

***Revised*
**UPPER ADAMS SCHOOL DISTRICT
BIGLERVILLE, PENNSYLVANIA
REGULAR BOARD MEETING
SCHOOL BOARD
TUESDAY, January 17, 2017
7:00 PM**

*Items marked ** did not go through committee meetings*

- I. CALL TO ORDER: President – Elaine Jones
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLL CALL
- V. RECOGNITION OF DELEGATIONS
 - A. Upper Adams School District Current Events
 - B. Student Report
 - C. ***Recognition of the Upper Adams School Board in honor of School Board Appreciation Month including refreshments provided by the Culinary Arts Students under the direction of Mrs. Laura Fritz and a presentation of their original plays on immigration by Kandy Long’s 3rd Grade Students and *Colleen Rebert’s 3rd Grade Students.**
 - D. Presentation by Robin Fitzpatrick, President, Adams County Economic Development Corporation.
- VI. PUBLIC COMMENT
 - A. No items
- VII. CORRESPONDENCE – President – Elaine Jones
 - A. No items
- VIII. REPORTS
 - A. Legislative Report/PSBA Report – James Rutkowski and Anthony McNevin
 - B. FRN Report – Elaine Jones
 - C. LIU Board Report – Wesley Doll
 - D. Federal Programs – Anne Corwell
 - E. Cumberland Perry AVTS – William Seibert
 - F. Fund Advisory Board Report – Richard Crouse
 - G. Administrative Reports
 - 1. Jamie Kerstetter, Principal, Biglerville Elementary School
 - 2. Sonia Buckley, Principal, Arendtsville Elementary School
 - 3. Ann Wolfe, Principal, Bendersville Elementary School
 - 4. Dave Zinn, Principal, Upper Adams Middle School
 - 5. Beth Graham, Principal, Biglerville High School
 - 6. Joe Albin, Director of Curriculum, Instruction and Assessment
 - 7. Anne Corwell, Director of Student Services
 - 8. Anthony Graham, Director of Athletics and Property
 - 9. Jim VanDyke, Director of Technology and Transportation Services
 - 10. Belinda Wallen, Business Administrator
 - H. Superintendent Report – Wesley Doll

IX. TREASURER'S REPORT – Tom Wilson

- A. Financial Report Ending November 30, 2016 and Condensed Board Summary Report for November, 2016 (pages 2.1-2.9)
- B. Cafeteria Report Ending December 31, 2016 (pages 2.10-2.11)
- C. Student Council Sub Accounts November 30, 2016 and December 31, 2016 (pages 2.12-2.13)
- D. Student Accounts Report November 30, 2016 and December 31, 2016 (pages 2.14-2.15)
- E. Principal's Account November 30, 2016 and December 31, 2016 (pages 2.16-2.17)

X. CONSENT AGENDA ITEMS (as discussed at Committee Meeting January 3, 2017)

MINUTES

- a. Re-organization Meeting, December 6, 2016 (pages 3.1-3.2)
- b. Regular Board Meeting, December 6, 2016 (pages 3.3-3.8)

FINANCE

- a. Cumberland Perry Area Vocational Technical School (CPAVTS) General Fund Budget for 2017-2018
- b. Notice of School District's Intent to Adopt Proposed Preliminary Budget
- c. IDEA-B Pass-Through Funds Allocation Agreement for 2016-2017 between UASD and Lincoln Intermediate Unit #12, signed 12/16/2016
- d. WTI General Services Proposal to repair roof leaks in the Central Office and UAMS
- e. A/V Solutions Proposal for additional camera purchase and installation for BHS and UAMS
- f. Tax Collector Resolution
- g. Accept the following donations:
 - 1). American Heart CPR Anytime Kits donated by the American Heart Association
 - 2). \$500.00 from Our Friends on Bear Mountain, designated to Art and Music, Bendersville Elementary School, to be used for Cultural Arts Program
 - 3). \$500.00 from the Home Association of the American Legion, designated to the Bendersville Elementary School Library

PERSONNEL-ADMINISTRATIVE

- a. No items

PERSONNEL-PROFESSIONAL

- a. Job Description for Teacher-Elementary/Secondary Classroom

PERSONNEL-CLASSIFIED

- a. Accept the retirement(s) of the following:
 - 1). Kay Loose, Guidance Secretary, Biglerville High School, last day June 30, 2017
 - 2). Connie Myers, Administrative Assistant, Biglerville High School, last day June 30, 2017
- b. Post and advertise for the following position(s):
 - 1). Guidance Secretary
 - 2). Administrative Assistant
- c. Continuation of leave without pay for Tracy Troutman, Instructional Assistant, Biglerville High School, January 18 through February 21, 2017

PERSONNEL-SUPPLEMENTAL CONTRACTS

- a. Sherry Holland, Homebound Instructor for student #4859, \$25.00 per hour

PERSONNEL-OTHER

- a. Add the following individual(s) to the volunteer listing:
 - 1). Jay Slaybaugh, Arendtsville Elementary
 - 2). Heidi Dittmar, Biglerville Elementary
 - 3). Margaret Hoover, Biglerville Elementary

PROPERTY

- a. No items

TRANSPORTATION

- a. Add the following driver(s) to the substitute driver list for School Express:
 - 1). Paul Adams

CURRICULUM

- a. No items

ATHLETICS

- a. Overnight trip for the Junior High Wrestling Team to attend the Wilson Wrestling Tournament, February 10-11, 2017, accommodations at Hampton Inn, Wyomissing

OTHER STUDENT ACTIVITIES

- a. 2nd Annual Color Run, Class of 2019, April 22, 2017, with a percentage of the proceeds to benefit St. Jude Children's Hospital

XI. COMMITTEE REPORTS AND ACTION ITEMS

A. BUSINESS AND OPERATIONS COMMITTEE

1. FINANCE – Tom Wilson - Chairperson

- a. ****Recommend approval** to accept the Annual Financial Audit Report for the period ending June 30, 2016.
- b. ****Recommend approval** to accept the Direct Energy Demand Response Proposal. (pages 4.1-4.2)
- c. ****Recommend approval** of the automatic renewal of the Radio System Contract with K & C Communications effective January 1, 2017, for \$2,625.00 as per the agreement. (pages 4.3-4.4)
- d. ****Recommend approval** of the following donations received from the Moose Lodge, Gettysburg, PA
 - 1). 68 Chairs for Arendtsville and Bendersville Elementary School music program

2. PERSONNEL – John Regentin - Chairperson

a. *ADMINISTRATION*

- 1). No items.

b. *PROFESSIONAL*

- 1). No items

c. *CLASSIFIED*

- 1). No items

d. *SUPPLEMENTAL CONTRACTS*

- 1). No items

e. *OTHER*

- 1). ****Recommend approval** of the following individual(s) to the Source4Teacher substitute listing:

- a). Alexandra Calder, S4T hire date 1/9/2017

- 2). ****Recommend approval of the following individual(s) to the Volunteer List:**

- a). *Christine Daron, Arendtsville Elementary*

3. PROPERTY – Bill Seibert – Chairperson

- a. ****Recommend approval** of the formation of the UASD Facilities Committee.

4. TRANSPORTATION – Bill Seibert – Chairperson

- b. No items.

B. CURRICULUM AND EXTRA-CURRICULAR COMMITTEE REPORT

1. CURRICULUM – Christopher Fee – Chairperson

- a. ****Recommend approval** of the School District Affiliation Agreement for Student Teaching between the Upper Adams School District and California University of Pennsylvania. (pages 5.1-5.5)
- b. ****Recommend approval** of the Biglerville High School Course Selection Guide for the 2017-2018 school year.

2. ATHLETICS – Christopher Fee – Chairperson

- a. ****Recommend approval** of the following 2016-2017 coaches:

1). Alyssa Kuhn, Assistant Varsity Girls Basketball, Volunteer

3. OTHER STUDENT ACTIVITIES – Christopher Fee – Chairperson

- a. ****Recommend approval** of the overnight trip for the Technology Student Association Members to participate in the State TSA Conference, Seven Springs Resort, Champion, PA, April 19-22, 2017, with trip costs being covered by the students attending.

C. POLICY REVIEW COMMITTEE REPORT – Ron Ebbert, Chairperson

1. First Reading:

- a. Policy Number 127 Programs – Evaluation of Educational Programs (change to Assessment System (pages 6.1-6.2)
- b. Policy Number 213 Pupils - Grading of Student Progress (pages 6.3-6.4)
- c. Policy Number 303 Employees – Nondiscrimination in Employment/Contract Practices (pages 6.5-6.6)
- d. Policy Number 335.1 Employees – Maternity and Childrearing Leave (pages 6.7-6.8)
- e. Policy Number 403 Professional Employees – Nondiscrimination in Employment/Contract Practices – DELETION (pages 6.9-6.10)
- f. Policy Number 435.1 Professional Employees – Maternity Leave Childrearing Leave – DELETION (pages 6.11-6.12)
- g. Policy Number 503 Classified Employees – Nondiscrimination in Employment/Contract Practices – DELETION (pages 6.13-6.14)
- h. Policy Number 535.1 Classified Employees – Maternity Leave Childrearing Leave – DELETION (pages 6.15-6.16)
- i. Policy Number 610 Finances – Purchases Subject to Bid (pages 6.17-6.20)
- j. Policy Number 611 Finances – Purchases Budgeted (pages 6.21-6.22)

2. Second Reading:

- a. No items

D. MISCELLANEOUS AGENDA ITEMS – President – Elaine Jones

1. *****Discuss and take action on a motion to approve and enter into a written agreement with the parents of student #4886 and the student, and to expel the student on the terms and conditions of the agreement, and to authorize the Superintendent to execute and deliver the agreement on behalf of the school district.***

XII. PAYMENT OF BILLS (pages 7.1-7.24)

XIII. OLD BUSINESS

XIV. NEW BUSINESS

A. No items

XV. ITEMS OF GENERAL INFORMATION:

A. School Board Committee Meetings:

1. Curriculum and Extra Curricular Committee – Tuesday, February 7, 2017, 6:30 p.m.
2. Business and Operations Committee – Tuesday, February 7, 2017,
Upon Completion of the Curriculum & Extra-Curricular Committee Meeting
3. Policy Committee Meeting – Thursday, February 2, 2017, 9:00 a.m.

B. Regular School Board Meeting – Tuesday, February 21, 2017, 7:00 p.m.

XVI. ADJOURNMENT