

SPECIAL BOARD MEETING  
June 23, 2020  
1:00 PM

The special meeting of the Baker School Board was called to order by Chairperson Gye Varner at 1:00 pm in the Boardroom of Baker High School. Trustees Mike Gunderson and Klint Flint (via phone) were in attendance; Trustees Quentin Burdick and Johnna Koenig were absent. Also present were Superintendent Aaron Skogen, Head of Maintenance Mardi Brown, and District Clerk Jennifer Mettler. No guests were present.

**ACTION ITEMS**

**BUDGET AMENDMENT RESOLUTION – RETIREMENT FUND**

Mrs. Mettler presents to the Board the Budget Amendment Resolution for the Retirement Fund; an amendment for \$100,000 is being requested and cash reserves will be used to cover the over spending of the budget.

Mike Gunderson moved to approve the budget amendment as presented. Klint Flint seconded the motion; motion carried unanimously.

**TRANSFER OF FUNDS – END OF YEAR**

Mrs. Mettler presented to the board permission to transfer funds at the end of year, June 30, 2020. According to the law, beginning July 1, 2020, the Flex Fund cannot have more than 150% of the Maximum General Fund budget in cash. It is projected at this time, the Flex Fund may have more than allowed by June 30, 2020 in cash; if that is the case, it is recommended to transfer the excess to the Building Reserve Fund.

Mike Gunderson moved to allow administration to transfer funds in excess of the 150% of the Maximum General Fund Budget in the Flexibility Fund to the Building Reserve Fund at June 30, 2020 if needed. Klint Flint seconded the motion; motion carried unanimously.

**MCKINSTRY – INVESTMENT GRADE AUDIT (IGA)**

Mr. Skogen presented to the board the IGA from McKinstry. The IGA covers the scope and sequence for the replacement of unit ventilators in the 7-12 building. New ventilators will be installed with compatible controls that will interface correctly with our system. The project cost is \$476,059 and the estimated annual energy savings is expected to be \$12,943. These upgrades are the last phase in ensuring the 7-12 building is operating efficiently. Mike Gunderson moved to approve the contract with McKinstry for the installation and replacement of unit ventilators as outlined in the submitted contract. Klint Flint seconded the motion; motion carried unanimously.

There being no other business, meeting adjourns at 1:11 pm.

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Clerk

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Chairman