

**\*\*Revised**

**UPPER ADAMS SCHOOL DISTRICT  
BUSINESS & OPERATIONS COMMITTEE  
Tuesday, September 6, 2016**

**I. PROPERTY—Bill Seibert**

<b>ITEM</b>	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>
A. Declare as surplus items from Arendtsville Elementary School as per attached list.	Recommend approval	Sonia Buckley

**II. TRANSPORTATION—Bill Seibert**

<b>ITEM</b>	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>
A. School Express Substitute Driver 1. Ashley DeShong	Recommend approval	Jim VanDyke

**III. FINANCE—Richard Crouse**

<b>ITEM</b>	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>
A. Educational Consultant Agreement between UASD and Kathy Tyson, BCBA, M.A.Ed. for the 2016-2017 school year at a rate of \$38.00 per hour not to exceed \$19,380.00 per year with the Adams County Consortium compensating the district at the rate of \$9,690.00 at the end of the school year.	Recommend approval	Belinda Wallen Anne Corwell
B. Educational Consultant Agreement between UASD and Maggie Rutkowski, MS, CCC-SLP for the 2016-2017 school year at a rate of \$68.00 per hour not to exceed \$45,000.00 per year and the Adams County Consortium compensating the district for consortium students, approximate amount of compensation will be \$15,000.00 at the end of the school year.	Recommend approval	Belinda Wallen Anne Corwell
C. Educational Consultant Agreement between UASD and Dr. Dan Ingram for the 2016-2017 school year at a rate of \$82.00 per hour to not exceed \$2,500.00 for the year.	Recommend approval	Belinda Wallen Anne Corwell

D. Chartwells Capital Investment upgrades to BHS Café.	Recommend approval	Belinda Wallen
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**IV. PERSONNEL—John Regentin**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. Resignation of Nallely Acosta-Solalinde, ESL Instructional Assistant/Translator, UAMS, Biglerville, Arendtsville, and Bendersville Elementary, effective August 18, 2016.	Recommend approval	Belinda Wallen
B. Post and advertise for an ESL Instructional Assistant.	Recommend approval	Belinda Wallen
C. Revised ESL Instructional Assistant job description.	Recommend approval	Belinda Wallen
D. Add Nallely Acosta-Solalinde to the Translator/Interpreter listing effective August 19, 2016.	Recommend approval	Belinda Wallen
E. Retirement of Ruth Santino, Learning Support Instructional Assistant, Biglerville High School, last day October 31, 2016.	Recommend approval	Belinda Wallen
F. <i>**Retirement of Susan Stockman Learning Support Instructional, Assistant, Upper Adams Middle School, last day December 16, 2016.</i>	<i>Recommend approval</i>	<i>Belinda Wallen</i>
G. <i>**Post and advertise for Instructional Assistants.</i>	Recommend approval	Belinda Wallen
H. <i>**Add the following individuals to the Source4Teacher Stasff listing:</i>	<i>Recommend approval</i>	<i>Belinda Wallen</i>
<i>1). Jessica Collins – S4T hire date: 8/18/16</i>		
<i>2). Ashley Floyd – S4T hire date: 8/23/16</i>		
<i>3). Christopher Mack – S4T hire date: 8/25/16</i>		
<i>4). Timothy Marshal – S4T hire date: 8/15/16</i>		
<i>5). Carl Seils – S4T hire date: 8/26/16</i>		
I. Add the following individuals to the classified substitute listing:	Recommend approval	Belinda Wallen

1). No items

J. Add the following individuals to the volunteer listing:      Recommend approval      Belinda Wallen

- 1). Brooke Hunter, Arendtsville Elementary
- 2). Mandy Humphrey, Arendtsville Elementary
- 3). Michele Reheard, Biglerville Elementary
- 4). Nicole Dunn, Biglerville Elementary
- 5). Rebecca Odom, Biglerville Elementary
- 6). Amanda Howard, Biglerville Elementary

**V. Other**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PERSON RESPONSIBLE</u></b>
A. Paul Takac, Apple, to present proposal For replacement of computers at the UAMS and elementary buildings.	Informational	Wesley Doll
B. District Office Holiday Schedule	Informational	Wesley Doll