

**UPPER ADAMS SCHOOL DISTRICT
BUSINESS & OPERATIONS COMMITTEE
Tuesday, June 7, 2015**

I. PROPERTY—Bill Seibert

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. Declare as surplus the following Items:	Recommend Approval	Ann Wolfe
1). Listing of Televisions and VCRs from Bendersville Elementary School		
2). Listing of Televisions and VCRs from Arendtsville Elementary School		
3). Listing of Library Books from Arendtsville Elementary School		

II. TRANSPORTATION—Bill Seibert

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. No items		

III. FINANCE—Richard Crouse

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. Fiber Optic Cable Maintenance and Emergency Services annual contract with Celerity in the amount of 3,600.00 for the contract year of 7/1/2016-6/30/2017.	Recommend approval	Jim VanDyke Belinda Wallen
B. Biglerville Elementary Boiler Heat Exchanger replacement-Boiler 1, quote from M & M Heating & Cooling, LLC, in the amount of \$16,870.00	Discussion	Anthony Graham Belinda Wallen
C. Memorandum of Understanding Renewal from PathStone between Adams County Field of Dreams referred to as "Migrant Head Start Program:" and the Upper Adams School District 07/09/2016 to 07/09/2017.	Recommend approval	Wesley Doll Belinda Wallen
D. Agreement for PowerSchool Services between Capital Area Intermediate Unit (CAIU) and the Upper Adams School District in the amount of \$23,128.00 annually for the period of 7/1/2016-6/30/2017	Recommend approval	Jim VanDyke

- E. Final 2016-2017 Budget and Resolution Recommend approval Belinda Wallen
with a real estate tax rate of [REDACTED],
which represents the [REDACTED] % increase
allowed by law.

IV. PERSONNEL—John Regentin

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. No items		
B. Add the following individuals to the classified substitute listing:	Recommend approval	Belinda Wallen
1). Michelle Zimmerman, retro-active to 5/24/2016		
2). Rebecca Brinkley, retro-active to 5/19/2016		
C. Add the following individuals to the volunteer listing:	Recommend approval	Belinda Wallen
1). Jamie Cook, Biglerville Elementary		
2). Tom Biesecker, Bendersville Elementary, retro-active to 5/19/2016		
3). Evelyn Ayres		
D. Supplemental Contracts for the 2016-2017 school year:	Recommend approval	Belinda Wallen
1). Jamie Cope, Secondary Band Director, Category I, 5+ years, \$5,752.00		
2). Georgia Hollabaugh, Assistant Marching Band Director, Category II, 5+ years, 70%, \$2,737.70		
3). Tim Newlin, Assistant Marching Band Director, Category II, 2nd year, 30%, \$1,038.30		
4). Shawn Space, Color Guard Instructor, Category III, 5+ years, \$3,279.10		
5). Quaid Swiger, Percussion Instructor, Category III, 5+ years, 25%, \$819.75		
6). Dawn Heilman, Percussion Instructor, Category III, 2nd year, 25%, \$726.00		
7). Raymond Nelson, Percussion Instructor, Category III, 1st year, 25%, \$694.75		
8). Carena Guise, Percussion Instructor, Category III, 1st year, 25%, \$694.75		
9). Tim Newlin, Drill Designer, \$1,503.00		
E. Marching Band Instructors to be paid by the Band Booster:	Recommend approval	Belinda Wallen
1). Jasmine Smith		
2). Michael Inman		
3). Gloria Norcross		
4). Greyson Norcross		
5). Graylyn Serafy		

F. Upper Adams School District Administrative salary increases for the 2016-2017 school year.	Recommend approval	Belinda Wallen
G. Classified staff wage increases for the 2016-2017 school year.	Recommend approval	Belinda Wallen
H. Grant permission to the Superintendent to post, advertise and hire, as well as, accept resignations and retirements for classified and professional staff during the months of June, July and August, 2016.	Recommend approval	Belinda Wallen
I. Professional Staff Reassignments effective the 2016-2017 school year:	Recommend approval	Belinda Wallen
<ul style="list-style-type: none"> 1). Kerry McCleaf from 6th grade, Bendersville Elementary to 4th Grade, Bendersville Elementary 2). Robyn Swatsburg from 3rd grade, Biglerville Elementary to 1st Grade, Biglerville Elementary 		
J. Grant tenure to the following teachers	Recommend approval	Belinda Wallen
<ul style="list-style-type: none"> 1). Nicole Koplitz, ESL Teacher, Arendtsville Elementary School 2). Shelley Kump, 5th Grade Teacher, Arendtsville Elementary School 3). Kathleen Fair, 1st Grade Teacher, Biglerville Elementary School 4). Linde Miller, Kindergarten Teacher, Biglerville Elementary School 5). Zach Ramsey, Gifted Teacher, Upper Adams Middle School 6). Jessica Shive, Learning Support Teacher, Upper Adams Middle School 		
K. Lori Vaughn, Personal Assistant to move from Biglerville Elementary to Bendersville Elementary due to the change in building of her student.	Recommend approval	Belinda Wallen

V. Other

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. Contracted Staff for Aramark	Recommend approval	Belinda Wallen
<ul style="list-style-type: none"> 1). James Landis, retro-active to 5/2/2016 2). Connie Baker, retro-active to 5/2/2016 3). Wendy Hartman, retro-active to 5/2/2016 		