

****Revised**
UPPER ADAMS SCHOOL DISTRICT
BIGLERVILLE, PENNSYLVANIA
REGULAR BOARD MEETING
SCHOOL BOARD
TUESDAY, August 16, 2016
7:00 PM

Items marked ** did not go through committee meetings

- I. CALL TO ORDER: President – Elaine Jones
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. RECOGNITION OF DELEGATIONS
 - A. No items
- VI. PUBLIC COMMENT
 - A. *****Karen Bratt, request to address the school board of directors concerning denied request for her son to attend UASD as a tuition free student for the 2016-2017 school year.***
- VII. CORRESPONDENCE – President – Elaine Jones
 - A. Review and cast vote for PSBA Officers and at large representatives.
- VIII. CONSENT AGENDA ITEMS – President – Elaine Jones
(as discussed at Committee Meeting August 16, 2016, prior to regular board meeting)
 - MINUTES OF BOARD MEETINGS – Recommend Approval
 - a. Regular Board Meeting, June 21, 2016 (page 2.1-2.9)
 - b. Regular Board Meeting, July 12, 2016 (page 2.10-2.16)
 - FINANCE – Recommend Approval
 - a. The Letter of Agreement between UASD and The Meadows for educational services for students who are placed at The Meadows Psychiatric Center for the 2016-2017 school year for educational services at \$60.00 per day.
 - b. The contract between UASD and NHS School-Carlisle for educational services for children with autism for the 2016-2017 school year.
 - c. Accept the donation of three (3) Activity Round Tables, valued at \$143.47 each, for Jennifer Peglow’s classroom donated by DonorsChoose.org.
 - PERSONNEL-ADMINISTRATIVE – Recommend Approval
 - 1). No items
 - PERSONNEL-PROFESSIONAL – Recommend Approval
 - 1). Transfer the following professional staff:
 - a). Sandra Johnson from Life Skills Support Teacher to 2nd Grade Teacher, Biglerville Elementary, replacing Mallory Parker
 - 2). Post and advertise the following:
 - a). Life Skills Support Teacher
 - 3). Hire the following professional staff:
 - a). Emily Redding, Speech & Language Pathologist, Master’s Step 4, \$52,126.00, effective the start of the 2016-2017 school year replacing Melissa Butters (*****pending receipt of required documents for hire***)

- b). Mary McDannell, English Teacher, Biglerville High School, Bachelor's Step 1, \$44,626.00, effective the start of the 2016-2017 school year, replacing the German/American Cultures position vacated by the retirement of Evelyn Ayres *(**pending receipt of required documents for hire)*
 - c). Betsy Showers, Math/Science Teacher, Biglerville High School, Bachelor's Step 1, \$44,626.00, effective the start of the 2016-2017 school year
 - d). Mollie Berndt, Life Skills Support Teacher, Biglerville Elementary School, Masters, Step 1, \$46,626.00, effective the start of the 2016-2017 school year, replacing Sandra Johnson *(**pending receipt of required documents for hire)*
- 4). Family Medical Leave of Absence:
- a). Shana Hallinan, 8th Grade Language Arts Teacher, UAMS, to take non-FMLA leave without pay from November 15, 2016, through December 23, 2016

PERSONNEL-CLASSIFIED

- 1). Transfer the following classified staff:
 - a). Lori Vaughn, Instructional Assistant, Bendersville Elementary, 5 hours per day, to Instructional Assistant, Biglerville Elementary School, 5.75 hours per day, replacing Sherry Grenchik
- 2). Post and Advertise the following:
 - a). Personal Care Assistant, position created to address the need of personal care services at Bendersville Elementary, 5 hours per day, 176 days per year at a rate of \$9.60 per hour
 - b). Substitute Nurses and Nurse Assistants
 - c). Substitute Instructional Assistants
- 3). Hire the following classified staff:
 - a). Dorianne Clouse, Instructional Assistant, Bendersville Elementary School, 5 hours per day, 176 days per year, at an hourly rate of \$9.60, replacing Lori Vaughn
 - b). Barbara Gillin, Instructional, Arendtsville Elementary, 2.5 hours per day, 176 days per year, at an hourly rate of \$9.60, effective August 24, 2016, replacing Tamra Ney *(**pending receipt of required documents for hire)*
- 4). Classified Substitutes as per the submitted listing.

PERSONNEL-SUPPLEMENTAL CONTRACTS – Recommend Approval

- 1). 2016-2017 Supplemental Contracts as per submitted list from Human Resources

PERSONNEL-OTHER – Recommend Approval

- 1). The following contracted staff as per the submitted listings:
 - a). Teacher Substitutes from Source4Teacher
 - b). Maintenance and Custodial Staff from Aramark
 - c). Cafeteria Workers from Chartwells

PROPERTY – Recommend Approval

- a. Bid from 5 Star Driveway Services to complete base repairs at BHS for \$7,661.50 for 2,189 sq. ft., any additional services at \$3.50 per sq. ft. not to exceed \$19,000.00 in total services. Services paid from Capital Reserve, 2015 Construction Account

TRANSPORTATION – Recommend Approval

- a. Bus Drivers and Van Drivers for the 2016-2017 school year as per the submitted listing from the Transportation Department.

CURRICULUM – Recommend Approval

- a. Textbook Listing Addendum to include the new ELA McGraw-Hill series for the 2016-2017 school year.

ATHLETICS – Recommend Approval

- a. The following 2016-2017 Fall Coaches:
 - 1. Mark Silko, Head Varsity Girls Tennis, Category II, Year 2 - \$3,511.00
 - 2. Brooke Stevens, change from Assistant JH Field Hockey, ½ Category IV, and maximum - \$1,438.00 to Assistant JH Field Hockey, Category IV, Year 3 - \$2,676.00

3. Sue Roberts, Head JH Field Hockey, Category III, maximum - \$3,279.00

b. Donation of the following:

- 1). Field Hockey Scoreboard form State Farm, Becky Smith, donation of scoreboard
- 2). Biglerville Booster Club and various donors for the donation of the installation costs
- 3). Boys Soccer Warm-Ups donated by SPG

OTHER STUDENT ACTIVITIES – Recommend Approval

- a. Educational Leading to employment and Career Training (ELECT) ELET Fatherhood Initiative (EFI) agreement of consortium participation between the Lincoln Intermediate Unit 12 and the UASD, with no cost affiliated with this agreement.

IX. TREASURER’S REPORT – Richard Crouse

- A. Financial Report Ending June 30, 2016 and July 31, 2016 (pages 3.1-3.11)
- B. Cafeteria Report Ending June 30, 2016 and July 31, 2016 (pages 3.12-3.13)
- C. Student Council Sub Accounts June 30, 2016 and July 31, 2016 (pages 3.14-3.15)
- D. Student Accounts Report June 30, 2016 and July 31, 2016 (pages 3.16-3.17)
- E. Principal’s Account June 30, 2016 and July 31, 2016 (pages 3.18-3.19)

X. PAYMENT OF BILLS (pages 4.1-4.10)

XI. REPORTS

- A. Legislative Report/PSBA Report – James Rutkowski
- B. FRN Report – Elaine Jones
- C. LIU Board Report – Wesley Doll
- D. Federal Programs – Anne Corwell
- E. Cumberland Perry AVTS – William Seibert
- F. Fund Advisory Board Report – Richard Crouse
- G. Administrative Reports
- H. Superintendent Report – Wesley Doll

XII. COMMITTEE REPORTS AND ACTION ITEMS

A. BUSINESS AND OPERATIONS COMMITTEE

1. FINANCE – Richard Crouse - Chairperson

- a. *****Recommend approval of the contract for Professional Software for Nurses, Inc. (PSNI) at an initial cost of \$6,059.00 and a yearly cost of approximately \$3,120.00.***
- b. *****Recommend approval of the 2016-2017 Letter of Agreement for the Student Assistance Program Drug & Alcohol Prevention/Problem Identification and Mental Health Assessment and Referral.***
- c. *****Recommend approval of the IDEA Section 619 Pass Through Funds for 2016-2017 between Lincoln Intermediate Unit 12 and the Upper Adams School District.***

2. PERSONNEL – John Regentin - Chairperson

a. *ADMINISTRATION*

- 1). No items.

b. *PROFESSIONAL*

- 1). No items

c. *CLASSIFIED*

- 1). *****Recommend approval to hire Lou Ann Milhimes, Personal care Assistant, Bendersville Elementary, 5 hours per day, 176 days per year, at an hourly rate of \$9.60, effective August 24, 2016. (pending receipt of required documents for hire)***

SUPPLEMENTAL CONTRACTS

- 1). No items

d. *OTHER*

- 1). No items

3, PROPERTY – Bill Seibert – Chairperson

- a. No items

4. TRANSPORTATION – Bill Seibert – Chairperson

- a. *****Recommend approval of the Bus Routes for the 2016-2017 school year.***

B. CURRICULUM AND EXTRA-CURRICULAR COMMITTEE REPORT

1. CURRICULUM – Christopher Fee – Chairperson

- a. No items.

2. ATHLETICS – Christopher Fee – Chairperson

- a. No items.

3. OTHER STUDENT ACTIVITIES – Christopher Fee – Chairperson

- a. *****Recommend approval of Mason Cody, College Advisor, Biglerville High School, to be paid under the terms and conditions of employment by Franklin & Marshall College – Pennsylvania College Advising Corps.***

C. POLICY REVIEW COMMITTEE REPORT – Ron Ebbert, Chairperson

1. First Reading:

- a. Policy Number 202 Pupils – Nonresident Students (pages 5.1-5.8)
- b. Policy Number 218 Pupils – Student Discipline and Conduct Code (pages 5.9-5.11)
- c. Policy Number 306 Employees – Employment of Summer School Staff (pages 5.12-5.13)
- d. Policy Number 609 Finances – Investment of District Funds (pages 5.14-5.24)
- e. Policy Number 827 Operations – Conflict of Interest (pages 5.25-5.28)
- f. Policy Number 916.1 Community – School Volunteers (pages 5.29-5.32)

2. Second Reading:

- a. Policy Number 247 Pupils – Hazing (pages 5.33-5.35)
- b. Policy Number 808 Operations – Food Services (pages 5.36-5.38)
- c. Policy Number 808.1 Operations – Lunch Money (pages 5.39-5.40)
- d. Policy Number 823 Operations – Naloxone (pages 5.41-5.44)

D. MISCELLANEOUS AGENDA ITEMS – President – Elaine Jones

1. No items

XIII. OLD BUSINESS

XIV. NEW BUSINESS

- A. No items

XV. ITEMS OF GENERAL INFORMATION:

A. School Board Committee Meetings:

1. Curriculum and Extra Curricular Committee – Tuesday, September 6, 2016, 6:30 p.m.
2. Business and Operations Committee – Tuesday, September 6, 2016
Upon completion of the Curriculum and Extra Curricular Committee meeting
3. Policy Committee Meeting – Thursday, September 1, 2016, 9:00 a.m.

- B. Regular School Board Meeting – Tuesday, September 20, 2016, 7:00 p.m.

XVI. ADJOURNMENT