

REGULAR MEETING

November 17, 2021

6:00 PM

The regular meeting of the Baker School Board was called to order by Chairperson Gye Varner at 6pm in the Boardroom of Baker High School. Trustees Johnna Koenig, Mike Gunderson, Quentin Burdick, and Klint Flint were in attendance. Also present were Superintendent Aaron Skogen, Principals Rob Nyby and Erin Nevers, Vice-Principal/AD Bo Lingle, District Clerk Jennifer Mettler, Technology Director Scott Anderson, and Head Custodian Mardi Brown. Guests were Bryan Nevers, Michelle Anderson and Jill Whiteman.

Consent Items:

The bills, investment report, activity account report, journal adjustments, and minutes were reviewed by the trustees; claim checks 57319 to 57380 were reviewed and approved. There being no objections, Chairperson Varner approves the consent items as presented.

PUBLIC COMMENT

None

EDUCATION REPORT

None

ACTION ITEMS

MEMORANDUM OF AGREEMENT – BEA

Mr. Skogen presented to the board the MOA on behalf of the BEA from last month's meeting. The goal of requesting/addressing leave related to COVID-19 is addressed in the MOU; the administration countered their original proposal and the agreement before the board has been agreed to by the BEA. The agreement states employees are entitled to five (5) days of paid leave related to COVID leave.

Johnna Koenig moved to approve the MOA with the BEA as presented. Mike Gunderson seconded the motion; motion carried unanimously.

Michelle Anderson leaves the meeting.

BOARD POLICY REVISIONS

Mr. Skogen presented to the board the policy revisions and policies from last month's meeting for 2nd reading.

BP1135 – School Board Advocacy – the MTSBA Board of Directors made the decision to terminate membership with the National School Boards Association (NSBA) at the end of this term (June 30, 2022).

The updated policy removes reference to the NSBA.

BP3235 – Video Surveillance – changes specify who has access for monitoring, maintenance, and necessary retention; superintendent, principals and the technology director.

BP4125 – District Social Media – 2nd reading, available to provide guidance and structure to a school district's use of social media for community engagement.

BP8211 – Procurement Policy Using Federal Funds – 2nd reading, available to comply with federal procurement standards that may apply to districts when using federal funds for purposes beyond food service.

Discussion followed.

Quentin Burdick moved to approve the changes to Board Policies 1135 and 3235 as presented. Additionally, I move to approve the 2nd reading of Board Policies 4125 and 8211 as presented. Mike Gunderson seconded the motion; motion carried unanimously.

SCHOOL APARTMENT RENTAL

Mr. Skogen stated the District has been asked if they would rent to non-employees the vacant apartments. In previous requests we have not granted the request, but this year had an inquiry from a neighboring school district to rent available apartment so the request is now before the board to make a formal decision moving forward. If the board approves the renting to non-employee, policies and rental agreements would need to be modified. Discussion followed.

Board all agreed, they are not interested in renting available apartments to non-employees even if there are open; they would rather the apartments stay vacant and ready for an employee if needed. No board action.

SCHOLASTIC ELIGIBILITY POLICY – 1ST READING

Mr. Nyby presents to the board a request to change policy of scholastic eligibility. The policy has been changed to have grade checks every 3 weeks to stay eligible for all scholastic activities, and any "F" grades would mean ineligible from any extracurricular activity; administration sees the activities as a privilege to

play and participate. If the student doesn't meet grade check guidelines, they would be ineligible for the next week of the activity, then reassess those ineligible after the first full week. Discussion followed. Board approves the 1st reading and Chairperson Varner requests agenda item for 2nd reading next month.

MCKINSTRY – DESIGN BUILD SELECTION

Mr. Skogen stated with the building committee has addressed the next capital improvement project and it is the foundation settling, grading, and drainage of the 7-12 campus. The committee recommends to approve McKinstry for design build selection and assist the district to get the project completed. Discussion followed. Johnna Koenig moved to approve McKinstry for design build selection as presented. Mike Gunderson seconded the motion; motion carried unanimously.

OIL & GAS REVENUE

Mrs. Mettler presents to the board the 2nd quarter 2021 oil and gas revenue; this quarter's revenue is \$689,756.67 which is slightly higher than last month. Discussion followed.

Mike Gunderson moved to reallocate the oil and gas revenue on or about November 1, 2021 to the Flex Fund in the amount of \$689,756.67, reserving the right to reallocate the future payments when received. Johnna Koenig seconded the motion; motion carried unanimously.

SAFE RETURN TO SCHOOLS & CONTINUITY OF SERVICES PLAN

No changes at this time; no board action.

REPORTS:

1. COMPLEX, Bryan Nevers

Pool has been busy; hosted a movie night on October 30th and had about 65 swimmers and will plan to do it again.

2. MAINTENANCE, Mardi Brown

Public restroom project quotes are coming in and the building inspector has approved the ladies restroom remodel. Sump pumps in the laundry room are being replaced; DEQ now requires all water supplies to be flushed when not in use for over 3 days and documentation is required so Kirk Lineback has helped with that. The stadium has been winterized and the City meter has been disconnected. Flooring for the Longfellow entry, teachers lounge and lunchroom/kitchen has been shipped and when it is delivered it will go into storage for install over the summer. The heat stat on the pool deck was moved around the corner to keep the pool deck heat at more constant heat and help with condensation with the AHU unit. Baker Metal is tentatively scheduled Nov. 18th to do the repairs on the pool roof top vent. Nikki Adamson has given her verbal resignation for Dec. 15th.

3. TECHNOLOGY, Scott Anderson

Longfellow Stage: Screen and Switch should ship on 11/30 and arrive on site shortly there after. With Christmas Concerts, we are trying to lock down the week of 12/20 or over the break on the Week of 12/27. AVI is seeing if that is possible, but otherwise we would have to wait until the week of 1/6.

Complex Network Expansion: Cat5 Cable has been pulled for additional ports in the concession stands, an additional wifi access point, and additional security camera. In the process of ordering the fiber and hope to have the install complete by mid-December.

ViewBoards: ViewBoards are on site and install has begun. Plan to have a training next week or early December to help ease the transition for our staff.

4. PRINCIPALS

a. ELEMENTARY PRINCIPAL, Erin Nevers

Teacher In-services - October 27th & November 17th

Accessed and analyzed the FastBridge and MAP student data

Explored FastBridge interventions and progress monitoring

Individualized Teacher Goals

Parent Teacher Conferences - November 2nd

Both Lincoln and Longfellow had great participation from parents in our Fall Conferences.

Super Apple Man - November 9th

Engaged K-6 in fun physical activities and spoke of the importance of making healthy choices, eating fruits and veggies, and drinking plenty of water.

Book Fair - November 16th & 17th

Mrs. Lesh just concluded the book fair at Longfellow school. There was a great turnout!

Spartan Lunch at Longfellow - November 18th

Mrs. Nevers will host and monitor a lunch hour for students to make up missing work and get extra help.

Veterans Day - November 11th

Missing Man Table

Thank you to Mrs. Johnson & the Longfellow teachers for organizing this activity.

Thanksgiving - November 25th & 26th No School

Early Release @ 1:29 - November 24th

Mid-term Quarter 2 - December 3rd

Teacher In-service - December 15th

Our focus will be on implementing interventions for our students nearing proficiency and an analysis of our current reading curriculum materials.

Elementary Christmas Programs - December 16th Longfellow Gym

K-2 at 10:00 A.M.

3-6 at 6:30 P.M.

5-12 Christmas Concert - December 20th

Longfellow Gym at 7:00 P.M.

b. HIGH SCHOOL PRINCIPAL, Rob Nyby

Parent Teacher Conferences

o Decent turnout with anywhere from 1 to 15 parents per teacher.

• Fall Concert

o Mrs. Whiteman did a great job conducting the concert.

• Curriculum Mapping (Second round)

o Teachers presented their jigsaw information.

o Began actually mapping today during early out.

• TEAMS Report

• QPR Training

o Teachers voluntarily completed the hour-long training on Wednesday, November 10th.

c. VICE PRINCIPAL/ATHLETIC DIRECTOR, Bo Lingle

High School Basketball/ Wrestling will have first practices on Thursday, November, 18.

- Baker Middle School Wrestling Tournament will be Friday, November 19, beginning at 2:00 in the High School Gym.

- Christmas Bazaar will be in the High School Gym on Sunday, November 21.

- Honor Band and Choir will be in Glendive on Monday, November 22 and Tuesday, November 23.

- School is out at 1:29 on Wednesday, November 24. No School on Thursday, November 25 and Friday, November 26.

- ASVAB Test for all Juniors will be Wednesday, December 1.

- Baker will be hosting Regional BPA on Monday, December 6.

- High School Wrestling Senior Night will be Tuesday, December 7 at 5:00 in the High School Gym.

- Out at 2:15 on Wednesday, December 15 for PIR training.

- Elementary Christmas Concerts on Thursday, December 16. Lincoln (Grades K-2) at 10:00 am at Longfellow Gym and Longfellow (Grades 3-6) at 6:30 pm in Longfellow Gym.

- High School Christmas Concert on Monday, December 20 at 7:00 pm in Longfellow Gym.

- School is out at 1:29 on December 22. No School from Thursday, December 23 through Sunday, January 2. Start again on Monday January 3.

5. SUPERINTENDENT, Aaron Skogen

Current openings are 7-12 industrial arts, 5-12 special education and custodian (new with the resignation of Mrs. Adamson); QPR training will be November 10th and strategic planning with MTSBA is still TBD as they are still virtual.

Next scheduled board meeting is December 13, 2021 at 6 pm.

There being no other business, meeting adjourned at 6:36 pm.

s/ Jennifer Mettler

Clerk

s/ Gye Varner

Chairman