

## REGULAR MEETING

October 13, 2021

6:00 pm

The regular meeting of the Baker School Board was called to order by Chairperson Gye Varner at 6pm in the Boardroom of Baker High School. Trustees Klint Flint (virtually), Johnna Koenig and Mike Gunderson were in attendance; Quentin Burdick was absent. Also present were Superintendent Aaron Skogen, Principals Erin Nevers and Rob Nyby, Vice-Principal Bo Lingle, District Clerk Jennifer Mettler, Technology Director Scott Anderson, and Head Custodian Mardi Brown. Guests were (joined the meeting via Google Meet) Dena Kirschten, Linda Rost, and in person Michelle Anderson, Bryan Nevers and Maranda Hastig.

### Consent Items:

The bills, investment report, activity account report, journal adjustments, and minutes were reviewed by the trustees; claim checks 57259 to 57318 were review and approved. There being no objections, Chairperson Varner approves the consent items as presented.

### PUBLIC COMMENT

None

### ACTION ITEMS

#### TENNIS COURT DEDICATION

At last months meeting Mrs. Hastig requested the tennis courts be dedicated to Mr. Tom Kendall for all the years of service and dedication to the Baker Tennis program. Mrs. Hastig suggests it be named "Kendall Courts".

Johnna Koenig moved to name and dedicate the tennis courts to Mr. Tom Kendall and be named "Kendall Courts". Mike Gunderson seconded the motion; motion carried unanimously.

Mrs. Hastig thanks the board for dedicating the courts and she leaves the meeting.

#### EDUCATION REPORT – Erin Nevers & Cathy Frye

Mrs. Nevers presents to the board the new Fast Bridge assessment in place of MAPs in K-2.

### ACTION ITEMS

#### CONTINENTAL GRANTS 2021-LINDA ROST

Mrs. Rost is requesting approval to apply for a \$5,000 grant sponsored by Continental Resources; she will use it to buy equipment/supplies for her AP Biology and other courses she teaches. Mike Gunderson moved to approve the request to apply for the 2021 Continental Grant as presented. Johnna Koenig seconded the motion; motion carried unanimously.

#### MOU – MICHELLE ANDERSON, BEA PRESIDENT

Mrs. Anderson presented to the board an MOU on behalf of the teachers union and the purpose of the MOU would be to cover those staff having to stay home due to COVID and not have to use their sick leave. The board reviewed the MOU and stated they would need more time to review with legal counsel and decide if this would be something they offer for the school year. No board action taken but tabled to next month.

#### ALUMNI SCHOLARSHIP

Mrs. Mettler presents to the board another recommendation for the alumni scholarship. There was a miscommunication with confirmation of voter status, therefore, Bradley Kallevig (from last months meeting) actually qualified for the scholarship. Mrs. Mettler is requesting a scholarship be awarded to Mr. Kallevig at this time.

Johnna Koenig moved to award the Alumni Scholarship to Bradley Kallevig in the amount of \$500. Mike Gunderson seconded the motion; motion carried unanimously.

#### PLC CONFERENCE ATTENDANCE REQUEST -BP7336

Mr. Skogen presented to the board a request to attend a national conference for administration. It is PLC at Work Institute in Minneapolis, MN in August 2022; it is a travel request for Mr. Skogen, Mr. Nyby, and Mrs. Nevers. A detail of the expenses for each attendee was given to the board and according to BP7336 travel expenses will be reimbursed after the conference is attended. Discussion followed.

Mike Gunderson approved the conference attendance for Mr. Skogen, Mr. Nyby, and Mrs. Nevers in Minneapolis, MN in August 2022. Johnna Koenig seconded the motion.

### **BOARD POLICY REVISIONS**

Mr. Skogen presents to the board the policy revisions from MT School Boards Association:

- **Policy 1135—School Board Advocacy**
  - o Updated to reflect the current operations of MTSBA advocacy program.
- **Policy 1210—Officers and Qualifications**
  - o Updated to reflect a board of trustees' authority to set the scope of the authority of a board chair to participate in a board meeting.
- **Policy 1420—School Board Meeting Procedure**
  - o Updated to clearly state the role of the board chair in approving agenda items, update the authority of the board to change the order of business in compliance with latest interpretation of the open meeting law, and ensure consistency of notification requirements with special meeting provisions in law.
  
- **Policy 2140—Guidance and Counseling**
  - o Updated to address alternative discipline matters and correct outdated language regarding students and post-secondary opportunities.
- **Policy 2167—Correspondence Courses**
  - o Updated to reflect previous changes to model Policies 2170 and 3121 consistent with newly enacted law. These updates remove limitations on the number of correspondence courses a student may take.
- **Policy 2168—Distance Learning**
  - o Updated to reflect previous changes to Model Policy 2170.
- **Policy 2221P—School Closure Procedures**
  - o Updated to reflect expanded the scope of possible closures and clarify the role of staff during a closure.
- **Policy 2240—Summer School**
  - o Updated to provide clear expectations for the program in a manner consistent with law.
- **Policy 3121—Enrollment and Attendance**
  - o Updated to reflect the requirements of HB 233. The bill, which is now law, allows for certain students with disabilities up to 21 years of age to be included in average number belonging calculations.
- **Policy 3222—Distribution and Posting Materials**
  - o Updated to reflect changes to other policies governing the activities of student clubs and organizations and ensure consistency with community postings under Policy 4331.
- **Policy 3231—Search and Seizure**
  - o Updated to clarify the scope of the authority of school administrators to utilize devices of the purposes of preserving school safety.
- **Policy 3235—Video Surveillance**
  - o Updated to establish procedures for maintaining and monitoring school surveillance footage and clarifying the options for audio surveillance.
- **Policy 4330F—Community Use of Facilities**
  - o Updated to address additional ways community members may use district facilities and to have the use agreement reflect standard insurance practices and health protocols.
- **Policy 5140—Classified Employment and Assignment**
  - o Updated to reflect changes to the Wrongful Discharge from Employment Act and to clarify district obligations to employees regarding issuance of contracts and terms of employment following successful completion of the probationary period.
- **Policy 5223—Personal Conduct**
  - o Updated to address ownership of materials completed by employees in the scope of their duties using public resources.
- **Policy 5314—Substitutes**
  - o Updated to specifically apply confidentiality standards to substitute employees.

• **Policy 7251**—Disposal of Property

o Updated to remove inapplicable language from the “With a Vote” section of the policy.

**New Policies First Reading**

• **Policy 4125**—District Social Media

o Available to provide guidance and structure to a school district’s use of social media for community engagement.

• **Policy 8211**—Procurement Policy Using Federal Funds

o Available to comply with federal procurement standards that may apply to districts when using federal funds for purposes beyond food service.

**Policies to DELETE**

• Policy 1135P—School Board Advocacy Procedure

• Policy 2312P—Copyright Procedure

Mike Gunderson moved to approve required changes to existing board policies; 1135, 1210, 1420, 2140, 2167, 2168, 2221P, 2240, 3121, 3222, 3231, 3235, 4330P, 4330F, 5140, 5223, 5314, and 7251, additionally I move the Board of Trustees approve first reading of policy 4125 and 8211, lastly I move the Board of Trustees delete policies 1135P and 2312P, all as presented. Johnna Koenig seconded the motion; motion carried unanimously.

**EXTRACURRICULAR HIRE(S)**

Mr. Lingle presents to the board recommendations for the remaining coaching positions as follows:

Middle School Wrestling – Carson Hilliard

Middle School Boys Basketball – Tom Breitbart

Junior Class Advisor – Connie Alberts

Johnna Koenig moved to accept the extracurricular positions for hire as presented for the 2021-22 school year. Mike Gunderson seconded the motion; motion carried unanimously.

**STUDENT ATTENDANCE AGREEMENTS – PLEVNA**

Mrs. Mettler presents to the board student attendance agreements from Plevna Schools.

Johnna Koenig moved to approve the 2021-22 attendance agreements for the following students to attend Plevna Public Schools:

|                 |               |                |                |
|-----------------|---------------|----------------|----------------|
| Jaylee Cornwell | Kali Dulin    | Jaiden Dulin   | Sierra Wiedmer |
| Alan Wiedmer    | Kressida Rose | Cash Rose      | Karst Rose     |
| Dakota Steen    | Danika Steen  | Selah Kilsdonk | Eden Kilsdonk  |
| Jaelle Kilsdonk | Lily Hoeger   | Jasper Fullmer | Kate Holliday  |

Klint Flint seconded the motion; motion carried unanimously.

**SAFE RETURN TO SCHOOLS & CONTINUITY OF SERVICES PLAN**

Mr. Skogen stated no new changes are made to the plan.

**REPORTS**

**COMPLEX, Bryan Nevers**

**COMPLEX USE**

9/16 - 10/12

| <b>MEMBERSHIPS SOLD:</b> | Sep | Oct |
|--------------------------|-----|-----|
| FAMILY                   | 3   | 4   |
| INDIVIDUAL               | 11  | 8   |
| SENIOR                   | 6   | 1   |
|                          |     |     |
| KEY FOBs                 | 8   | 4   |
| LOCKERS                  | 6   | 0   |
| <b>FACILITY USE:</b>     | Sep | Oct |
| SWIMMERS                 | 297 | 263 |
| WEIGHT/CARDIO            | 435 | 395 |

#### Upcoming Events:

LG in-service training Thursday, Oct 21

Movie Night: Saturday, October 30

- “The Goonies” rated PG (1hr 54min)

Cardboard Boat Races: “Rec Center Regatta” Date: TBD ( no concrete plans just an idea)

- Boats constructed out of corrugated cardboard and duct tape only, including oars
- No metal, paint, glue or anything else that might be harmful to swimmers or water chemistry
- Must pass inspection prior to race and carry at least one person
- Competitions based on speed, distance, design
- Small entry fee to buy prizes or trophies

Also asking for permission to advertise for three (3) more student lifeguard positions and already have Owen Stieg interested. Board approves to advertise.

#### **MAINTENANCE, Mardi Brown**

I’ve helped Mr Nyby and Mrs Nevers with fire drills this month.

Vixen Electric was on site to replace a bulb in the North future by stadium. They also replaced a relay switch that wasn’t working correctly for walking track lights.

Mike Menger has sprinklers, Track shed and Tennis building blown out for winter.

Met with Marc Ingraham and Tom Stevens for abatement and flooring quotes for Longfellow entry, Lunchroom and kitchen.

I will make a trip to Marmarth on Thursday to do their 6 month Asbestos check.

Baker Metal hasn’t made the repair to the Pool Rooftop vent as of yet. My staff and Bryan put cover on and secured it with some bricks to get us through until repair can be made.

We have blowers and snow equipment out and ready for the storm.

#### **TECHNOLOGY, Scott Anderson**

Longfellow Stage Equipment – Fall Music Concert has been moved to the High School in order to keep installation dates on the Longfellow stage equipment the same. Installation should start on the week of October 25 assuming the new screen has arrived on site. We have not received a firm ETA on the screen to date.

Still waiting on the 10 additional ViewBoards to arrive on site. Expected to arrive sometime this month. Currently on back order.

Still waiting on additional Surface Pro’s to be deployed to the Para’s and Specials. Expected to arrive sometime this month. Currently on back order.

NFHS High School Gym Camera System is having issues. The server keeps throwing a memory error that locks the machine (BSOD). It has needed to be restarted prior to events over the past two weeks. Trouble ticket has been submitted to get new memory modules or a server replacement. If you get calls that it is not working properly, please don’t hesitate to notify me so it can be fixed.

High School Football Field display board has been locking up during the games. Have the ads up and running for now without issue, but submitting a trouble ticket with Daktronics to hopefully have it fully functional by the end of the season.

#### **PRINCIPALS**

##### **ELEMENTARY PRINCIPAL, Erin Nevers**

District assessments are done in K-6; In Service with staff was done with Pam Pettigrew from PVCC presented groundwork/starting point for creating Multi-Tiered Systems of Support within our school.

Cheryl Young-Pelton, Behavior Specialist from MSU Billings came Thursday (9/30/21) and observed students and spoke with teachers regarding student behavior; she will be putting together a report and may return for future training and consults. Miss Montana visited the schools; no school Oct. 21-22 due to Teachers Convention and monthly in-service is October 27<sup>th</sup>; Halloween safety is October 29<sup>th</sup>. In honor of Veteran’s Day, Mrs. Val Johnson is planning to involve grades 3-6 in writing/community awareness project that will involve researching the symbolism for each item in the place setting of the POW table.

##### **HIGH SCHOOL PRINCIPAL, Rob Nyby**

Curriculum mapping with Kim Stanton, PVCC, was on 9/22/21 and will continue for the next in service on 10/27/21; Miss Montana visited all the PE classes for the day and taught self-defense moves; MAPs testing was the first week of October.

**HIGH SCHOOL VICE-PRINCIPAL, Bo Lingle**

Everything is going well. Students have settled into their schedules and the fall activities are going smoothly. Here are the upcoming events for the school:

- Middle School Girls Basketball- 1st practice is Thursday.
- Middle School Wrestling- 1st practice is Monday, October 25th.
- Wednesday, October 20th- School is released at 2:15
- Thursday, October 21 & 22- No School- MEA days
- Sunday, October 24-30- FFA Nationals in Indianapolis
- High School Volleyball:
  - Thursday, October 14- Senior Night
  - Thursday, October 28 & Friday, October 29- District Tournament in Forsyth
  - November 4,5 & 6- Divisional Tournament in Huntley
  - November 11,12 & 13- State Tournament in Bozeman
- High School Football
  - Friday, October 22- Senior Night (Cheerleader Senior Night Also)
  - Saturday, October 30- 1st Round of the Playoffs
  - Tuesday, October 25- Fall Concert- High School Gym (needed to move to High School because of sound system work at Longfellow)
  - Tuesday, November 2- Parent/ Teacher Conferences (School is released at 1:29)

Michelle Anderson leaves the meeting.

**SUPERINTENDENT, Aaron Skogen**

The facilities committee met on 10/12/21 and the high school building will be the focus as the repairs continue; McKinstry has been contacted to start helping with the engineering of the projects and estimated costs. Mrs. Jill Myhre has formally resigned at the end of the school year and will advertise the position this week. Mrs. Mettler presented to the board the Golden Gavel Award from MT School Boards Association for their continued efforts to learn and volunteer on the school board.

Next scheduled meeting: November 16, 2021 at 6pm  
There being no other business, meeting adjourned at 7:08 pm.

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Clerk

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Chairman