

**UPPER ADAMS SCHOOL DISTRICT
BUSINESS & OPERATIONS COMMITTEE
Tuesday, August 16, 2016**

I. PROPERTY—Bill Seibert

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. Accept the bid from 5 Star Driveway Service to complete base repairs at BHS for \$7,661.50 for 2,189 sq. ft., any additional services at \$3.50 per sq. ft. not to exceed \$19,000.00 in total services. Services paid from Capital Reserve, 2015 Construction Account.	Recommend approval	Anthony Graham

II. TRANSPORTATION—Bill Seibert

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. Listing of Bus Drivers and Van Drivers for the 2016-2017 school year as per the submitted listing from the Transportation Department.	Recommend approval	Jim VanDyke

III. FINANCE—Richard Crouse

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. Letter of Agreement between UASD and The Meadows for educational services for students who are placed at The Meadows Psychiatric Center for the 2016-2017 school year for educational services at \$60 per day.	Recommend approval	Belinda Wallen Anne Corwell
B. Contract between UASD and NHS School – Carlisle for educational services for children with autism for the 2016-2017 school year.	Recommend approval	Belinda Wallen Anne Corwell
C. Acceptance of donation of three (3) Activity Round tables, valued at \$143.47 each, for Jennifer Peglow’s classroom, donated by DonorsChoose.org.	Recommend approval	Belinda Wallen

IV. PERSONNEL—John Regentin

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. Transfer Sandra Johnson from Life Skills Support Teacher to 2 nd Grade Teacher, Biglerville Elementary, replacing Mallory Parker.	Recommend approval	Belinda Wallen
B. Post and advertise for a Life Skills Support Teacher.	Recommend approval	Belinda Wallen
C. Transfer Lori Vaughn, Instructional Assistant, Bendersville Elementary, 5 hours per day, to Instructional Assistant, Biglerville Elementary, 5.75 hours per day, replacing Sherry Grenchik.	Recommend approval	Belinda Wallen
D. Hire Dorianne Clouse, Instructional Assistant, Bendersville Elementary, 5 hours per days, 176 days per year, at an hourly rate of \$9.60, replacing Lori Vaughn.	Recommend approval	Belinda Wallen
E. Post and advertise for a Personal Care Assistant, position needed to address personal care services at Bendersville Elementary, 5 hours per day, 176 days per year, at a rate of \$9.60 per hour.	Recommend approval	Belinda Wallen
F. Hire Emily Redding, Speech & Language Pathologist, Master's Step 4, \$52,126.00, effective the start of the 2016-2017 school year replacing Melissa Butters.	Recommend approval	Belinda Wallen
G. Shana Hallinan, 8 th Grade Language Arts Teacher, UAMS, non-FMLA leave without pay from November 15, 2016 through December 23, 2016.	Recommend approval	Belinda Wallen
H. Post and advertise for substitute Nurses and Nurse Assistants.	Recommend approval	Belinda Wallen
I. Post and advertise for substitute Instructional Assistants.	Recommend approval	Belinda Wallen
J. Hire Mary McDannell, English Teacher, Biglerville High School, Bachelor's Step 1, \$44,626.00, effective the start of the 2016-2017 school year, replacing the German/American Cultures position vacated by the retirement of Evelyn Ayres.	Recommend approval	Belinda Wallen

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| K. | Approval of the following contracted staff as per the submitted listings:

1. Teacher Substitutes from Source4Teacher
2. Maintenance and Custodial Staff from Aramark
3. Cafeteria Workers from Chartwells | Recommend approval | Belinda Wallen |
| L. | Approval of the Classified Substitutes as per the submitted listing. (Per Sandy Sheppard, listing to be available for the August 16, 2016, board meeting) | Recommend approval | Belinda Wallen |
| M. | Hire Betsy Showers, Math/Science Teacher, Biglerville High School, Bachelor's Step 1, \$44,626.00, effective the start of the 2016-2017 school year | Recommend approval | Belinda Wallen |
| N. | Hire Mollie Berndt, Life Skills Support Teacher, Biglerville Elementary School Masters, Step 1, \$46,626.00, effective the start of the 2016-2017 school year, replacing Sandra Johnson (re-assigned to 2 nd Grade) | Recommend approval | Belinda Wallen |
| O. | Hire Barbara Gillin, Instructional Assistant. Arendtsville Elementary 2.5 hours per day. 176 days per year, at an hourly rate of \$9.60, effective August 24, 2016, replacing Tamra Ney (re-assigned) | Recommend approval | Belinda Wallen |
| P. | Supplemental Contract List for the 2016-2017 school year as per the submitted list by Human Resources | Recommend approval | Belinda Wallen |
| Q. | Add the following individuals to the volunteer listing:

1). No items | Recommend approval | Belinda Wallen |

V. Other

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. Review and cast vote for PSBA	Informational and Vote to take place	Belinda Wallen