

## REGULAR MEETING

March 10, 2020

6:00 PM

The regular meeting of the Baker School Board was called to order by Chairperson Gye Varner at 6pm in the Boardroom of Baker High School. Trustees Johnna Koenig and Klint Flint were in attendance; Trustees Quentin Burdick and Mike Gunderson were absent. Also present were Superintendent Aaron Skogen, Principals Bo Lingle and David Breitbach, Vice-Principal Jacob Gion, District Clerk Jennifer Mettler, Head of Maintenance Mardi Brown, and Technology Director Scott Anderson. Guests were Brittany Hoversland, Darby Waldbillig, Konner Flint, Sophia Dulin, Macy Varner, Jory Miller, and Rita Breitbach.

### Consent Items:

The bills, investment report, activity account report, journal adjustments, and minutes were reviewed by the trustees; claim checks 56009 to 56069 were reviewed and approved. There being no objections, Chairperson Varner approves the consent items as presented.

### PUBLIC COMMENT

None

### EDUCATION REPORT

Tieler Soumas presents this month's Education Report for his classroom.

### ACTION ITEMS

#### CLOSE-UP STUDENT TRAVEL ASSISTANCE

Jory Miller, Konner Flint, Macy Varner and Sophia Dulin present to the board their request for financial assistance for their Close-Up trip to Washington, DC and New York City. Chairperson Varner states in past practice, group travel assistance has been capped at \$800/student, but the assistance is based off hours working in the concession stands and those hours are paid at \$12/hour. The following is a breakdown of student assistance being requested by the students:

Student	Hours Worked	District Contribution up to \$800
Konner Flint	75.68	\$800.00
Logan Graham	19.33	\$231.96
Macy Varner	45.85	\$550.20
Macee Hadley	17.8	\$213.60
Halley Burdick	91.02	\$800.00
Hope Craft	79.42	\$800.00
Jory Miller	49.58	\$594.96
Bryce Shelhamer	95.48	\$800.00
Sophia Dulin	36.23	\$434.76

Johnna Koenig moved to approve the travel assistance per student for their Close-Up trip as presented. Klint Flint seconded the motion; motion carried unanimously.

Jory Miller, Konner Flint, Macy Varner, and Sophia Dulin leave the meeting.

#### PLEVNA VOLLEYBALL COOP DISSOLUTION

Mr. Skogen states the District was approached by Plevna High School to dissolve the remaining years on their Volleyball Coop; we are currently in the 1<sup>st</sup> of a 3 year coop with Plevna. In order for Plevna High School to establish their own volleyball program, MHSA must receive notice that each participating school's Board of Trustees within the current cooperative has taken action to terminate the cooperative.

Johnna Koenig moves to terminate the current MHSA sanctioned volleyball cooperative between Baker School District and Plevna School District. Klint Flint seconded the motion; motion carried unanimously.

#### NEW HIRES – CERTIFIED

Mr. Skogen presents to the trustees the following recommendations for hire for the 2020-21 school year; Miss Mollee Stenberg, Elementary Teacher; Miss Emily Sharkey, Elementary Teacher; Mrs. Cathy Frye, Elementary Counselor.

Klint Flint moved to hire Miss Mollee Stenberg, Miss Emily Sharkey, and Mrs. Cathy Frye for the above stated positions for the 2020-21 school year. Johnna Koenig seconded the motion; motion carried unanimously.

**MOU-BEA IN-SERVICE**

Mr. Skogen presented to the trustees the MOU between the District Baker Education Association; this is required to adopt the proposed calendar to allow in-service time once a month. The MOU details the following to the current CBA and will have to be further bargained when the contract is up for renewal:

1. Nine (9) early out days will be scheduled during the 2020-21 school year to provide teacher in-service time.
2. Students will be released at 2:25pm on those designated in-service days. Staff will participate in in-service trainings from 2:30pm – 3:50pm. Section 4.9(b) of the Master Agreement will not apply for staff release times for in-service training days only.
3. Staff will not be paid any additional salary or benefits for the hours accumulated during in-service trainings.
4. Changes to current daily start and end times are as follows:
  - a. 7-12 Building will start at 8:24am (one (1) minute earlier)
  - b. Lincoln Elementary will release students at 3:10pm (ten(10) minutes later)
  - c. Longfellow Elementary will release students at 3:20pm (five(5) minutes later)
  - d. Students will be released at 2:15pm on Fridays and the scheduled in-service days.
5. PLC Committees will be established in each building to consist of teachers and administration in order to purposefully identify, plan and implement specific targeted areas for in-service trainings.
6. This agreement is for the 2020-21 school year only and does not set precedent for future matters.

Johnna Koenig moved to approve the MOU between the Baker School Board of Trustees and the Baker Education Association as presented. Klint Flint seconded the motion; motion carried unanimously.

**2020-21 SCHOOL CALENDAR**

Mr. Breitbach presents to the trustees the proposed calendar for the 2020-21 school year as follows:

**BAKER PUBLIC SCHOOLS | 2020-2021 CALENDAR |**

Notes	AUGUST '20a	FEBRUARY '21a	Notes
Friday schedule (2:15) - Early Release (Wednesdays) (2:15)†	SA MU TH WE THU FR SA a a a a a a 1a 2a 3a 4a 5a 6a 7a 8a 9a 10a 11a 12a 13a 14a 15a 16a 17a 18a 19a 20a 21a 22a 23a 24a 25a 26a 27a 28a 29a 30a 31a a a a a a	SA MU TH WE THU FR SA a 1a 2a 3a 4a 5a 6a 7a 8a 9a 10a 11a 12a 13a 14a 15a 16a 17a 18a 19a 20a 21a 22a 23a 24a 25a 26a 27a 28a a a a a a a	10 & 18 - Early Release (2:15)† 14 - Mid-Term† 19 - NO SCHOOL†
18 & 19 - PR Day (staff)† No school†			17 - Early Release (2:15)† 19 - End of 3rd Quarter† 23 - Parent-Teacher Conf. (2:30-7:30)† Holiday schedule (1:29)†
20 - Students 1st day†			24 - NO SCHOOL†
7 - Labor Day (No School)†	SEPTEMBER '20a	MARCH '21a	
14 - Early Release (2:15)†	SA MU TH WE THU FR SA a a 1a 2a 3a 4a 5a 6a 7a 8a 9a 10a 11a 12a 13a 14a 15a 16a 17a 18a 19a 20a 21a 22a 23a 24a 25a 26a 27a 28a 29a 30a a a a	SA MU TH WE THU FR SA a 1a 2a 3a 4a 5a 6a 7a 8a 9a 10a 11a 12a 13a 14a 15a 16a 17a 18a 19a 20a 21a 22a 23a 24a 25a 26a 27a 28a 29a 30a 31a a a a	
23 - Mid-Term†			
28 - PR Day (staff)† No school†			
7 & 14 - Early Release (2:15)†	OCTOBER '20a	APRIL '21a	1 - Holiday schedule (1:29)† 2 & 5 - NO SCHOOL† 21 - Early Release (2:15)†
15 & 16 - PR Day (staff) - Teacher's Convention† NO SCHOOL†	SA MU TH WE THU FR SA a a a a 1a 2a 3a 4a 5a 6a 7a 8a 9a 10a 11a 12a 13a 14a 15a 16a 17a 18a 19a 20a 21a 22a 23a 24a 25a 26a 27a 28a 29a 30a 31a a a a a a a a	SA MU TH WE THU FR SA a a a a 1a 2a 3a 4a 5a 6a 7a 8a 9a 10a 11a 12a 13a 14a 15a 16a 17a 18a 19a 20a 21a 22a 23a 24a 25a 26a 27a 28a 29a 30a a a a a a a a	29 - Mid-Term† 30 - NO SCHOOL†
30 - End of 1st Quarter			
3 - Parent-Teacher Conf. (2:30-7:30)† Holiday schedule (1:29)†	NOVEMBER '20a	MAY '21a	12 - Early Release (2:15)† 23 - HS Graduation 2:00 PM† 27 - Last Day of School (1:29)†
4 - NO SCHOOL†	SA MU TH WE THU FR SA a 1a 2a 3a 4a 5a 6a 7a 8a 9a 10a 11a 12a 13a 14a 15a 16a 17a 18a 19a 20a 21a 22a 23a 24a 25a 26a 27a 28a 29a 30a a a a a a	SA MU TH WE THU FR SA a a a a 1a 2a 3a 4a 5a 6a 7a 8a 9a 10a 11a 12a 13a 14a 15a 16a 17a 18a 19a 20a 21a 22a 23a 24a 25a 26a 27a 28a 29a 30a a a a	
11 - Early Release (2:15)†			
25 - Holiday schedule (1:29)†			
26-27 - Thanksgiving Break - NO SCHOOL†			
4 - Mid-Term†	DECEMBER '20a	JUNE '21a	
9 - Early Release (2:15)†	SA MU TH WE THU FR SA a a 1a 2a 3a 4a 5a 6a 7a 8a 9a 10a 11a 12a 13a 14a 15a 16a 17a 18a 19a 20a 21a 22a 23a 24a 25a 26a 27a 28a 29a 30a a a a	SA MU TH WE THU FR SA a a a a 1a 2a 3a 4a 5a 6a 7a 8a 9a 10a 11a 12a 13a 14a 15a 16a 17a 18a 19a 20a 21a 22a 23a 24a 25a 26a 27a 28a 29a 30a a a a	
22 - Holiday schedule (1:29)†			
23-31 Christmas Vacation - NO SCHOOL†			
1 - Christmas Vacation - NO SCHOOL†	JANUARY '21a	JULY '21a	
13 - Early Release (2:15)†	SA MU TH WE THU FR SA a a a a 1a 2a 3a 4a 5a 6a 7a 8a 9a 10a 11a 12a 13a 14a 15a 16a 17a 18a 19a 20a 21a 22a 23a 24a 25a 26a 27a 28a 29a 30a 31a a a a a a a	SA MU TH WE THU FR SA a a a a 1a 2a 3a 4a 5a 6a 7a 8a 9a 10a 11a 12a 13a 14a 15a 16a 17a 18a 19a 20a 21a 22a 23a 24a 25a 26a 27a 28a 29a 30a 31a a a a a a a a	
15 - End of 1st Semester†			
18 - MLK Day - NO SCHOOL†			

Rita Breitbach, DRE of the Catholic Church, voiced her concern of having the in-service scheduled for Wednesday nights, as that has been designated 'Family (Church) Night'; would like the District to consider changing the in-service days to another day of the week within the month if at all possible. Discussion followed.

Johnna Koenig moved to accept the proposed Baker Public Schools calendar for the 2020-21 school year. Klint Flint seconded the motion; motion carried unanimously.

**ADMINISTRATIVE SALARY SCHEDULE**

Mr. Skogen presents to the trustees the proposed salary matrix for the administration as discussed in last month’s board meeting. The matrix would be based off the negotiated teacher’s salary schedule and would be calculated on a responsibility percentage rather than lanes.

ADMINISTRATIVE SALARY SCHEDULE									
ADOPTED FEBRUARY 2020									
Sliding Experience & Responsibility Salary Schedule									
Factor 1	Admin Base = Teacher MA #20, Step 16								
Factor 2	Position & Experience & Responsibility %								
Administrator	Contract Days	Personal Days	Bonus	2019-20 Contract	Position	Sliding Experience & Resp %	FY21 Resp%	2020-21 Contract MA+20 Step 16	Increase
Lingle, Bo	207	5	\$2,000.00	\$76,447.00	Elem Principal	4-16%	1.08	\$81,292.00	\$4,845.00
Breitbach, Dave	207	5	\$2,000.00	\$89,975.00	HS Principal/AD	12-25%	1.23	\$92,582.00	\$2,607.00
Gion, Jacob	207	5	\$2,000.00	\$72,678.00	Vice Principal/Asst AD	0-10%	1.01	\$76,023.00	\$3,345.00
Anderson, Scott	210	5	\$2,000.00	\$74,293.00	Tech Director	0-10%	1.03	\$77,528.00	\$3,235.00

Klint Flint moved to approve the proposed Administrative Salary Matrix. Johnna Koenig seconded the motion; motion carried unanimously.

**COMPLEX LIFEGUARD HIRES**

Darby Waldbillig presents to the trustees a list of new hires for the 2020 summer and beyond. Lifeguard training will be on March 13<sup>th</sup> and 14<sup>th</sup> with Bruce Inion and all the potential lifeguards for hire are contingent upon passage of the lifeguard course.

Johnna Koenig moved to hire Eve Uecker, Hallie Flint, Jalynn Hanes, Kacee Moore as lifeguards for the Baker Recreation Center and further move to approve the hiring of Jaren Lingle as a swim aide. Klint Flint seconded the motion; motion carried unanimously.

**RESOLUTION FOR NOTICE OF PERMISSIVE LEVIES 2020-21**

Mrs. Mettler presents to the board the resolution required by law to increase or decrease nonvoted (permissive) levies for the ensuing budget year.

**BAKER SCHOOL DISTRICT #12  
NOTICE OF INTENT TO INCREASE NONVOTED LEVIES  
March 10, 2020**

The Baker School District is committed to financial transparency; 20-9-116, MCA requires school districts to provide notice of its intent to increase non-voted levies in the ensuing fiscal year. As a result, the proposed notice contains projections (estimates) for all of the District's non-voted levy supported funds:

FUND	2019-20 Actual Levies		2020-21 Projections					
	\$	Mills	\$	Mills	Change\$	Change Mills	Est. Annual Tax Impact \$100k home	Est. Annual Tax Impact \$200k home
General-BASE	\$ 1,293,270	43.45	1,302,928	43.77	\$9,658	0.32	\$0.43	\$0.86
General-OverBase	\$-	-	\$-	-	\$-	-	-	-
Transportation	\$ 322,559	10.84	325,947	10.95	\$3,388	0.11	\$0.15	\$0.30
Bus Depreciation	\$-	-	\$-	-	\$-	-	\$-	\$-
Tuition	\$-	-	\$-	-	\$-	-	\$-	\$-
Adult Ed	\$-	-	\$-	-	\$-	-	\$-	\$-
Flexibility	\$-	-	\$-	-	\$-	-	\$-	\$-
Building Reserve Permissive	\$-	-	\$-	-	\$-	-	\$-	\$-
<b>Grand Total</b>	<b>\$1,615,829</b>	<b>54.29</b>	<b>\$1,628,875</b>	<b>54.72</b>	<b>\$13,045</b>	<b>0.43</b>	<b>\$0.58</b>	<b>\$1.16</b>

These estimates are the District's best estimates at the current time. They are based on the current year's taxable value as required by 20-9-116, MCA. If the District's taxable value increases as expected, the mill and taxpayer cost increases will be less than presented here. These estimates are preliminary and changes are expected before the final budgets are set in August. Please contact the District Business Office at (406) 778-2577 or [mettlerj@baker.k12.mt.us](mailto:mettlerj@baker.k12.mt.us) if you have any questions or need additional information.

Johnna Koenig moved to approve the resolution as presented and to be posted and advertised in the Fallon County Times. Klint Flint seconded the motion; motion carried unanimously.

**REPORTS:**

**1. COMPLEX**

Pool inspection report from the County Sanitarian stated the bolts on the slide need to be replaced with stainless steel; will be working with Mardi Brown to get those replaced. Lifeguard course will be this weekend with Bruce Inion instructing and has been in contact with Gail from Rocky Mountain College to possibly come to our site to do Water Safety Instructor (WSI) training for our lifeguards to teach swim lessons. First grade came to the pool to swim today and had some lifeguards in study hall come to help lifeguard. Swim lessons are scheduled for June 15-26 and July 6-17 this summer.

**2. MAINTENANCE**

Summer projects are starting to get planned out and Longfellow heaters are here so Straub Heating and Cooling will start on replacements once school lets out for the summer.

**3. TECHNOLOGY**

Obsolete Equipment will be officially posted for sale starting Thursday and will be on the District website under 'District News'.

**4. PRINCIPALS**

**a. ELEMENTARY PRINCIPAL, BO LINGLE**

It is reading month in the elementary and 4H will be hosting game night in the Longfellow gymnasium on Friday night. Kindergarten roundup will be March 18<sup>th</sup> and the screening will be April 1<sup>st</sup>. Elementary Music Festival will be March 20<sup>th</sup> and Father/Daughter & Mother/Son dance will be March 20<sup>th</sup>. Parent/Teacher conference will be March 24<sup>th</sup>, with Holiday Schedule for early dismissal.

**b. HIGH SCHOOL PRINCIPAL, DAVID BREITBACH**

Assembly scheduled for Thursday at 9:30am and topic is Juul – the popular smokeless tobacco. Currently, we have 17 students earning college credit and the earnings from the athletic on-line streaming service, NFHS, was \$270 this quarter.

**c. VICE PRINCIPAL, JACOB GION**

Today and tomorrow in Miles City is the Academic Olympic competitions. March 17<sup>th</sup> the District will host District Math Meet and March 28<sup>th</sup> is Prom. Home Track Meet will be April 9<sup>th</sup>.

**5. SUPERINTENDENT, AARON SKOGEN**

Tentative Strategic Planning meeting will be April 30<sup>th</sup> in the Complex Lobby. Formal resignation was given by Carole Bettenhausen and interviews for the Shop Teacher will be March 16<sup>th</sup>. At this time, we would like to convene a Facility Committee and would like to have two board members on that committee to help plan future projects as we get recommendations from McKinstry; Johnna Koenig and Klint Flinter volunteer for the committee.

Next scheduled board meeting is April 14, 2020 at 6 pm.

There being no other business, meeting adjourned at 7:05 pm.

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Clerk

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Chairman