommend approval** of the Yellow Breeches Educational Center, Inc., contract for three (3) tuition slots for 2016-2017.
- p. **Recommend approval** Odysseyware Contract for 25 students the Upper Adams School District cyber school with six (6) credits each for the 2016-2017 school year at the cost of \$240.00 per credit with a total of \$36,000.00.
- q. **Recommend approval** of the Source4Teacher Contract from July 1, 2016, to June 30, 2017, as per the attached Addendum to Extend Agreement and Addendum A, Pricing Plan. (pages 4.1-4.2)
- r. ****Receipt and recognition for the Canner Fund Grant funding from the Adams County Community Foundation for the 2016-2017 year.**
- s. ****Receipt and recognition of the DEP Grant Agreement Environmental Education Grants Program for the 5th Grade Environmental Education Program for 2017 in the amount of \$3,000.00.**

2. PERSONNEL – John Regentin - Chairperson

a. *ADMINISTRATION*

- 1). No items

b. *PROFESSIONAL*

- 1). ****Recommend approval** to accept the retirement of Evelyn Ayres, German/American Cultures Teacher, Biglerville High School effective the end of the 2015-2016 school year.
- 2). ****Recommend approval** to post and advertise for an English Teacher.
- 3). ****Recommend approval to accept the resignation of Melissa Butters, Speech and Language Disabilities Teacher, effective the end of the 2015-2016 school year.**
- 4). ****Recommend approval to post and advertise for a Speech and Language Disabilities Teacher.**

c. *CLASSIFIED*

- 1). **Recommend approval** of the following individuals to the classified substitute listing:
 - a) Karen Stitely, retro-active to 4/26/2016
- 2). ****Recommend approval** to accept the resignation of Tiffany Hartlaub, Instructional Assistant, Bendersville Elementary School, effective the end of the 2015-2016 school year.
- 3). ****Recommend approval** to post and advertise for an Instructional Assistant.
- 4). ****Recommend approval to accept the resignation of Jennifer Schoffstall, Study Hall Aide, Biglerville High School effective the end of the 2015-2016 school year.**
- 5). ****Recommend approval to post and advertise for a Study Hall Aide.**

d. *SUPPLEMENTAL CONTRACTS*

- 1). **Recommend approval** of the following Supplemental Contracts for the 2015-2016 school year:
 - a). Betsy Showers, Homebound Instructor, \$25.00 per hour, Student #4888

e. *OTHER*

- 1). **Recommend approval** to add the following individuals to the volunteer listing as per the submitted listing. (page 5.1)
- 2). **Recommend approval** of the following contracted staff for Source4Teacher:
 - a). Mark Bingaman, retro-active to 4/14/2016
 - b). Brian Sievers, retro-active to 4/19/2016
 - c). Tara Turner, retro-active to 4/20/2016
 - d). ****Fred West, retro-active to 4/29/2016**
 - e). ****Sally Koeln, retro-active to 5/06/2016**
- 3). **Recommend approval** of the following contracted staff for Aramark Company:
 - a). Leon Graybill, retro-active to 5/3/2016
- 4). ****Recommend approval** for Dan Ingram, Consult Psychologist. This position was previously approved for Behavior Intervention classes consult. Salary not to exceed \$2,500.00 per school year.

3. PROPERTY – Bill Seibert – Chairperson
 - a. **Recommend approval** to declare the following items as Surplus:
 - 1). Panasonic VCR Video Cassette Model #PV-V4521, Serial #C1IA80917
 - 2). RCA Video Cassette Recorder, Model #VMT385, Serial #6040436075
 - 3). ****Houghton Mifflin Language Arts Materials from Biglerville Elementary School and Arendtsville Elementary School as per the attached list (pages 6.1-6.3)**
 - b. ****Recommend approval** of the use of Biglerville Elementary School by Adams County Head Start, continuing to honor the Space Agreement originally signed on September 9, 2011, for the 2016-2017 school year.

4. TRANSPORTATION – Bill Seibert – Chairperson

- a. ****Recommend approval** of the following substitute driver(s) for School Express:
 - 1). Linda Sluck, retro-active to 5/03/2016

B. CURRICULUM AND EXTRA-CURRICULAR COMMITTEE REPORT

1. CURRICULUM – Christopher Fee – Chairperson

- a. No items

2. ATHLETICS – Christopher Fee – Chairperson

- a. No items

3. OTHER STUDENT ACTIVITIES – Christopher Fee – Chairperson

- a. **Recommend approval** of the 2016 Biglerville High School Graduation Listing.
- b. ****Recommend approval** of the overnight trip for the eight (8) members of the Biglerville FFA and two (2) teachers to attend the Pennsylvania State FFA Summer Conference to be held at Penn State University, State College, PA, June 14-16, 2016.

C. POLICY REVIEW COMMITTEE REPORT – Ron Ebbert, Chairperson

1. First Reading:

- a. Policy Number 315 Administrative Employees – Disqualification by Reason of Health – DELETE (pages 7.1-7.2)
- b. Policy Number 415 Professional Employees – Disqualification by Reason of Health – DELETE (pages 7.3-7.4)
- c. Policy Number 515 Classified Employees – Disqualification by Reason of Health – DELETE (pages 7.5-7.6)
- d. Policy Number 810 Operations – Transportation (pages 7.7-7.12)
- e. Policy Number 824 Operations – Maintaining Professional Adult/Student Boundaries (pages 7.13-7.18)

2. Second Reading:

- a. Policy Number 201 Pupils – Admission of Beginners (pages 7.19-7.20)
- b. Policy Number 212 Pupils – Reporting Pupil Progress (pages 7.21-7.22)
- c. Policy Number 918 Community – Parent Involvement in Title I Schools (pages 7.23-7.25)

D. MISCELLANEOUS AGENDA ITEMS – President – Elaine Jones

1. No items

- XII. PAYMENT OF BILLS (pages 8.1-8.7)
- XIII. OLD BUSINESS
- XIV. NEW BUSINESS

- A. No items

XV. ITEMS OF GENERAL INFORMATION:

- A. School Board Committee Meetings:

1. Curriculum and Extra Curricular Committee – June 7, 2016, 6:30 p.m.
2. Business and Operations Committee – June 7, 2016,
Upon Completion of the Curriculum & Extra-Curricular Committee Meeting
3. Policy Committee Meeting – June 9, 2016, 9:00 a.m.

- B. Regular School Board Meeting – Tuesday, June 21, 2016, 7:00 p.m.

XVI. ADJOURNMENT