

REGULAR MEETING

April 20, 2022

6:00 PM

The regular meeting of the Baker School Board was called to order by Vice-Chairperson Johnna Koenig at 6pm in the Boardroom of Baker High School. Trustees Mike Gunderson and Klint Flint were in attendance; Quentin Burdick and Gye Varner were absent. Also present were Superintendent Aaron Skogen, Principals Rob Nyby and Erin Nevers, Vice-Principal/AD Bo Lingle, District Clerk Jennifer Mettler, Technology Director Scott Anderson, and Head Custodian Mardi Brown. Guests were Bryan Nevers, Sheila O'Connor, and Jay Shumaker.

Consent Items:

The bills, investment report, activity account report, journal adjustments, and minutes were reviewed by the trustees; claim checks 57661 to 57721 were reviewed and approved. There being no objections, Chairperson Varner approves the consent items as presented.

PUBLIC COMMENT

None

EDUCATION REPORT

BPA will present to the Board after the kids attend National BPA.

ACTION ITEMS

NATIONAL BPA TRAVEL REQUEST

Mr. Skogen stated with the delay of the board meeting due to weather, Board had given verbal approval to approve the BPA travel request. The students are given support for concession hours based on past practice; for the three students it will be \$320 deposited into the BPA account.

No board action required at this time.

MT PERKINS SECONDARY RURAL SCHOOL GRANT REQUEST

Mr. Skogen stated due to time constraints and the delay due to weather for the board meeting, Board gave verbal approval for Mrs. Lynn Beach apply for a grant for travel assistance for the National BPA trip to help offset their costs to travel.

ELEMENTARY FIELD TRIPS – BP2320

Mr. Skogen stated, again with the weather delay in the board meeting, the Board gave verbal approval to approve the field trips that will go across state lines. The 5th grade class will go to Dickinson & Medora and 6th grade will go to Devils Tower.

SCHOLASTIC ELIGIBILITY POLICY REVISION

Mr. Nyby stated changes are needed to the eligibility policy in order to account for quarters rather than semesters. The following are changes recommended:

3. At the end of *first and third quarter and the end of first and second semester* ~~the first semester~~ if a student is failing based on *the previous second quarter and/or semester* grades the student will be ineligible for ten (10) school days into the next *consecutive quarter second semester*.

Klint Flint moved to approve the changes to the eligibility policy as presented. Mike Gunderson seconded the motion; motion carried unanimously.

CERTIFIED HIRE(S)

Mr. Skogen stated a hiring committee has interviewed an applicant for the Ag Science/FFA position and based on the interview, the committee is recommending Miss Abbey Dunn for the position.

Mike Gunderson moved to offer Miss Abbey Dunn for the position of Ag Science/FFA pending completion of a background check. Klint Flint seconded the motion; motion carried unanimously.

TEACHER EVALUATIONS & CONTRACTS 2022-23

The board is presented with a list of the teacher contracts for the 2022-23 school year; there are currently no teachers up for tenure this year. The following is a list of certified teachers:

First Name	Last Name	Position	22-23 contract given	21-22 contract given
LISA	BURDICK	Counselor	28	27
CATHY	FRYE	Counselor	3	2
KALLIE	BENTER	Elem Teacher	8	7
JENNIFER	DUKART	Elem Teacher	7	6
JOSI	HADLEY	Elem Teacher	7	6
MARANDA	HASTIG	Elem Teacher	13	12
JODEE	HESS	Elem Teacher	8	7
VAL	JOHNSON	Elem Teacher	17	16
KIM	LESH	Elem Teacher	14	13
KARA	MACKAY	Elem Teacher	2	1
SHEILA	O'CONNOR	Elem Teacher	6	5
EMILY	PALO	Elem Teacher	3	2
BREEANN	SHELL	Elem Teacher	10	9
SHAWNA	SCHILLINGER	Elem Teacher	24	23
JILL	SHELHAMER	Elem Teacher	8	7
MOLLEE	STENBERG	Elem Teacher	3	2
KARI	STRANDBAKKE	Elem Teacher	5	4
AMANDA	TUNBY	Elem Teacher	7	6
ASHLEY	VARNER	Elem Teacher	6	5
TIM	ROBINSON	Elem/HS Teacher	31	30

First Name	Last Name	Position	22-23 contract given	21-22 contract given
BReELLE	WACKER	Elem Teacher	2	1
MICHELLE	ANDERSON	HS Teacher	17	16
LYNN	BEACH	HS Teacher	11	10
PAMELA	BEACH	HS Teacher	43	42
JESSICA	BOGGS	HS Teacher	9	8
TOM	BREITBACH	HS Teacher	8	7
HILLARY	FRANK	HS Teacher	3	2
BRITTANY	HOVERSLAND	HS Teacher	10	9
JAY	HOVERSLAND	HS Teacher	17	16
DENA	KIRSCHTEN	HS Teacher	14	13
AMANDA	LEICHTNAM	HS Teacher	3	2
JOHN	NOWAK	HS Teacher	11	10
LINDA	ROST	HS Teacher	9	8
BLAKE	SCHWAGLER	HS Teacher	5	4
JAY	SHUMAKER	HS Teacher	21	20
DIANE	VAN GORDEN	HS Teacher	42	41
DERYK	VAN ZEE	HS Teacher	10	9
JILL	WHITEMAN	HS Teacher	27	26
SCOTT	ANDERSON	HS Teacher/ADMIN	18	17
MARNIE	MOBERG	Special Education	3	2

No staff up for Tenure this year

Klint Flint moved to offer contracts to all certified staff as listed in grades K-12 for the 2022-23 school year as presented. Mike Gunderson seconded the motion; motion carried unanimously.

CLASSIFIED CONTRACTS 2022-23

The board is presented with a list of classified employee contracts as follows:

Employee	Position	Years	21-22 Wage
RABE, ADAM	Custodian	8	\$23.17
GILMORE, TJ	Custodian	5	\$20.09
TRUJILLO, JOEY	Custodian	1	\$17.01
THILMONY, SHEILA	Custodian	26	\$20.86
SWARTS, LEIDA	Custodian	3	\$18.56
EDWARDS, LLOYD	Custodian	1	\$17.01
PALO, JACOB	Custodian/After School Dir	2	\$17.79
DAVIS, SONYA	Head Cook	14	\$22.39
WISEMAN, KELSEA	Cook	6	\$20.86
EISELE, ROBYN	P/T Cook	2	\$15.49
EHRET, PAT	P/T Cook	3	\$16.25
UECKER, LOVEDEN	Cook	3	\$16.25
ALBERTS, CONNIE	Paraprofessional	19	\$20.86
ROST, ASHLEY	Paraprofessional	2	\$18.56
POWERS, LEEANN	Paraprofessional	4	\$20.09
WHEELER, JENNEFER	Paraprofessional	2	\$18.56
O'DONNELL, KIM	Paraprofessional	15	\$21.63
STIEG, NIKKI	Paraprofessional	17*	\$21.63
BRANSON, MAIRE	Paraprofessional	8	\$21.63
KRUGER, STACI	Paraprofessional	1	\$17.79
BAUTISTA, JESICA	Paraprofessional	1	\$17.79
COLLINS, BROOK	Building Secretary	25	\$22.39
LINGLE, AMY	Building Secretary	18	\$22.39
LINEBACK, ALYSON	Building Secretary	9	\$22.39
NEVERS, BRIAN	Complex Mgr	1	\$19.32

Mike Gunderson moved to approve the classified contracts as presented for the 2022-23 school year. Klint Flint seconded the motion; motion carried unanimously.

SUMMER MAINTENANCE HIRES

Mrs. Brown presented to the board the recommended summer maintenance hires; she would like to rehire Tim Robinson for outside maintenance and Emily Palo for custodial/paint/office help.

Klint Flint moved to hire the summer custodial help as presented. Mike Gunderson seconded the motion; motion carried unanimously.

LIFEGUARD HIRES

Mr. Nevers presents to the board recommendation to hire lifeguard and lifeguard aides. Macy Varner as lifeguard and lifeguard aides Tasia Miller, Jocelyn Graham, Caden Barth, Jerrick Moser, and Megan Varner. Mike Gunderson moved to hire Macy Varner as a lifeguard, additionally I move to hire as lifeguard aides Tasia Miller, Jocelyn Graham, Caden Barth, Jerrick Moser, and Megan Varner. Klint Flint seconded the motion; motion carried unanimously.

LIFEGUARD SALARY SCHEDULE 2022-23

Mrs. Mettler presents to the board the lifeguard salary schedule for 2022-23. This salary schedule goes into effect June 1st and it has been in the past, a \$.25/hr increase for all lifeguard levels and once WSI certificate is obtained for a year then the lifeguard receives \$.50/hr.

COMPLEX SALARIES 2022-23

	YEARS	2020-21	2022-23
LIFEGUARD/INSTRUCTOR	0	\$10.75	\$11.00
CASHIER/JANITOR	1	\$11.00	\$11.25
	2	\$11.25	\$11.50
	3	\$11.50	\$11.75
WATER SAFETY INSTRUCTOR (WSI)	0	\$11.75	\$12.00
<i>District will pay the registration fee to become a Water Safety Instructor</i>	1	\$12.00	\$12.25
	2	\$12.50	\$12.75
	3	\$13.00	\$13.25
	4	\$13.75	\$14.00
		\$16.25	\$16.42

NO overtime will be paid unless approved previously by supervisors or administration

(step 4 classified salary schedule)

***wage is reserved for graduating seniors and returning college students

Klint Flint moved to approve the presented lifeguard salary schedule effective June 1st. Mike Gunderson seconded the motion; motion carried unanimously.

ELECTION – TRUSTEE & LEVY ELECTION

Mrs. Mettler informed the board at the deadline to file for trustee, the two incumbents and five additional individuals filed for trustee. Therefore, there will be a trustee election on May 3, 2022 and it will be conducted by mail ballot as approved in March.

Budget Authority: The over-base levy for the 2022-23 budget has been cancelled due to the amount of revenue to adopt the budget could be easily filled with oil and gas revenue; the over-base levy ran last year is \$860,492.88 and the additional revenue needed to adopt a full budget would be approximately \$889.12.

No board action required at this time.

HEALTH INSURANCE RENEWAL FOR 2022-23

Mr. Skogen and Mrs. Mettler present to the board the health insurance quote with Blue Cross Blue Shield of MT (BCBS) for the 2022-23 school year. The increase was only 4.9% this year and still saving from the change from MUST last year as well.

Klint Flint moved to approve the health insurance renewal with BCBS of MT for the 2022-23 school year.

Mike Gunderson seconded the motion; motion carried unanimously.

SCHOOL CLOSURE – BP2221

Mr. Skogen stated last week school was cancelled due to weather for 2 ½ days; Board Policy 2221 allows the Board to declare an emergency closure of schools for one school day each year in the event of extreme weather or other emergency conditions. Based on last week’s events, it is recommending the Board authorize the emergency closure of schools for Wednesday, April 13, 2022 due to extreme weather conditions. Then based on BP2221, that day will not need to be made up or rescheduled. After Mr. Skogen audited the minutes on the calendar, by declaring the emergency and the extra hours built into the schedule, we are required to make up 50 minutes of instruction and by turning the early release inservice day in May to a full day will meet the required hours for the year to stay in compliance for funding.

Mike Gunderson moved to authorize an emergency closure of schools for Wednesday, April 13, 2022 due to extreme weather conditions.

SAFE RETURN TO SCHOOLS & CONTINUITY OF SERVICES PLAN

No changes to the plan, no board action required.

REPORTS:

1. COMPLEX, Bryan Nevers

10/13/21 - 4/20/22

MEMBERSHIPS SOLD:	Oct	Nov	Dec	Jan	Feb	Mar	Apr
FAMILY	4	0	1	7	7	2	1
INDIVIDUAL	8	17	17	9	8	7	9
SENIOR	1	5	4	2	6	3	3
KEY FOBs	4	5	4	8	7	5	3
LOCKERS	0	0	0	0	2	0	1
FACILITY USE:	Oct	Nov	Dec	Jan	Feb	Mar	Apr
SWIMMERS	263	345	151	145	245	267	324
WEIGHT/CARDIO	395	649	428	521	652	609	632

Swim Lessons : June 13-24 (sign-up June 6)

July 11-22 (sign-up July 5)

New lifeguards are trained and continue to get the aides trained up and ready for summer and lessons.

2. **MAINTENANCE, Mardi Brown**

Thiel Roofing was here and made repairs to the complex roof that was leaking by the main entrance. Prom setup went well with no problems. Sunday cleanup was a breeze with the amount of students that helped. They did an awesome job and did any and everything that I asked to be done.

March 29th was Lloyed Edwards 3 mo evaluation and he's doing a superb job. I then took the Chevy pickup to Miles City and had the recall performed on it.

Wind screens were put up on the tennis courts on the 25th. We used heavier duty zip ties and have had good luck so far with the wind.

Direct Electric replaced all of the outside lights at Lincoln entrances due to being dimly lit. They also ordered a new outside horn for Longfellow that was broken on the playground and will be installed when it arrives.

For Baker Jam I scrubbed both gyms for the Tournament. The committee did an excellent job of cleaning up afterwards. We scrubbed both gym floors again on Monday morning. Very nice to have the new battery operated scrubbers max time has been 30 minutes.

Monday April 4th Allied Plumbing started the Public Restroom remodel.

Clean Up Day was a success. The students filled all the dumpsters with trash and the grounds looked amazing for the First Track meet and Tennis matches.

Mckinstry's Engineer was on site to look over the building and water drainage issues.

High School and Lincoln gym floors are scheduled for June 9th for a fresh coat of finish. Coat should be cured by the time we need to close the Longfellow gym for sanding and refinishing.

3. **TECHNOLOGY, Scott Anderson**

85 Chromebooks (11" Touchscreen) & 50 iPads set to be here within a week.

6 Surface Tablets arrived and being prepped for new staff hires & to create a rotation plan as discussed.

Discussion was made to continue with the same Chromebook Checkout (1-to-1) model we have now used for the past two years, for next school years. Having the same access to devices but within individual classroom carts was not considered feasible.

Lincoln Chromebook Lab will move to a cart next school year to add additional space for expected classroom changes next school year.

Upcoming changes to our school website will start on June 1 and continue over the summer. The current company SchoolPointe has been acquired by FinalSite. This will require a couple design changes, but cost will remain the same until our contract ends at the end of next school year.

Longfellow Stage Microphone equipment is scheduled to be installed the first week of May.

4. **PRINCIPALS**

a. **ELEMENTARY PRINCIPAL, Erin Nevers**

Teacher in-service April 20th for ELA Curriculum Review and work on PD schedule for 2022-23.

End of the year testing is wrapping up. Upcoming field trips for Lincoln are TBD and Longfellow: 3rd swimming, 4th grade Trails End Ranch May 24th, 5th grade Medora and Dickinson May 26th and 6th grade Devils Tower TBD. Pops Concert is April 26th and Elementary Spring Concert May 17th K-2 10am and 3-6 at 6:30pm.

b. **HIGH SCHOOL PRINCIPAL, Rob Nyby**

State FCCLA had 7 students attend; Career/Job Fair had 25-30 businesses in attendance.

It has been past practice to allow students to walk through graduation even if they will not be graduating since not meeting graduation qualifications but like the board to consider changing that policy to not allow those students to walk through graduation. Mr. Skogen added Mr. Nyby and Mrs. Burdick have been on the kids on that bubble not going to graduate and give them every opportunity to graduate, but if they don't follow through then it's on them as the student. It is recommended to look at changing this past practice and revisit in June for next school year.

c. **VICE PRINCIPAL/ATHLETIC DIRECTOR, Bo Lingle**

Spring Sports is a mess right now. Hopefully we are back on schedule by next week. There will be canceled/ postponed events. I will try to communicate all changes as soon as possible.

- Monday, May 2- Senior Banquet at Fairgrounds- 7:00 pm

- Tuesday, May 3- Sunday, May 8- National BPA in Dallas, TX

- Tuesday, May 10- Divisional Golf in Shepherd

- Tuesday, May 10- POPS Concert at Longfellow- 7:00 pm

- Thursday, May 12- 4C & 3B District Track Meet in Baker

- Thursday, May 12- Divisional Tennis in Miles City

- Monday, May 16- Academic Assembly Luncheon in complex lobby

- Monday, May 16- Wednesday, May 18- State Golf in Fairmont

- Tuesday, May 17- Elementary Music Concert (Lincoln- 10:00 am, Longfellow- 6:30 pm)
- Thursday, May 19- Saturday, May 21- State Tennis in Bozeman
- Friday, May 20- Divisional Track in Laurel
- Sunday, May 22- High School Graduation- Longfellow Gym- 2:00 pm
- Tuesday, May 24- Spring Sports Awards- 6:00 pm- Exhibit Hall at Fairgrounds
- Wednesday, May 25- 8th Grade Graduation- 7:00 pm at Longfellow (8th Grade Picnic at Medicine Rocks)
- Friday, May 27- Saturday, May 28- State Track at Great Falls

Results of the MHS Spring Meeting:

1. School Reclassification:

- Bigfork- Moves from Class B to Class A
- Fairview- Moves from Class C to Class B (remains 8 man football)
- Chinook- Moves from Class C to Class B (remains 8 man football)
- Lone Peak- Moves from Class C to Class B (remains 8 man football)
- Darby- Moves from Class C to Class B (remains 8 man football)
- Ennis- Moves from Class C to Class B (remains 8 man football)
- Park City- Moves from Class C to Class B (remains 8 man football)
- Superior- Moves from Class C to Class B (remains 8 man football)
- Forsyth- Moves from Class B to Class C

2. Tennis season is extended one week. State tournament will be played at the same time as other spring sports.

3. Boys baseball will begin in 2022-23. A scheduling committee will be formed to look at various options and schedule the first year according to the schools participating and their geographic regions. A state tournament date has been set for next spring.

*** I will communicate with other schools and work on scheduling dynamics to see what our options are. I will have information to present at the May meeting.

5. SUPERINTENDENT, Aaron Skogen

Gym floor designs shared with the board and like to have a decision by May to print the stencils for Longfellow gym. McKinstry is waiting for the weather and they will come back with the boring machine to continue the evaluation of the ground. Current openings are Special Education, Elementary Teacher and High School Principal.

Next scheduled board meeting is May 11, 2022 at 6 pm.

There being no other business, meeting adjourned at 7:00 pm.

s/ Jennifer Mettler

Clerk

s/ Gye Varner

Chairman