

*\*\*Revised*  
**UPPER ADAMS SCHOOL DISTRICT  
 BUSINESS & OPERATIONS COMMITTEE  
 Tuesday, February 7, 2017**

**I. PROPERTY—Bill Seibert**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
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A. No items

**II. TRANSPORTATION—Bill Seibert**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
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A. Van Driver(s) and Substitute Driver(s) for School Express: Recommend Approval Jim VanDyke

- 1). Thomas Weikel – retroactive to 1/25/2017
- 2). Robert Smith
- 3). Richard Noel
- 4). Glenn Keaton
- 5). Gerald Schrum
- 6). Stephen Wolford – upon receipt of all documentation
- 7). *\*\*Jennifer Unitt*
- 8). *\*\*Harry Smith*

B. Van Driver(s) for Jacoby Transportation Recommend Approval Jim VanDyke

- 1). Faith Taylor – retroactive to 2/02/2017

**III. FINANCE—Tom Wilson**

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
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A. Agreement between UASD and Franklin & Marshall College for the 2017-2018 Pennsylvania College Advising Corps program in the amount of \$24,000.00 Recommend approval Belinda Wallen

B. Year to Date Budget Transfers as per the provided document from the Business Administrator Recommend approval Belinda Wallen

C. Retirement Incentive 2017 Recommendations Informational Belinda Wallen

D. Insurance Premium and Plan Cost for 2017-2018 Informational Belinda Wallen

E. Adopt Preliminary Budget for for 2017-2018	Recommend approval	Belinda Wallen
F. Upgrade Eicholtz copier fleet and lease arrangement	Recommend approval	Belinda Wallen
G. Financial Ethics filing reminder, forms due May 1, 2017	Informational	Belinda Wallen
H. AgendaManager Contract	Recommend approval	Belinda Wallen
I. <i>**York Adams Academy 2017-2018 General Operating Budget which includes a membership fee for one (1) seat at the cost of \$3,392.00 per seat as per the agreement</i>	<i>Recommend approval</i>	<i>Belinda Wallen</i>

#### IV. PERSONNEL—John Regentin

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. Robin Whiteman, Learning Support, Instructional Assistant, UAMS, 6.5 hours per day, 178 days per year. \$9.60 per hour, effective retroactive to February 8, 2017, replacing Susan Stockman	Recommend approval	Belinda Wallen
B. Supplemental Contract(s)	Recommend approval	Belinda Wallen
1). Heather Sefcheck, Homebound Instruction for student #4859, \$25.00 per hour		
2). <i>**Danielle Markley, Homebound Instruction for student #4196, \$25.00 per hour</i>		
C. Add the following individuals to the Source4Teacher substitute listing:	Recommend approval	Belinda Wallen
1). Cayla Roborsky, new hire 1/13/2017		
D. <i>**Add the following individuals to the classified substitute listing:</i>	<i>Recommend approval</i>	<i>Belinda Wallen</i>
<i>1). Lori Vaughn, retroactive to 2/6/2017</i>		
<i>2). Gayle Hartman, retroactive to 2/6/2017</i>		
E. Add the following individuals to the volunteer listing:	Recommend approval	Belinda Wallen
1). Barbara Ferrari – Biglerville Elementary		
2). Amber Garretson – Arendtsville Elementary		
3). Nicole Showers – Bendersville Elementary		
4). Matthew Hartman – Arendtsville Elementary		

F. *\*\*Add the following individual(s) to the Chartwells employee listing: Recommend approval Belinda Wallen*

*1). Vickie Miller*

**V. Other**

<b>ITEM</b>	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>
A. <i>**Resolution for use of the BHS campus and suspension of the provisions of Policy No. 707 for an event scheduled on April 30, 2017</i>	<i>Recommend approval</i>	<i>Wesley Doll</i>