

**UPPER ADAMS SCHOOL DISTRICT
BUSINESS & OPERATIONS COMMITTEE
Tuesday, February 7, 2017**

I. PROPERTY—Bill Seibert

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. No items		

II. TRANSPORTATION—Bill Seibert

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. Van Driver(s) and Substitute Driver(s) for School Express:	Recommend Approval	Jim VanDyke
1). Thomas Weikel – retroactive to 1/25/2017		
2). Robert Smith		
3). Richard Noel		
4). Glenn Keaton		
5). Gerald Schrum		
6). Stephen Wolford – upon receipt of all documentation		
B. Van Driver(s) for Jacoby Transportation	Recommend Approval	Jim VanDyke
1). Faith Taylor – retroactive to 2/02/2017		

III. FINANCE—Tom Wilson

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. Agreement between UASD and Franklin & Marshall College for the 2017-2018 Pennsylvania College Advising Corps program in the amount of \$24,000.00	Recommend approval	Belinda Wallen
B. Year to Date Budget Transfers as per the provided document from the Business Administrator	Recommend approval	Belinda Wallen
C. Retirement Incentive 2017 Recommendations	Informational	Belinda Wallen
D. Insurance Premium and Plan Cost for 2017-2018	Informational	Belinda Wallen
E. Adopt Preliminary Budget for 2017-2018	Recommend approval	Belinda Wallen

F. Upgrade Eicholtz copier fleet and lease arrangement	Recommend approval	Belinda Wallen
G. Financial Ethics filing reminder, forms due May 1, 2017	Informational	Belinda Wallen
H. AgendaManager Contract	Recommend approval	Belinda Wallen

IV. PERSONNEL—John Regentin

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. Robin Whiteman, Learning Support, Instructional Assistant, UAMS, 6.5 hours per day, 178 days per year. \$9.60 per hour, effective retroactive to February 8, 2017, replacing Susan Stockman	Recommend approval	Belinda Wallen
B. Supplemental Contract(s)	Recommend approval	Belinda Wallen
1). Heather Sefcheck, Homebound Instruction for student #4859, \$25.00 per hour		
C. Add the following individuals to the Source4Teacher substitute listing:	Recommend approval	Belinda Wallen
1). Cayla Roborsky, new hire 1/13/2017		
D. Add the following individuals to the classified substitute listing:	Recommend approval	Belinda Wallen
1) No items		
E. Add the following individuals to the volunteer listing:	Recommend approval	Belinda Wallen
1). Barbara Ferrari – Biglerville Elementary		
2). Amber Garretson – Arendtsville Elementary		
3). Nicole Showers – Bendersville Elementary		
4). Matthew Hartman – Arendtsville Elementary		

V. Other

<u>ITEM</u>	<u>ACTION</u>	<u>PERSON RESPONSIBLE</u>
A. No items		