

## REGULAR MEETING

May 12, 2021

6:00 PM

The regular meeting of the Baker School Board was called to order by Chairperson Gye Varner at 6pm in the Boardroom of Baker High School. Trustees Johnna Koenig, Mike Gunderson, Quentin Burdick, and Klint Flint were in attendance. Also present were Superintendent Aaron Skogen, Principals Bo Lingle and David Breitbart, Vice-Principal Jacob Gion, District Clerk Jennifer Mettler, and Technology Director Scott Anderson; Head Custodian Mardi Brown was absent. Guests were Don Schillinger, Darby Waldbillig, Shiane Dame, Kallie Benter and Lynn Beach.

### **Consent Items:**

The bills, investment report, activity account report, journal adjustments, and minutes were reviewed by the trustees; claim checks 56931 to 56993 were reviewed and approved. There being no objections, Chairperson Varner approves the consent items as presented.

### **EDUCATION REPORT**

Mrs. Lynn Beach and Shiane Dame reported on their year with BPA and her competition at the national level virtually.

### **CANVASS OF ELECTION**

The Trustees canvassed the results of the School Election held on May 8, 2018.

#### **Mill Levy Election**

APPROVE the mill levy	303
DISAPPROVE the mill levy	204

Total Electors were 509

Gye Varner moved to certify the election as canvassed. Mike Gunderson seconded the motion; motion carried unanimously.

County Superintendent Don Schillinger administered the oath of office to Klint Flint as he was elected by acclamation.

### **REORGANIZATION OF THE BOARD**

#### **CHAIRPERSON**

Johnna Koenig moved to nominate Gye Varner as Chairperson of the Board. Mike Gunderson seconded the motion; motion carried unanimously.

#### **VICE CHAIRPERSON**

Klint Flint moved to nominate Johnna Koenig as Vice Chairperson of the Board. Quentin Burdick seconded the motion; motion carried unanimously.

#### **CLERK**

Johnna Koenig moved to nominate Jennifer Mettler for Clerk of the Board. Mike Gunderson seconded the motion; motion carried unanimously.

#### **COUNTY TRANSPORTATION**

Quentin Burdick moved to nominate Klint Flint to serve as a member on the County Transportation Committee. Johnna Koenig seconded the motion; motion carried unanimously.

### **PUBLIC COMMENT**

None

### **ACTION ITEMS**

#### **BUS ROUTES 2020-21**

Transportation Committee met and took all new bus stop requests into consideration and one stop is being added to the South Route but will not affect the overall mileage of the route; a stop for the Johnson family is being added to the Y on the south route and a stop on the north route is being re-established for the Kono family. Klint Flint moved to approve the bus route for the 2021-22 school year as presented. Quentin Burdick seconded the motion; motion carried unanimously.

Chairperson Varner requested to move the agenda item "Certified Hire(s) 2021-22" to the end of the meeting – still waiting to hear from an applicant and expect to hear something by the end of the meeting. There being no objections the agenda item is moved to the end of the meeting.

**COMPLEX MANAGER HIRE**

Mr. Skogen stated there were two applicants for the vacancy at the Complex; Darby Waldbillig had originally planned to stay in her position through the end of the contract (June 30<sup>th</sup>) but personal situations has made her change her final day May 31<sup>st</sup>. After the interviewing both applicants, it is recommended to offer the position to Bryan Nevers. Quentin Burdick moved to hire Mr. Bryan Nevers as Complex Manager for Baker Public Schools. Johnna Koenig seconded the motion; motion carried unanimously.

**LIFEGUARD HIRES**

Darby Waldbillig presents a list of new lifeguard hires upon completion of training. The following students have applied to be lifeguards: Aiden Wywras, Mallory Varner, Braelynn Lovce, Neveah Miller, Rachel Rost and Courtney Tudor. Rachel and Courtney both have the lifeguard certification but are applying to help over the summer months. The following are recommended for hire as swim aides until they reach age 15: Kaitlyn Durden, Jackson Moser, and Danica Shepherd. Johnna Koenig moved to hire the listed as lifeguards and swim aides. Klint Flint seconded the motion; motion carried unanimously.

**CUSTODIAL SUMMER HIRES**

Mrs. Mardi Brown recommended to hire back Tim Robinson for outside maintenance and Emily Palo as custodial summer help. Emily will help the custodians and office and her work schedule will be 32 hours per week with Fridays off and Tim Robinson will be set at 40 hours per week; no overtime will be authorized for summer help.

Quentin Burdick moved to hire the summer help as presented. Mike Gunderson seconded the motion; motion carried unanimously.

**CLASSIFIED STAFF CONTRACTS 2021-22**

The following is a list of classified staff recommended by administration to renew contracts for the 2021-22 school year

2020-21				
NAME	POSITION	YEARS	WAGE	BONUS
RABE, ADAM	CUSTODIAN	6	\$22.94	\$1,000.00
NACEY, JUSTIN	CUSTODIAN	1	\$16.84	\$1,000.00
GILMORE, TJ	CUSTODIAN	3	\$19.12	\$1,000.00
PALO, JACOB	CUSTODIAN	1	\$16.84	\$1,000.00
THILMONY, SHEILA	CUSTODIAN	24	\$20.66	\$1,000.00
SWARTS, LEIDA	CUSTODIAN	1	\$17.61	\$1,000.00
ADAMSON, NICOLE	CUSTODIAN	1	\$17.61	\$1,000.00
DAVIS, SONYA	HEAD COOK	12	\$22.17	\$1,000.00
DESROCHER, KELSEA	COOK	4	\$19.90	\$1,000.00
EISELE, ROBYN	P/T COOK	7	\$18.37	\$500.00
ZENKO, JESSICA	P/T COOK	4	\$17.61	\$500.00
UECKER, LOVEDEN	COOK	1	\$15.33	\$500.00
ALBERTS, CONNIE	PARAPROFESSIONAL	17	\$20.66	\$1,000.00
ALLERDINGS, JOLINDA	PARAPROFESSIONAL	17	\$21.42	\$1,000.00
ROST, ASHLEY	PARAPROFESSIONAL	1	\$22.17	\$1,000.00
POWERS, LEE ANN	PARAPROFESSIONAL	2	\$19.12	\$1,000.00
WHEELER, JENNEFER	PARAPROFESSIONAL	1	\$18.37	\$1,000.00
O'DONNELL, KIM	PARAPROFESSIONAL	13	\$21.42	\$1,000.00
SUSA, CARLEEN	PARAPROFESSIONAL	19	\$21.42	\$1,000.00
STIEG, NIKKI	PARAPROFESSIONAL	15	\$21.42	\$1,000.00
BRANSON, MAIRE	P/T PARAPROFESSIONAL	6	\$21.42	\$500.00
COLLINS, BROOK	BUILDING SECRETARY	23	\$22.17	\$1,000.00
LINGLE, AMY	BUILDING SECRETARY	16	\$22.17	\$1,000.00
LINEBACK, ALYSON	BUILDING SECRETARY	7	\$22.17	\$1,000.00

Johnna Koenig moved to renew the classified contracts as presented for the 2021-22 school year.

**CLASSIFIED SALARY SCHEDULE**

The following is recommended for the next three years for classified salary schedule.

1% increase 2021-22		1% increase 2022-23		1% increase 2023-24	
Grade	SCHEDULE	Grade	SCHEDULE	GRADE	SCHEDULE
1	\$9.59	1	\$9.68	1	\$9.78
2	\$14.72	2	\$14.87	2	\$15.01
3	\$15.49	3	\$15.64	3	\$15.80
4	\$16.25	4	\$16.42	4	\$16.58
5	\$17.01	5	\$17.18	5	\$17.35
6	\$17.79	6	\$17.97	6	\$18.15
7	\$18.56	7	\$18.74	7	\$18.93
8	\$19.32	8	\$19.51	8	\$19.70
9	\$20.09	9	\$20.30	9	\$20.50
10	\$20.86	10	\$21.07	10	\$21.28
11	\$21.63	11	\$21.85	11	\$22.06
12	\$22.39	12	\$22.61	12	\$22.84
13	\$23.17	13	\$23.40	13	\$23.63

Johnna Koenig moved to approve the classified salary schedule for 2021-2024 as presented. Mike Gunderson seconded the motion; motion carried unanimously.

**EXTRACURRICULAR POSITIONS 2021-22**

Mr. Breitbach and Mr. Lingle present to the board recommendations for extracurricular positions for next school year. The sports in green are currently not filled but will have recommendations later in the summer to finish up.

2021-22	Football	Volleyball	Boys Basketball	Girls Basketball	Wrestling	Golf-Boys & G
Head Coach	Jay Hoversland	Jessica Boggs	Aaron Skogen	Jay Shumaker		Tom Breitbach
Assistant	Bo Lingle	Sheila O'Conner		Blake Schwagler	Will Bagley	
Assistant	Deryk VanZee	Emily Palo				
Assistant	Blake Schwagler					

Middle School		Kara McKay ?	Jay Hoversland	Brittany Hoversland		NA
		Delayne Robbins		BreEile Wacker		
5 <sup>th</sup> & 6 <sup>th</sup>			Tim Robinson	Shawna Schillinger		

	Tennis	Speech/Drama	Track & Field-B&G	Cheerleading	Band/Vocal	Intramurals
Head Coach	Maranda Hastig		Tim Robinson	Ashley Schwartz	Jill Whiteman	Tim Robinson
Assistant	Savannah Gorman	???	Jay Hoversland		JoDee Hess - Assistant Director	
Assistant			Jay Shumaker			
			Not sure if we need to hire this	Yearbook/Newspaper	National Honor Society	Close Up – (No Pay)
				Hillary Frank	Michelle Anderson	Brittany Hoversland
Middle School	NA	NA	Shawna Schillinger			
			Deryk VanZee			

FCCLA	FFA & Summer Vo/Ag	Year Book	Honor Society	Spartanettes	BPA	PALS—(No Pay)
Pam Beach	Tieler Soumas	Hillary Frank	Michelle Anderson	Brittany Hoversland	Scott Anderson	Dena Kirschten ??
					Lynn Beach	Jessica Boggs ??

Student Council	Concessions	Academic Olympics	Senior Advisor	Soph Advisor	Materials Director	
Alyson Linebeck			Brittany Hoversland	Hillary Frank	Diane VanGorden	
	Amanda Leichnam	Dena Kirschten	Junior Advisors	Frosh Advisor		
	Tieler Soumas	Karen Wang	John Nowak	Amanda Leichnam		
		Lynn Beach				

Yellow are new hires

Blue - Out of District Hires

Green yet to fill

Mr. Lingle added Will Bagley and Darrick Gorder have decided to co-head coach wrestling for the 2021-22 season and that was a last minute add-on prior to the meeting. Also, Deryk VanZee would like to coach high school track but it will later be decided if an extra coach is needed but he will possibly do both middle school and high school track next year.

Quentin Burdick moved to approve the extracurricular hires for the 2021-22 school year with the addition of Darrick Gorder and Will Bagley as co-head coaches for wrestling and Deryk VanZee as middle school/high school track coach. Johnna Koenig seconded the motion; motion carried unanimously.

**MOU WITH BEA**

Mr. Skogen presented to the board a MOU with the Baker Education Association (BEA) to address in-service time for the 2021-22 school year. The school calendar for the 2021-22 school year has already been approved which included eight (8) early out days that were reserved for in-service time. The following MOU has already been approved by the BEA and is awaiting approval from the Board of Trustees.

Memorandum of Understanding

Effective immediately, the Baker School District and the Baker Education Association enter into this Memorandum of Understanding (MOU) to clarify the Master Agreement between the two parties. This agreement is necessary to address the establishment of teacher in-service time for the 2021-2022 school calendar year only. In-service time is currently not a part of the Master Agreement and the proposed changes below affect section 4.9-b of the Master Agreement.

The parties agree as follows:

- Eight (8) early out days will be scheduled during the 2021-2022 school year to provide teacher in-service time.
- Students will be released at 2:15pm on those designated in-service days. Staff will participate in in-service trainings from 2:30pm-3:50pm. Section 4.9-b of the Master Agreement will not apply for staff release times for in-service training days only.
- Staff will not be paid any additional salary or benefits for the hours accumulated during in-service trainings.
- PLC Committees will be established in each building to consist of teachers and administration in order to purposefully identify, plan and implement specific targeted areas for in-service trainings.
- This agreement is for the 2021-2022 school year only and does not set precedent for future matters.

Mike Gunderson moved to approve the MOU with the BEA as presented. Clint Flint seconded the motion; motion carried unanimously.

## 2021-22 PROFESSIONAL DEVELOPMENT PLAN

Mr. Skogen presented to the board the professional development plan for 2021-22 school year. MCA 10.55.714 requires the local Board of Trustees to establish an advisory committee to evaluate and recommend a plan for the subsequent school year. We have established building level TEAMS as well as a district level TEAM (all listed staff serve on the District TEAM). Attached is the recommended professional development plan for next year.

### Lincoln Elementary

- Mrs. Amanda Tunby
- Mrs. Kari Strandbakke
- Mrs. Josi Hadley
- Mrs. JoDee Hess
- Mr. Aaron Skogen
- Mrs. Erin Nevers (next year)

### Longfellow Elementary

- Mrs. Kallie Benter
- Mrs. Maranda Hastig
- Mrs. Val Johnson
- Mr. Aaron Skogen
- Mrs. Erin Nevers (next year)

### Baker 7-12

- Mrs. Pam Beach
- Mrs. Linda Rost
- Mrs. Karen Wang
- Mr. Aaron Skogen
- Mr. Tieler Soumas
- Mrs. Dena Kirschten
- Mrs. Jill Whiteman
- Mr. Rob Nyby (next year)

June 28th (Full Day)	Open with
<ul style="list-style-type: none"><li>o Mandt System</li></ul>	
<b>FastBridge Assessments</b>	
<ul style="list-style-type: none"><li>o Lincoln Elementary Staff--TBA</li></ul>	
<b>August 23rd (Full Day)</b>	
<ul style="list-style-type: none"><li>o Breakfast--Longfellow Cafeteria (all staff)</li><li>o Lincoln ELEM Open House (6:00pm--7:30pm)</li></ul>	
<b>August 24th (Full Day)</b>	
<ul style="list-style-type: none"><li>o Longfellow ELEM Open House (6:00pm--7:30pm)</li></ul>	
<b>September 22nd (Wednesday 2:30pm--3:50pm)</b>	
<ul style="list-style-type: none"><li>o 7-12 -- Curriculum Mapping</li><li>o K-6 -- Response to Intervention (RTI)</li></ul>	
<b>September 27th (Full Day--NO SCHOOL)</b>	
<ul style="list-style-type: none"><li>o Quantum Learning--Essentials Part II</li></ul>	
<b>October 27th (Wednesday 2:30pm--3:50pm)</b>	
<ul style="list-style-type: none"><li>o 7-12 -- Curriculum Mapping</li><li>o K-6 -- Response to Intervention (RTI)</li></ul>	
<b>October 21st-22nd (NO SCHOOL)</b>	
<ul style="list-style-type: none"><li>o Montana Teachers Convention (MFPE)</li></ul>	
<b>November 2nd (Holiday Schedule 1:29 Release)</b>	
<ul style="list-style-type: none"><li>o Parent Teacher Conferences</li></ul>	
<b>November 17th (Wednesday 2:30pm--3:50pm)</b>	
<ul style="list-style-type: none"><li>o 7-12 -- Curriculum Mapping</li><li>o K-6 -- Response to Intervention (RTI)</li></ul>	
<b>December 15th (Wednesday 2:30pm--3:50pm)</b>	
<ul style="list-style-type: none"><li>o 7-12 -- Curriculum Mapping</li><li>o K-6 -- Response to Intervention (RTI)</li></ul>	
<b>January 17th (Full Day--NO SCHOOL)</b>	
<ul style="list-style-type: none"><li>o Quantum Learning--Classroom Culture &amp; Management Part I</li></ul>	
<b>February 9th (Wednesday 2:30pm--3:50pm)</b>	
<ul style="list-style-type: none"><li>o 7-12 -- Curriculum Mapping</li><li>o K-6 -- Response to Intervention (RTI)</li></ul>	
<b>March 16th (Wednesday 2:30pm--3:50pm)</b>	
<ul style="list-style-type: none"><li>o 7-12 -- Curriculum Mapping</li><li>o K-6 -- Response to Intervention (RTI)</li></ul>	
<b>April 20th (Wednesday 2:30pm--3:50pm)</b>	
<ul style="list-style-type: none"><li>o 7-12 -- Curriculum Mapping</li><li>o K-6 -- Response to Intervention (RTI)</li></ul>	
<b>May 18th (Wednesday 2:30pm--3:50pm)</b>	
<ul style="list-style-type: none"><li>o 7-12 -- Curriculum Mapping</li><li>o K-6 -- Response to Intervention (RTI)</li></ul>	

Klint Flint moved to approve the professional development plan for the 2021-22 school year as presented. Quentin Burdick seconded the motion; motion carried unanimously.

## 4<sup>TH</sup> QUARTER OIL & GAS REVENUE

Mrs. Mettler presents to the board the 4<sup>th</sup> quarter oil and gas revenue of \$426,153.65. Discussion followed. Johnna Koenig moved to reallocate the oil and gas revenue on or about May 1, 2021 to the Flex Fund in the amount of \$426,153.65, reserving the right to reallocate the future payments when received. Quentin Burdick seconded the motion; motion carried unanimously.

## REPORTS:

### 1. COMPLEX

First and foremost, I would like to thank all of you, my lifeguards, and the community for everything over the past few years. I am excited for our move, but am endlessly grateful for the district and community for welcoming us with open arms.

April and May have proven to be busy months for the pool. We have hosted nearly 10 birthday parties and have had many high-usage weekend days.

I have the lifeguards coming in on Saturday of this week to solidify the swim lesson curriculum, clean the pool gutters, and clean and wax the slide so the pool is ready for summer. I will have everything ready to go for the month of June by May 24th.

### Complex Usage

- April Weight/Cardio Room: 453

- April Pool: 389

**Upcoming Dates**

- May 22: Complex Closed
- May 23: Complex Closed
- May 24: 5th grade swim, 12:30-2:30
- May 25th: 3rd grade swim, 9-11
- May 30: Complex Closed
- May 31: Complex Closed
- June 1: Summer schedule begins
- June 5: Lifeguard Training
- June 7: Swim Lesson Registration
- June 14-25: Swim Lesson Session #1
- June 28: Swim Lesson Registration
- July 5-16 Swim Lesson Session #2

**Summer Complex Schedule**

Attached is the summer Complex Schedule- obviously these hours may change as summer progresses, but this is what I'll be putting out for June: [Summer Pool Hours](#)

Other than the above, I don't have much to report on. I will be spending the next couple weeks ensuring my transition out is as smooth as possible and the complex & guards are ready for summer.

**2. MAINTENANCE**

Playground project will be starting in June; scoreboard will be covered May 28<sup>th</sup>. All flooring is in storage and abatement is scheduled for classrooms and will start in the offices. Gym floors to start getting done; Longfellow June 3<sup>rd</sup> – July 6<sup>th</sup> and then will do the high school gym floor.

**3. TECHNOLOGY**

Phones will start install end of May and hopefully start to train early August. LED projector at the Longfellow Gym might need to be replaced and will be working on a quote.

**4. PRINCIPALS**

**a. ELEMENTARY PRINCIPAL, BO LINGLE**

Tuesday, 18<sup>th</sup>, will be the elementary music concert and last day May 27<sup>th</sup>.

**b. HIGH SCHOOL PRINCIPAL, DAVID BREITBACH**

Many activities happening and graduation is May 23<sup>rd</sup> at 2pm.

**c. VICE PRINCIPAL, JACOB GION**

Report on activities and will be hosting the District Track and Divisional Tennis tournaments.

Academic assembly will be Monday; athletic banquet May 25<sup>th</sup> at 6pm and 8<sup>th</sup> grade graduation May 26<sup>th</sup>.

**5. SUPERINTENDENT, AARON SKOGEN**

This is Mr. Gion and Mr. Breitbach's last meeting before their contracts terminate and want to wish them the best! County transportation meeting will be Monday at 1pm.

**ACTION ITEMS**

**CERTIFIED HIRE(S) 2021-22**

Mr. Skogen presented a recommendation for hire; Ms. BreElle Wacker was interviewed for the current elementary position and it is recommended to offer her a contract for 2021-22 school year.

Quentin Burdick moved to hire Ms. BreElle Wacker for the 2021-22 school year. Johnna Koenig seconded the motion; motion carried unanimously.

Next scheduled board meeting is June 29, 2021 at 6 pm.

There being no other business, meeting adjourned at 7:04 pm.

*s/ Jennifer Mettler*

Clerk

*s/ Gye Varner*

Chairman