

**\*\*Revised**

**UPPER ADAMS SCHOOL DISTRICT  
BUSINESS & OPERATIONS COMMITTEE  
Tuesday, August 16, 2016**

**I. PROPERTY—Bill Seibert**

<b>ITEM</b>	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>
A. Accept the bid from 5 Star Driveway Service to complete base repairs at BHS for \$7,661.50 for 2,189 sq. ft., any additional services at \$3.50 per sq. ft. not to exceed \$19,000.00 in total services. Services paid from Capital Reserve, 2015 Construction Account.	Recommend approval	Anthony Graham

**II. TRANSPORTATION—Bill Seibert**

<b>ITEM</b>	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>
A. Listing of Bus Drivers and Van Drivers for the 2016-2017 school year as per the submitted listing from the Transportation Department.	Recommend approval	Jim VanDyke

**III. FINANCE—Richard Crouse**

<b>ITEM</b>	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>
A. Letter of Agreement between UASD and The Meadows for educational services for students who are placed at The Meadows Psychiatric Center for the 2016-2017 school year for educational services at \$60 per day.	Recommend approval	Belinda Wallen Anne Corwell
B. Contract between UASD and NHS School – Carlisle for educational services for children with autism for the 2016-2017 school year.	Recommend approval	Belinda Wallen Anne Corwell
C. Acceptance of donation of three (3) Activity Round tables, valued at \$143.47 each, for Jennifer Peglow’s classroom, donated by DonorsChoose.org.	Recommend approval	Belinda Wallen

#### IV. PERSONNEL—John Regentin

ITEM	ACTION	PERSON RESPONSIBLE
A. Transfer Sandra Johnson from Life Skills Support Teacher to 2 <sup>nd</sup> Grade Teacher, Biglerville Elementary, replacing Mallory Parker.	Recommend approval	Belinda Wallen
B. Post and advertise for a Life Skills Support Teacher.	Recommend approval	Belinda Wallen
C. Transfer Lori Vaughn, Instructional Assistant, Bendersville Elementary, 5 hours per day, to Instructional Assistant, Biglerville Elementary, 5.75 hours per day, replacing Sherry Grenchik.	Recommend approval	Belinda Wallen
D. Hire Dorianne Clouse, Instructional Assistant, Bendersville Elementary, 5 hours per days, 176 days per year, at an hourly rate of \$9.60, replacing Lori Vaughn.	Recommend approval	Belinda Wallen
E. Post and advertise for a Personal Care Assistant, position needed to address personal care services at Bendersville Elementary, 5 hours per day, 176 days per year, at a rate of \$9.60 per hour.	Recommend approval	Belinda Wallen
F. Hire Emily Redding, Speech & Language Pathologist, Master's Step 4, \$52,126.00, effective the start of the 2016-2017 school year replacing Melissa Butters. ( <i>**pending receipt of required documents for hire</i> )	Recommend approval	Belinda Wallen
G. Shana Hallinan, 8 <sup>th</sup> Grade Language Arts Teacher, UAMS, non-FMLA leave without pay from November 15, 2016 through December 23, 2016.	Recommend approval	Belinda Wallen
H. Post and advertise for substitute Nurses and Nurse Assistants.	Recommend approval	Belinda Wallen
I. Post and advertise for substitute Instructional Assistants.	Recommend approval	Belinda Wallen

- J. Hire Mary McDannell, English Teacher, Recommend approval Belinda Wallen  
Biglerville High School, Bachelor's  
Step 1, \$44,626.00, effective the start of  
the 2016-2017 school year, replacing the  
German/American Cultures position  
vacated by the retirement of Evelyn Ayres.  
*(\*\*pending receipt of required documents  
for hire)*
- K. Approval of the following contracted Recommend approval Belinda Wallen  
staff as per the submitted listings:
1. Teacher Substitutes from Source4Teacher
  2. Maintenance and Custodial Staff from Aramark
  3. Cafeteria Workers from Chartwells
- L. Approval of the Classified Substitutes Recommend approval Belinda Wallen  
as per the submitted listing. **\*\*Updated  
listing included due to a deletion of a  
substitute.**
- M. Hire Betsy Showers, Math/Science Recommend approval Belinda Wallen  
Teacher, Biglerville High School,  
Bachelor's Step 1, \$44,626.00, effective  
the start of the 2016-2017 school year
- N. Hire Mollie Berndt, Life Skills Support Recommend approval Belinda Wallen  
Teacher, Biglerville Elementary School  
Masters, Step 1, \$46,626.00, effective  
the start of the 2016-2017 school year,  
replacing Sandra Johnson (re-assigned to  
2<sup>nd</sup> Grade) *(\*\*pending receipt of required  
documents for hire)*
- O. Hire Barbara Gillin, Instructional Recommend approval Belinda Wallen  
Assistant. Arendtsville Elementary  
2.5 hours per day. 176 days per year, at  
an hourly rate of \$9.60, effective  
August 24, 2016, replacing Tamra  
Ney (re-assigned) *(\*\*pending receipt of  
required documents for hire)*
- P. **\*\*Supplemental Contract List for the Recommend approval Belinda Wallen  
2016-2017 school year as per the  
submitted list by Human Resources**
- Q. Add the following individuals to the Recommend approval Belinda Wallen  
volunteer listing:
- 1). No items

**V. Other**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PERSON RESPONSIBLE</u></b>
A. Review and cast vote for PSBA	Informational and Vote to take place	Belinda Wallen