

**UPPER ADAMS SCHOOL DISTRICT  
BIGLERVILLE, PENNSYLVANIA  
REGULAR BOARD MEETING  
SCHOOL BOARD  
TUESDAY, September 20, 2016  
7:00 PM**

*Items marked \*\* did not go through committee meetings*

- I. CALL TO ORDER: President – Elaine Jones
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. RECOGNITION OF DELEGATIONS
  - A. Introduction of new employees to the School Board members with a meet and greet from 6:30-7:00 p.m.
- VI. PUBLIC COMMENT
  - A. No items
- VII. CORRESPONDENCE – President – Elaine Jones
  - A. No items
- VIII. CONSENT AGENDA ITEMS (as discussed at Committee Meeting September 6, 2016) – President – Elaine Jones
  - MINUTES
    - a. Regular Board Meeting, August 16, 2016 (page 2.1-2.7)
    - b. Special Board Meeting, September 6, 2016 (page 2.8)
  - FINANCE
    - a. Educational Consultant Agreement between UASD and Kathy Tyson, BCBA, M.A.Ed. for the 2016-2017 school year at a rate of \$38.00 per hour not to exceed \$19,380.00 per year with the Adams County Consortium compensating the district at the end of the school year at the rate of \$9,690.00.
    - b. Educational Consultant Agreement between UASD and Maggie Rutkowski, MS, CCC-SLP for the 2016-2017 school year at a rate of \$68.00 per session not to exceed \$45,000.00 per year, with the Adams County Consortium compensating the district at the end of the school year at an approximate rate of \$15,000.00 for consortium students.
    - c. Educational Consultant Agreement between UASD and Dr. Dan Ingram for the 2016-2017 for the 2016-2017 school year at a rate of \$82.00 per hour to not exceed \$2,500.00 for the year.
    - d. Chartwells Capital Investment upgrades to BHS Café as submitted.
  - PERSONNEL-ADMINISTRATIVE
    - a. No items
  - PERSONNEL-PROFESSIONAL
    - a. No items
  - PERSONNEL-CLASSIFIED
    - a. Accept the resignation of Nallely Acosta-Solalinde, ESL Instructional Assistant/Translator, UAMS, Biglerville, Arendtsville and Bendersville Elementary, effective August 18, 2016.

- b. Accept the retirements of the following:
  - 1). Ruth Santino, Learning Support Instructional Assistant, Biglerville High School, last day October 31, 2016
  - 2). Susan Stockman, Learning Support Instructional Assistant, Upper Adams Middle School, last day December 16, 2016
- c. Post and advertise for the following position(s)
  - 1). ESL Instructional Assistant
  - 2). Instructional Assistants
- d. Updated ESL Instructional Assistant job description

PERSONNEL-SUPPLEMENTAL CONTRACTS

- a. No items

PERSONNEL-OTHER

- a. Add Nallely Acosta-Solalinde to the Translator/Interpreter listing effective August 19, 2016.
- b. Add the following individuals to the Source4Teachers staff listing:
  - 1). Jessica Collins S4T hire date, 8/18/2016
  - 2). Ashley Floyd S4T hire date, 8/23/2016
  - 3). Christopher Mack S4T hire date, 8/25/2016
  - 4). Timothy Marshall S4T hire date, 8/15/2016
  - 5). Carl Seils S4T hire date, 8/26/2016
- c. Add the following individuals to the Volunteer Listing:
  - 1). Brooke Hunter, Arendtsville Elementary
  - 2). Mandy Humphrey, Arendtsville Elementary
  - 3). Michele Reheard, Biglerville Elementary
  - 4). Nicole Dunn, Biglerville Elementary
  - 5). Rebecca Odom, Biglerville Elementary
  - 6). Amanda Howard, Biglerville Elementary

PROPERTY

- a. Declare as surplus the submitted listing from Arendtsville Elementary School.

TRANSPORTATION

- a. School Express Substitute Driver – Ashley DeShong

CURRICULUM

- a. No items

ATHLETICS

- a. No items

OTHER STUDENT ACTIVITIES

- a. Nathan Cody, College Advisor, Biglerville High School (name correction from the August 16, 2016, board meeting).

IX. TREASURER’S REPORT – Richard Crouse

- A. Financial Report Ending August 31, 2016 (unavailable for meeting)
- B. Cafeteria Report Ending August 31, 2016 (unavailable for meeting)
- C. Student Council Sub Accounts August 31, 2016 (pages 3.1)
- D. Student Accounts Report August 31, 2016 (pages 3.2)
- E. Principal’s Account August 31, 2016 (pages 3.3)

X. REPORTS

- A. Legislative Report/PSBA Report – James Rutkowski
- B. FRN Report – Elaine Jones
- C. LIU Board Report – Wesley Doll
- D. Federal Programs – Anne Corwell
- E. Cumberland Perry AVTS – William Seibert

- F. Fund Advisory Board Report – Richard Crouse
- G. Administrative Reports
- H. Superintendent Report – Wesley Doll

XI. COMMITTEE REPORTS AND ACTION ITEMS

A. BUSINESS AND OPERATIONS COMMITTEE

- 1. FINANCE – Richard Crouse - Chairperson
  - a. No items
- 2. PERSONNEL – John Regentin - Chairperson
  - a. *ADMINISTRATION*
    - 1). No items.
  - b. *PROFESSIONAL*
    - 1). No items
  - c. *CLASSIFIED*
    - 1). No items

*SUPPLEMENTAL CONTRACTS*

- 1). **\*\*Recommend approval** of the following supplemental contracts:
  - a). Lisa Lieberum, Homebound Instructor for Student #0464, \$25.00 per hour
  - b). Theresa Hardman, Homebound Instructor for Student #1598 (shared instruction with Kirstie Smith), \$25.00 per hour.
  - c). Kirstie Smith, Homebound Instructor for Student #1598 (shared instruction with Theresa Hardman), \$25.00 per hour.
- d. *OTHER*
  - 1). **\*\*Recommend approval** of the following individuals to the volunteer list:
    - a). Donna Gano, Arendtsville Elementary
    - b). Marlee Kingston, Biglerville Elementary School
- 3. PROPERTY – Bill Seibert – Chairperson
  - a. No items
- 4. TRANSPORTATION – Bill Seibert – Chairperson
  - a. **\*\*Recommend approval** of the following Van Drivers for School Express
    - 1). John Vaughn
    - 2). Jennifer Lentz
    - 3). George Trageser
    - 4). Kathryn Wiley
    - 5). Erika Staub

## B. CURRICULUM AND EXTRA-CURRICULAR COMMITTEE REPORT

1. CURRICULUM – Christopher Fee – Chairperson
  - a. No items.
2. ATHLETICS – Christopher Fee – Chairperson
  - a. **\*\*Recommend approval** of the following Fall, 2016, coaches:
    - 1). Change Rodney Weigle from Assistant Varsity Boys soccer, Category III, Year 2- \$3,461.00 to 1/3 Category II, Maximum-\$1,303.67
    - 2). Steve Daron, Assistant Varsity Boys Soccer, 1/3 Category II, Maximum-\$1,303.67
    - 3). Dylan Sharrah, Assistant Varsity Boys Soccer, 1/3 Category II, Maximum-\$1,303.67
    - 4). Morgan Hartsock, Assistant Varsity Fall Cheerleading, Volunteer
    - 5). Nathan Cody, Assistant Varsity Coed Cross Country, Volunteer
    - 6). Change Carlos Moreno from Assistant Varsity Girls Soccer, Category II, Year 3- \$3,611.00 to 1/3 Category II, Maximum-\$1,303.67
    - 7). Courtney Ebersole, Assistant Varsity Girls Soccer, 1/3 Category II, Maximum \$1,303.67
    - 8). Holly Jones, Assistant Varsity Girls Soccer, 1/3 Category II, Maximum \$1,303.67
3. OTHER STUDENT ACTIVITIES – Christopher Fee – Chairperson
  - a. **\*\*Recommend approval** of the overnight trip for the Apple City FFA to the National Ag Mechanics Contest and National Convention from October 18-23, 2016, in Indianapolis, IN. Cost of trip being paid by FFA, State FFA Reimbursement for being PA State winners and individuals attending the trip.

## C. POLICY REVIEW COMMITTEE REPORT – Ron Ebbert, Chairperson

1. First Reading:
  - a. Policy Number 103 Programs – Nondiscrimination in School and Classroom Practices (pages 4.1-4.5)
  - b. Policy Number 218.1 Students – Weapons, Look-A-Like Weapons and Hazardous Substances (pages 4.6-4.10)
  - c. Policy Number 248 Pupils – Unlawful Harassment (pages 4.11-4.15)
  - d. Policy Number 301 Employees – Creating a Position (pages 4.16-4.17)
  - e. Policy Number 302 Employees – Employment of Superintendent/Assistant Superintendent (pages 4.18-4.21)
  - f. Policy Number 304 Employees – Employment of District Staff (pages 4.22-4.27)
  - g. Policy Number 348 Employees – Unlawful Harassment (Pages 4.28-4.32)
  - h. Policy Number 401 Professional Employees – Creating a Position – DELETION (pages 4.33)
  - i. Policy Number 404 Professional Employees – Employment of Professional Staff – DELETION (pages 4.34-4.36)
  - j. Policy Number 448 Professional Staff – Unlawful Harassment – DELETION (pages 4.37-4.40)
  - k. Policy Number 501 Classified Employee – Creating a Position – DELETION (page 4.41)
  - l. Policy Number 504 Classified Employees – Employment of Classified Staff – DELETION (pages 4.42-4.44)
  - m. Policy Number 548 Classified Staff – Unlawful Harassment – DELETION (pages 4.45-4.48)
2. Second Reading:
  - a. Policy Number 202 Pupils – Nonresident Students (pages 4.49-4.56)
  - b. Policy Number 218 Pupils – Student Discipline and Conduct Code, as amended (pages 4.57-4.59)
  - c. Policy Number 306 Employees – Employment of Summer School Staff (pages 4.60-4.61)

- d. Policy Number 609 Finances – Investment of District Funds (pages 4.62-4.70)
- e. Policy Number 827 Operations – Conflict of Interest (pages 4.71-4.74)
- f. Policy Number 916.1 Community – School Volunteers (pages 4.75-4.78)

D. MISCELLANEOUS AGENDA ITEMS – President – Elaine Jones

1. No items

XII. PAYMENT OF BILLS (pages 5.1-5.7)

XIII. OLD BUSINESS

1. Update on the Adams County school start times survey.

XIV. NEW BUSINESS

- A. No items

XV. ITEMS OF GENERAL INFORMATION:

- A. School Board Committee Meetings:

1. Curriculum and Extra Curricular Committee – Tuesday, October 4, 2016, 6:30 p.m.
2. Business and Operations Committee – Tuesday, October 4, 2016,  
Upon Completion of the Curriculum & Extra-Curricular Committee Meeting
3. Policy Committee Meeting – Thursday, October 6, 2016, 9:00 a.m.

- B. Regular School Board Meeting – Tuesday, October 18, 2016, 7:00 p.m.

XVI. ADJOURNMENT