

1 **Baker K-12 Schools**

2  
3 COVID-19 Emergency Policies

1900

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5 The board of trustees and its staff are operating under unusual, even unprecedented  
6 circumstances by virtue of the declaration of a statewide emergency by the Governor and the  
7 executive orders related to school closure to address concerns from the COVID-19 Virus and/or  
8 the declaration of an unforeseen emergency (community disaster) made by the Board of  
9 Trustees. In light of the COVID-19 pandemic, the Board of Trustees has found it necessary to  
10 adopt temporary policies related to emergency school closures, the ongoing provision of  
11 educational services to students, meetings of the Board, gatherings on school property, health  
12 and safety of students, staff and community members, human resource matters and budgetary  
13 matters. To ensure clarity and transparency, the board has organized all emergency school  
14 policies into a temporary chapter. The Board has also included this introductory section as a  
15 heading for each policy to ensure understanding of the purpose and duration of each policy  
16 adopted pursuant to this chapter.

17  
18 Purpose(s) of Policies

- 19  
20 1. Ensuring that locally-elected trustees charged with the supervision and control of their  
21 local public schools, in collaboration with their staff leadership teams, make decisions  
22 that are in the best interests of students, staff and the community served.  
23 2. Ensuring measures to protect the health and safety of students, staff and community  
24 members.  
25 3. Addressing issues relating to student instruction and family engagement.  
26 4. Addressing barriers to learning presented by distance.  
27 5. Improvement of instruction in on-site, offsite, and/or on-line settings  
28 6. Ensuring continuity of employment of school district staff and/or continuity of services  
29 provided by contract transportation providers.  
30 7. Ensuring accountability to families with children.

31  
32 Term of COVID-19 Emergency Measures Policies

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34 The term of School District Policies Numbered 1900-1999 shall run concurrent with any  
35 emergency related to COVID-19 declared by the President, Congress, Montana Legislature,  
36 Governor, Montana Department of Public Health and Human Services, county health department  
37 or the board of trustees. These policies shall terminate, unless further extended, on the earlier of  
38 June 30, 2022 or the date upon which all emergency declarations related to COVID-19 that apply  
39 to the district have lawfully expired or have been dissolved.

40  
41 Cross Reference: Policy 2221 – 2221P – School Closure  
42 Policy 1400 – Board Meetings  
43 Policy 1310 – Policy and Procedure  
44 Policy 1420 – Meeting Procedure  
45

1 Legal Reference: Executive Orders – 2-2020 and 3-2020 – Office of the Governor and  
2 accompanying Directives  
3 Section 20-9-801-806, MCA – Emergency School Closure  
4 Section 50-1-202-204, MCA – Public Health Laws  
5 Section 10-3-104, MCA – General Authority of Governor  
6 Article X, section 8 – Montana Constituion  
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9 Policy History:

10 Adopted on: 3.27.2020  
11 Reviewed on: 8.11.2020  
12 Revised on: 8.11.2020  
13 Terminated on:

2  
3 **COVID-19 Emergency Measures**

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5 Emergency Policy and Procedures

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7 Applicability of Emergency Policy Series

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9 During a state of emergency declared by the Board of Trustees or other local, state or federal agency,  
10 official, or legislative body, the provisions in the emergency policies adopted by the Board of Trustees as  
11 codified at 1900-1999 in the district policy manual will govern in the event of any conflict or  
12 inconsistency between an emergency policy and other provision in the district policy manual. All other  
13 aspects of the district policy manual not affected by the provisions in the emergency policy series  
14 continue to be in full effect.

15  
16 Legal References

17  
18 In the absence of a legal reference on an emergency policy adopted by the Board of Trustees, the policy is  
19 specifically based on the Board of Trustees authority to supervise and control the schools within the  
20 District in accordance with Article X, section 8 of the Montana Constitution.

21  
22 Adoption and Amendment of Policies

23  
24 New or revised policies that are required or have required language changes based on State or Federal law  
25 or directive, required by administrative rule, or are required due to a declaration of emergency issued by  
26 the Board of Trustees or other state or federal agency official or legislative body may be adopted after the  
27 first (1<sup>st</sup>) reading if notice has been given through the board agenda provided to the trustees and public.  
28 All new or amended policies adopted as part of the emergency policy series shall become effective  
29 immediately upon adoption; unless a specific effective date is stated in the motion for adoption.

30  
31 Suspension of Policies

32  
33 Under circumstances that require waiver of a policy, the policy may be suspended by a majority vote of  
34 the trustees present. To suspend a policy, however, all trustees must have received written notice of the  
35 meeting, which includes the proposal to suspend a policy and an explanation of the purpose of such  
36 proposed suspension.

37  
38 Administrative Procedures

39  
40 The Superintendent shall develop such administrative procedures as are necessary to ensure consistent  
41 implementation of policies adopted by the Board of Trustees.

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43  
44 Legal References:       § 20-3-323, MCA       District policy and record of acts  
45                               10.55.701, ARM       Board of Trustees  
46                               Title 20, Chapter 9 Part 8, MCA

47 Policy History:

48 Adopted on:               4.29.2020  
49 Reviewed on:  
50 Revised on:  
51 Terminated on:

1 **Baker K-12 Schools**

2  
3 **COVID-19 Emergency Measures**

1902

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5 Alternative Grading

6  
7 This policy is adopted as a temporary policy in accordance with the framework set by District  
8 Policy 1900 – Temporary COVID-19 Policies and is intended to govern School District  
9 operations for the period affected by the COVID-19 health and safety measures implemented by  
10 the School District in response to federal, state or local authorities.

11  
12 Teachers will grade students as usual in accordance with established classroom or course  
13 practices during the grading period in accordance with District Policy 2420 and any staff and  
14 student handbooks.

15  
16 Administration may choose to work with parents, students, and staff to determine levels of  
17 proficiency on a case by case basis for individual students based on issues that may arise due to  
18 remote/offsite learning.

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21 Cross Reference: Policy 1005FE – Proficiency Based Learning  
22 Policy 2410-2410P – Graduation Requirements  
23 Policy 2420 – Grading and Progress Reports  
24 Policy 2168 – Distance Learning  
25 Policy 2421 - Promotion and Retention

26  
27 Legal Reference: Section 20-1-301, MCA School fiscal year  
28 Section 20-9-311(4)(a)(b)(d), MCA Calculation of average number  
29 belonging  
30 Section 20-3-324, MCA Powers and duties  
31 Section 20-7-1601. Transformational learning  
32 10.55.906 ARM High School Credit

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34  
35 Policy History:

36 Adopted on: 4.29.2020  
37 Reviewed on: 8.11.2020  
38 Revised on: 8.11.2020  
39 Terminated on:

1 **Baker K-12 Schools**

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3 **COVID-19 Emergency Measures**

1903

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5 School District Meetings, Gatherings, Events, and Visitors

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7 The School District has adopted the protocols outlined in this policy to govern during the term of  
8 the declared public health emergency to ensure individuals present at a school facility for events  
9 or other operationally related reasons honor safety protocols. The supervising teacher, principal,  
10 superintendent or designated personnel are authorized to implement this policy in coordination  
11 with state and local health officials.

12  
13 School District Events

14  
15 Vulnerable individuals (defined by the Centers for Disease Control at the time of this policy’s  
16 adoption as those age 65 or older or those with serious underlying health conditions, including  
17 high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune  
18 system is compromised such as by chemotherapy for cancer and other conditions requiring such  
19 therapy) are encouraged to attend School District meetings, gatherings, or events held via  
20 electronic means in accordance with this policy. Vulnerable individuals are responsible for  
21 isolating themselves from other attendees should they choose to attend. The School District shall  
22 accommodate vulnerable individuals so they may participate in the meeting gathering or event  
23 via electronic means as deemed appropriate by administration.

24  
25 Visitors to Schools

26  
27 Visitors to the interior of any school building shall not be permitted without the express approval  
28 of the supervising teacher, principal, superintendent or designated. Visitors that are authorized to  
29 be present in any school building must adhere to all health and safety guidelines outlined in  
30 District Policy 1905.

31  
32 Volunteers

33  
34 Volunteers utilized by the School District that have been approved in accordance with District  
35 Policy 5430 may enter the school building in accordance with the protocols outlined in District  
36 Policy 1905.

37  
38 Enforcement

39  
40 Visitors to any school building or any attendee at a meeting, gathering, or event authorized by  
41 administration in accordance with this policy who fail to honor the requirements of District  
42 Policy or the directives of School District officials shall be asked to correct their conduct or leave  
43 the meeting, gathering, or event in accordance District Policy 4315.

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Cross Reference: Policy 1901 – School District Policy and Procedures  
Policy 1905 – Student, Staff, and Community Health and Safety  
Policy 1400 – Board Meetings  
Policy 5430 – Volunteers  
Policy 4301 – Visitors to Schools  
Policy 4332 – Conduct on School Property  
Policy 4315 – Visitor and Spectator Conduct  
Policy 4330 – Community Use of School Facilities

Policy History:

Adopted on: 4.29.2020  
Reviewed on: 8.11.2020  
Revised on: 8.11.2020, 6.24.21  
Terminated on:

1 **Baker K-12 Schools**

2  
3 **COVID-19 Emergency Measures**

1905

4  
5 Student, Staff, and Community Health and Safety

6  
7 The School District has adopted the protocols outlined in this policy during the term of the  
8 declared public health emergency to ensure the safe and healthy delivery of education services  
9 provided to students on school property in accordance with Policy 1906, and a safe workplace  
10 when staff are present on school property in accordance with Policy 1909, and the safety, health  
11 and well-being of parents and community members. The supervising teacher, principal,  
12 superintendent or designated personnel are authorized to implement the protocols in coordination  
13 with state and local health officials.

14  
15 Symptoms of Illness

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17 Students and staff who are ill, feeling ill, diagnosed as ill, or otherwise demonstrating symptoms  
18 of illness must not come to school or work. Students who have a fever or are exhibiting other  
19 signs of illness must be isolated in a designated area until such time as parents or caregiver may  
20 arrive at the school to retrieve the ill student. All surfaces and areas should be thoroughly  
21 cleaned and disinfected once the student has vacated the area by staff utilizing safety measures in  
22 accordance with state and/or local health standards as applicable. Students may engage in  
23 alternative delivery of education services during the period of illness or be permitted to make up  
24 work in accordance with District Policy 1906.

25  
26 Parents, guardians, or caregivers of students who are ill, feeling ill, diagnosed as ill, or otherwise  
27 demonstrating symptoms of illness must not be present at the school for any reason including but  
28 not limited events or gatherings or to drop off or pick up students except as provided by this  
29 policy. To avoid exposing others to illness, parents or caregivers who are ill must make  
30 arrangements with others to transport students to school or events, if at all practicable. If not  
31 practicable, parents, guardians or caregivers must not leave their vehicle during pickup or drop  
32 off and must arrange with District staff to supervise students in accordance with physical  
33 distancing guidelines in this Policy.

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35  
36 Physical Distancing

37  
38 As feasible students, staff, volunteers, and visitors will work to maintain a physical distance  
39 between themselves and their colleagues and peers throughout the school day inside any school  
40 building, on school provided transportation and on school property before and after school as  
41 feasible. Staff members may work to arrange classrooms and restructure courses, transportation  
42 services, and food service to meet this standard as feasible.

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4 Drop off and pick up of students will be completed in a manner that limits direct contact between  
5 parents and staff members and may adhere to social distancing expectations around the exterior  
6 of the school building while on school property.  
7

8 Secondary school courses may be delivered and steps will be taken to minimize student  
9 interaction in common areas. Upon arriving at school, students and staff will be provided hand  
10 sanitizer. It is expected that staff and students will either use hand sanitizer and/or wash their  
11 hands upon reentering buildings (after recess, lunch, etc.) Learning areas (desks, tables, etc.) will  
12 be cleaned and disinfected as needed, but at the very least once a day. Facilities will be cleaned  
13 and maintained according to their scheduled upkeep, which includes cleaning daily at a  
14 minimum.  
15

16 Visitors to the school authorized by District Policy 1903 will work to maintain a physical  
17 distance between themselves and others. This distancing requirement does not apply to  
18 individuals who are a part of the visitor’s regular household isolation group when the group is  
19 authorized to be present at the school facility.  
20

21 Masks/Face Coverings as Personal Protective Equipment  
22

23 It is recommended and encouraged that staff, students, and visitors wear a face covering, mask,  
24 or face shield while present in any school building. The School District does not require the use  
25 of masks and will not provide masks except in cases required by this policy or at the discretion of  
26 the administration.  
27

28 The Board of Trustees may require face coverings, masks, or face shields at their discretion and  
29 approved by board action at a regular scheduled board meeting and/or special board meeting of  
30 the Board of Trustees.  
31

32 This provision is required due to the COVID-19 state of emergency declared by the Board of  
33 Trustees or other local, state or federal agency, official, or legislative body. This policy is  
34 adopted, implemented, and enforced in accordance with the supervisory authority vested with the  
35 Board of Trustees in accordance with Article 10, section 8 of the Montana Constitution and  
36 related statutes and regulations. The Board of Trustees authorizes the Superintendent to develop  
37 and implement procedures to enforce this policy.  
38

39 The School District may require all staff, volunteers, visitors, and school-aged students to wear  
40 a face covering, mask, or face shield while present in any school building, regardless of  
41 vaccination status.  
42

43 Face covering, face covering, mask, or face shield means disposable or reusable covering that  
44 cover the nose and mouth. The School District will provide masks to students, volunteers, and  
45 staff, if needed. If a student or staff member wears a reusable mask, the School District expects  
46 that the masks be will washed on a regular basis to ensure maximum protection.



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4 Students, staff, volunteers, and visitors are not required to wear a face covering, mask, or face  
5 shield under this provision when:

- 6 1. consuming food or drink;
- 7 2. engaged in strenuous physical activity;
- 8 3. communicating with someone who is hearing impaired;
- 9 4. identifying themselves;
- 10 5. receiving medical attention; or
- 11 6. precluded from safely using a face covering, mask, or face shield due to a medical or  
12 developmental condition. The superintendent, building principal, or their designee shall  
13 request documentation from a care provider when considering an exception to this  
14 provision for medical or developmental reasons. The School District will comply with all  
15 applicable disability and discrimination laws when implementing this provision.

16  
17 If masks are required, then when students and members of the public are not present, staff may  
18 remove their face covering, mask, or face shield if they are at their individual workstation and six  
19 feet of distance is strictly maintained between individuals. If students are working in small  
20 groups, the students must be wearing face covering, mask, or face shield.

21  
22 All points of entry to any school building or facility open to the public shall have a clearly visible  
23 sign posted stating the face covering, mask, or face shield requirement.

24  
25 Allegations of harassment of any person wearing or not wearing a face covering, mask or face  
26 shield shall be promptly investigated in accordance with District policy. A student, staff member,  
27 or visitor who, after an investigation, is found to have engaged in behavior that violates District  
28 policy is subject to redirection or discipline.

29  
30 Cleaning and Disinfecting

31  
32 School district personnel will routinely both clean by removing germs, dirt and impurities and  
33 disinfect by using chemicals to kill germs on all surfaces and objects in any school building and  
34 on school property that are frequently touched. This process shall include cleaning  
35 objects/surfaces not ordinarily cleaned daily.

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38 Personnel will clean with the cleaners typically used and will use all cleaning products according  
39 to the directions on the label. Personnel will disinfect with common EPA-registered household  
40 disinfectants. A list of products that are EPA-approved for use against the virus that causes  
41 COVID-19 is available from the supervising teacher or administrator. Personnel will follow the  
42 manufacturer's instructions for all cleaning and disinfection products.

43  
44 The District will provide EPA-registered disposable wipes and/or cleaning solutions with clean  
45 rags to teachers, staff, and secondary students so that commonly used surfaces (e.g., keyboards,  
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4 desks, remote controls) may be wiped down before use. Supervising teacher or administrators are  
5 required to ensure adequate supplies to support cleaning and disinfection practices.  
6

#### 7 Student Arrival

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9 The School District will work to provide hand sanitizer with at least 60% alcohol. Elementary  
10 students' use of hand sanitizer will be supervised by staff.  
11

#### 12 Temperature Screening

13

14 Designated School District staff are authorized, as needed to test the temperature of students with  
15 an approved non-contact or touchless temperature reader. Students who have a fever or are  
16 exhibiting other signs of illness must be isolated in a designated area until such time as parents or  
17 caregiver may arrive at the school to retrieve the ill student. All surfaces and areas should be  
18 thoroughly cleaned and disinfected once the student has vacated the area.  
19

20 When administering a temperature check on a possibly ill student, designated staff members will  
21 utilize available physical barriers and personal protective equipment to eliminate or minimize  
22 exposures due to close contact to a child who has symptoms during screening.  
23

#### 24 Healthy Hand Hygiene Behavior

25

26 All students, staff, and others present in the any school building will engage in hand hygiene at  
27 the following times, which include but are not limited to:

- 28 • Arrival to the facility and after breaks
  - 29 • Before and after preparing, eating, or handling food or drinks
  - 30 • Before and after administering medication or screening temperature
  - 31 • After coming in contact with bodily fluid
  - 32 • After recess
  - 33 • After handling garbage
  - 34 • After assisting students with handwashing
  - 35 • After use of the restroom
- 36

37 Hand hygiene includes but is not limited to washing hands with soap and water for at least 20  
38 seconds. If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60% alcohol  
39 can be used if soap and water are not readily available.  
40

41 Staff members will supervise children when they use hand sanitizer and soap to prevent  
42 ingestion. Staff members will place grade level appropriate posters describing handwashing steps  
43 near sinks.  
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4 Vulnerable Individuals  
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6 Vulnerable individuals (defined by the Centers for Disease Control at the time of this policy's  
7 adoption as those age 65 or older or those with serious underlying health conditions, including  
8 high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune  
9 system is compromised such as by chemotherapy for cancer and other conditions requiring such  
10 therapy) are authorized to talk to their healthcare provider to assess their risk and to determine if  
11 they should telework during the period of declared public health emergency.  
12

13 Employees who have documented high risk designation from a medical provider are entitled to  
14 reasonable accommodation within the meaning of that term in accordance with the Americans  
15 with Disabilities Act and Section 504 as outlined in District Policy 5002. These accommodations  
16 may include but are not limited to teleworking in accordance with a work plan developed in  
17 coordination with and authorized by the supervising teacher, administrator or other designated  
18 supervisor. Such employees may also be eligible for available leave in accordance with the  
19 applicable policy or master agreement provision.  
20

21 Food Preparation and Meal Service  
22

23 Facilities must comply with all applicable federal, state, and local regulations and guidance  
24 related to safe preparation of food.  
25

26 Sinks used for food preparation must not be used for any other purposes.  
27

28 Staff and students will wash their hands in accordance with this policy.  
29

30 Transportation Services  
31

32 The Board of Trustees authorizes the transportation of eligible transportees to and from the  
33 school facility in a manner consistent with the protocols established in this policy. As needed,  
34 the transportation director and school bus drivers will clean and disinfect each seat on each bus  
35 after each use.  
36

37 Public Awareness  
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39 The School District will communicate with parents, citizens, and other necessary stakeholders  
40 about the protocols established in this policy and the steps taken to implement the protocols  
41 through all available and reasonable means.  
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4 Confidentiality  
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6 This policy in no way limits or adjusts the School District’s obligations to honor staff and student  
7 privacy rights. All applicable district policies and handbook provision governing confidentiality  
8 of student and staff medical information remain in full effect.  
9

10 Transfer of Funds for Safety Purposes  
11

12 The Board of Trustees may transfer state or local revenue from any budgeted or non-budgeted  
13 fund, other than the debt service fund or retirement fund, to its building reserve fund in an  
14 amount not to exceed the school district's estimated costs of improvements to school and student  
15 safety and security to implement this policy in accordance with District Policy 1006FE.  
16

17 Cross Reference:

- 18 Policy 1901 – School District Policy and Procedures
- 19 Policy 1906 - Student Services and Instructional Delivery
- 20 Policy 1907 – Transportation Services
- 21 Policy 1006FE – Transfer of Funds for Safety Purposes
- 22 Policy 3410 – Student examination and screenings
- 23 Policy 3417 – Communicable Diseases
- 24 Policy 3431 – Emergency Treatment
- 25 Policy 1911 - Personnel Use of Leave
- 26 Policy 1910 – Human Resources and Personnel
- 27 Policy 4120 - Public Relations
- 28 Policy 5002 – Accommodating Individuals with Disabilities
- 29 Policy 5130 – Staff Health
- 30 Policy 5230 - Prevention of Disease Transmission
- 31 Policy 6110 – Superintendent Authority
- 32 Policy 6122 - Delegation of Authority

33  
34 Policy History:

- 35 Adopted on: 4.29.2020
- 36 Reviewed on: 8.11.2020,
- 37 Revised on: 9.16.2020, 2.16.2021, 6.21.24
- 38 Terminated on:

1 **Baker K-12 Schools**

2  
3 **COVID-19 Emergency Measures**

1906

4  
5 Student Instruction and Services

6  
7 The School District has adopted the protocols outlined in this policy to govern during the term of  
8 the declared public health emergency to ensure the delivery of education services to students  
9 onsite at the school, offsite at other locations using available resources including but limited to  
10 online methods. The supervising teacher, principal, superintendent or designated personnel are  
11 authorized to implement this policy.

12  
13 As outlined in District Policy 2100, and except for students determined by the School District to  
14 be proficient using School District assessments, the adopted calendar has a minimum number of  
15 720 aggregate instructional hours for students in kindergarten through third grade; 1,080 hours  
16 for students in fourth through eleventh grade and 1,050 hours for students in twelfth grade.

17  
18 The School District may satisfy the aggregate number of hours through any combination of  
19 onsite, offsite, and online instruction. The District administration is directed to ensure that all  
20 students are offered access to the complete range of educational programs and services for the  
21 education program required by the accreditation standards adopted by the Montana Board of  
22 Public Education.

23  
24 For the purposes of this policy and the School District’s calculation of ANB and “aggregate  
25 hours of instruction” within the meaning of that term in Montana law, teaching strategies which  
26 are innovative or transformational and focus on student engagement for the purposes of  
27 developing a students’ interests, passions, and strengths, instruction shall be construed as being  
28 synonymous with the terms “learning” and “education.” The term shall include any directed,  
29 distributive, collaborative and/or experiential learning activity provided, facilitated or  
30 coordinated by the teacher of record in a given course that is done purposely to facilitate the  
31 learning of, acquisition of knowledge, skills and abilities by, and to otherwise fulfill the full  
32 educational potential of students.

33  
34 Students shall receive grades for completed coursework in accordance with the grading scale for  
35 the individual staff member or the alternative grading procedures outlined in District Policy  
36 1902.

37  
38 The Board of Trustees may revise the school calendar to adjust the completion of the school year  
39 for particular grade levels and groups once students have satisfied the required number of  
40 applicable aggregate hours.

41  
42 In order to comply with the requirements of the calendar, District Policy and Section 20-1-301,  
43 MCA, the District shall implement the instructional schedules and methods identified in this  
44 policy.

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4 Offsite and Online Instructional Setting  
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6 The Board of Trustees authorizes offsite and online instruction of students in a manner that  
7 satisfies the aggregate number of instructional hours outlined in the School District's adopted or  
8 revised calendar for the 2020-2021 school year. Offsite and online delivery methods shall  
9 include a complete range of educational services offered by the School District and shall comply  
10 with the requirements of applicable statutes. Students completing course work through an offsite  
11 or online instructional setting shall be treated in and have their hours of instruction calculated in  
12 the same manner as students attending an onsite institutional setting. Offsite and online  
13 instruction is only available to students who have been ordered to quarantine and/or as stated in  
14 their Section 504 Plan and/or Individualized Education Plan (IEP) and must be approved by  
15 administration.  
16

17 Proficiency-Based Learning  
18

19 The Board of Trustees authorizes proficiency-based ANB calculation in situations when a  
20 student demonstrates proficiency in a course area as determined by the Board of Trustees using  
21 district assessments consistent with the School District's adopted Plan of Action, District Policy  
22 1005FE, or other measures approved by the Board of Trustees during the course of the 2019-  
23 2020 school year.  
24

25 The Board of Trustees waives the minimum number of instructional hours for students who  
26 demonstrate proficiency in a course area using district assessments that include, but are not  
27 limited to, the course or class teacher's determination of proficiency as defined by the Board of  
28 Trustees. This determination shall be based on a review of the student's completed coursework,  
29 participation in course delivery, and other methods applicable to the specific course or class. The  
30 Board of Trustees authorizes the use of the proficiency determination process for students who  
31 have selected this method of delivery, students for whom the School District is unable to  
32 document satisfaction of the required minimum aggregate number of hours through the offsite or  
33 onsite methods outlined in this policy, or other students whom School District personnel  
34 determine satisfy the definition of proficient or meeting proficiency.  
35

36 This provision is based in the declaration by the Montana Legislature that any regulation  
37 discriminating against a student who has participated in proficiency-based learning is  
38 inconsistent with the Montana Constitution.  
39

40 Student Attendance  
41

42 The Board of Trustees authorizes the supervising teacher, building principal or district  
43 administration to set an attendance policy for students that takes into account the location of  
44 instructional services, the applicability of proficiency-based instruction, the student's grade level,  
45 and the health and safety of the student and their household. Students are expected to complete  
46 assigned work. If a student is not present for the instructional day, the student shall be permitted

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4 to complete all work assigned by the teacher if not present for instruction within a reasonable  
5 period of time determined by the teacher. Students shall not lose credit or incur a grade  
6 reduction for reasons related to attendance without good reason as determined by the Board of  
7 Trustees.

8  
9 Student Safety and Counseling

10  
11 Students shall have access to regular school counseling services whether their instruction is  
12 provided in an onsite, offsite or online setting. Staff shall promptly report any suspected student  
13 distress or concern to their supervisor for review and referral. Students receiving instruction in  
14 an offsite setting are governed by the staff obligation to report suspected child abuse or neglect.  
15

16 Homeless Students and Students in Foster Care

17  
18 This policy in no way limits or adjusts the School Districts obligations to homeless students or  
19 students in foster care. Applicable District policies serving these students or this population of  
20 students remain in full effect.  
21

22 Student Discipline

23  
24 This policy in no way limits or adjusts the School District's expectations for student conduct.  
25 All applicable district policies and handbook provisions governing student conduct remain in full  
26 effect.  
27

28  
29 Legal Reference: Section 20-1-101, MCA – Definitions  
30 Section 20-1-301, MCA – School Fiscal Year  
31 Section 20-9-311, MCA – Calculation of Average Number Belonging  
32 Section 20-7-118, MCA - Offsite Provision of Educational Services  
33 Section 20-7-1601, MCA – Transformational Learning –Legislative Intent  
34 ARM 10.55.906(4) – High School Credit  
35

36 Cross Reference: Policy 1005FE – Proficiency-Based Learning  
37 Policy 1902 – Alternative Grading  
38  
39 Policy 1905 - Staff, Student, and Community Health and Safety  
40 Policy 2100 – School Calendar  
41 Policy 2140 – Guidance and Counseling  
42 Policy 2161 – Special Education  
43 Policy 2168 – Distance Learning  
44 Policy 2410 – Graduation  
45 Policy 2420 – Grading and Progress Reports  
46 Policy 2421 – Promotion and Retention

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Policy 2150 – Suicide Training and Awareness  
Policy 3125 – Homeless Students  
Policy 3122 - Attendance Policy  
Policy 3310 - Student Discipline

Policy History:

Adopted on: 4.29.2020  
Reviewed on:  
Revised on: 6.24.21  
Terminated on:



1 **Baker K-12 Schools**

2

3 **COVID-19 Emergency Measures**

1907

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5 School District Declaration of Emergency

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7 The Board of Trustees is authorized to declare that a state of emergency exists within the  
8 community. A declaration issued by the Board of Trustees is distinct from any declaration in  
9 effect or previously issued by local, state or federal authorities. An emergency declaration issued  
10 by the Board of Trustees authorizes the School District to take extraordinary measures to protect  
11 students and staff while delivering education services in a manner authorized by law. The  
12 method and location of instruction and related educational services shall be implemented in a  
13 manner that serves the needs of students, their families, and staff and preserves the School  
14 Districts full entitlement of funding.

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16 Legal Reference:	Section 20-9-801 - 802, MCA	Emergency School Closure
17	Section 20-9-806, MCA	School closure by declaration of
18		emergency
19	Section 20-9-805.	Rate of reduction in annual
20		apportionment entitlement.

21

22 Policy History:

23 Adopted on: 4.29.2020

24 Reviewed on:

25 Revised on:

26 Terminated on: