

REGULAR MEETING

May 12, 2020

6:00 PM

The regular meeting of the Baker School Board was called to order by Chairperson Gye Varner at 6pm in the Boardroom of Baker High School. Trustees Johnna Koenig, Mike Gunderson, Quentin Burdick, and Klint Flint were in attendance. Also present were Superintendent Aaron Skogen, Principals Bo Lingle and David Breitbart, Vice-Principal Jacob Gion, District Clerk Jennifer Mettler, Technology Director Scott Anderson and Head Custodian Mardi Brown. Guests were via google meet were Darby Waldbillig, Pam Beach, Linda Rost, Maranda Hastig, and Tim Robinson.

Consent Items:

The bills, investment report, activity account report, journal adjustments, and minutes were reviewed by the trustees; claim checks 56122 to 56175 were reviewed and approved. There being no objections, Chairperson Varner approves the consent items as presented.

INSTALLED ELECTED TRUSTEES – BY ACCLAMATION

Mr. Quentin Burdick and Mrs. Johnna Koenig were elected by acclamation and given the oath of office by Superintendent Aaron Skogen.

REORGANIZATION OF THE BOARD

CHAIRPERSON

Johnna Koenig moved to nominate Gye Varner as Chairperson of the Board. Quentin Burdick seconded the motion; motion carried unanimously.

VICE CHAIRPERSON

Quentin Burdick moved to nominate Johnna Koenig as Vice Chairperson of the Board. Mike Gunderson seconded the motion; motion carried unanimously.

CLERK

Johnna Koenig moved to nominate Jennifer Mettler as Clerk of the Board. Klint Flint seconded the motion; motion carried unanimously.

TRANSPORTATION COMMITTEE

Quentin Burdick moved to nominate Klint Flint to serve as County Transportation Committee member. Johnna Koenig seconded the motion; motion carried unanimously.

PUBLIC COMMENT

None

EDUCATION REPORT

No report this month

ACTION ITEMS

BUS ROUTES 2020-21

Mrs. Mettler presents to the board the proposed bus routes from Spartan Bus Lines for the 2020-21 based on requests and current stops. The mileage will not change for the overall routes, but three additional stops have been requested by parents along the routes from last year. The additional stops include: Route #2, Bondell; Route #3 Enos and Rost; all these stops will add minutes to the routes but not mileage as they are being passed on the current routes as they are run.

Mr. Skogen added the Huft stop as discussed in the Fall with Commissioner Ranum will not be getting done this year as previously discussed and the Huft family will continue to get on the route as they have been.

Mike Gunderson moved to set the bus routes for the 2020-21 school year as presented. Klint Flint seconded the motion; motion carried unanimously.

TEACHER HIRE

Mr. Skogen stated interviews were conducted for the current Spanish position open and based on her interview, her references, current staff openings, and the potential for in-house shuffling we are recommending Mrs. Hillary Frank be hired as our Spanish teacher for the 2020-21 school year. She will also be assigned social science courses as applicable.

Johnna Koenig moved to hire Mrs. Hillary Frank as a Spanish teacher for the 2020-21 school year. Quentin Burdick seconded the motion; motion carried unanimously.

FACILITY USAGE – COVID RE-OPENING

Mr. Skogen stated per board policy 1903, which relates to COVID closure, “The Board of Trustees suspends community use of District facilities. Unless an even is specifically identified as necessary by the Board of Trustees, Facilities Use Agreements and other similar requests submitted in accordance with District Policy 4330 shall not be considered while this policy governs the periods of a public health emergency.”

In light of the Governor’s most recent order allowing gyms to reopen under strict guidance, the administration is requesting the Board of Trustees authorize the use of facilities in accordance with specific guidelines set by the Governor and discussed with local county health officials; Darby Waldbillig has submitted a reopening plan to Public Health and the Trustees to allow the complex to reopen.

Johnna Koenig moved to authorize the use of facilities to include reopening the Baker Rec Center and allowing outdoor classes to be conducted on campus through the Baker Recreation Department in accordance with specific guidelines set forth by Governor Bullock and discussed with local county health officials. Mike Gunderson seconded the motion; motion carried unanimously.

CLASSIFIED STAFF CONTRACTS 2020-21

Mrs. Mettler presents to the board a list of classified positions for the 2020-21 school year; salary schedule has been set for the next already so it is just approval of the contracts.

NAME	POSITION	YEARS	WAGE	BONUS
RABE, ADAM	CUSTODIAN	6	\$22.94	\$1,000.00
GORDER, RONNIE	CUSTODIAN	2	\$18.37	\$1,000.00
GILMORE, TJ	CUSTODIAN	3	\$19.12	\$1,000.00
HOBBS, AMBER	CUSTODIAN	2	\$18.37	\$1,000.00
THILMONY, SHEILA	CUSTODIAN	24	\$20.66	\$1,000.00
SWARTS, LEIDA	CUSTODIAN	1	\$17.61	\$1,000.00
HOLLIDAY, JAMIE	P/T CUSTODIAN	1	\$16.84	\$500.00
DAVIS, SONYA	HEAD COOK	12	\$22.17	\$1,000.00
DESROCHER, KELSEA	COOK	4	\$19.90	\$1,000.00
SCHEETZ, SHEILA	P/T COOK	7	\$18.37	\$500.00
ZENKO, JESSICA	P/T COOK	4	\$17.61	\$500.00
UECKER, LOVEDEN	P/T COOK	1	\$15.33	\$500.00
ALBERTS, CONNIE	PARAPROFESSIONAL	17	\$20.66	\$1,000.00
ALLERDINGS, JOLINDA	PARAPROFESSIONAL	17	\$21.42	\$1,000.00
BAGLEY, MARY ELLEN	PARAPROFESSIONAL	22	\$22.17	\$1,000.00
POWERS, LEE ANN	PARAPROFESSIONAL	2	\$19.12	\$1,000.00
LANGHUS, LAUREN	PARAPROFESSIONAL	7	\$18.37	\$1,000.00
O'DONNELL, KIM	PARAPROFESSIONAL	13	\$21.42	\$1,000.00
SUSA, CARLEEN	PARAPROFESSIONAL	19	\$21.42	\$1,000.00
STIEG, NIKKI	PARAPROFESSIONAL	15	\$21.42	\$1,000.00
BRANSON, MAIRE	P/T PARAPROFESSIONAL	6	\$21.42	\$500.00
COLLINS, BROOK	BUILDING SECRETARY	23	\$22.17	\$1,000.00
LINGLE, AMY	BUILDING SECRETARY	16	\$22.17	\$1,000.00
BRENCE, BRITTANI	ACCOUNTS PAYABLE/PAYROLL	6	\$21.42	\$1,000.00
LINEBACK, ALYSON	BUILDING SECRETARY	7	\$22.17	\$1,000.00
WALDBILLIG, DARBY	COMPLEX MANAGER	2	\$20.66	\$1,000.00

Johnna Koenig moved to approve the classified contracts as presented for the 2020-21 school year. Quentin Burdick seconded the motion; motion carried unanimously.

LIFEGUARD SALARY SCHEDULE 2020-21

Mrs. Mettler presents to the board the proposed complex salaries for the lifeguards; they start these wages on June 1st.

COMPLEX SALARIES 2020-21			
	YEARS	2019-20	2020-21
LIFEGUARD/INSTRUCTOR	0	\$10.25	\$10.50
CASHIER/JANITOR	1	\$10.50	\$10.75
	2	\$10.75	\$11.00
	3	\$11.00	\$11.25
WATER SAFETY INSTRUCTOR (WSI)	0	\$11.25	\$11.50
	1	\$11.50	\$11.75
<i>District will pay the registration fee to become a Water Safety Instructor</i>	2	\$12.00	\$12.25
	3	\$12.50	\$12.75
	4	\$13.00	\$13.50
		\$15.78	\$16.09
NO overtime will be paid unless approved previously by supervisors or administration		(step 4 classified salary schedule)	***wage is reserved for graduating seniors and returning college students

Johnna Koenig moved to approve the lifeguard salary schedule for 2020-21. Mike Gunderson seconded the motion; motion carried unanimously.

MCKINSTRY – IGA PROPOSALS (INVESTMENT GRADE AUDIT)

Mr. Skogen presented to the board a proposal from McKinstry to perform an audit of our current classroom unit ventilators. In working with McKinstry and Allied Plumbing, we have identified that our classroom unit ventilators are in need of complete replacement. It will be a final phase in ensuring our 7-12 building is mechanically operating at full capacity and efficiency following our mechanical improvements last summer and replacement of these current units. Mechanically our 7-12 building after this project should be in very good shape for years to come with very low deferred maintenance. The proposed audit will outline all necessary procedures, plans, materials, associated savings, costs, and potential utility rebates. The proposed audit will be the initial phase only which will allow them to create a specific detailed plan proposal with a guaranteed max cost for the project to replace 27 classroom unit ventilators in the 7-12 building. The audit would cost about \$18,750 and would be part of the current energy contracts with McKinstry and the District. Johnna Koenig moved to approve the proposed Investment Grade Audit (IGA) to be conducted by McKinstry. Quentin Burdick seconded the motion; motion carried unanimously.

4TH QUARTER OIL & GAS REVENUE

Mrs. Mettler presents to the board the 4th quarter oil and gas revenue. It is recommended this quarter’s oil and gas revenue be allocated into the Building Reserve fund. Discussion followed. Klint Flint moved the reallocate the oil and gas revenue on or about May 1, 2020 to the Building Reserve \$646,466.82, reserving the right to reallocate the future payments when received. Mike Gunderson seconded the motion; motion carried unanimously

REPORTS:

1. **COMPLEX – DARBY WALDBILLIG**
Slide bolt repairs started Monday and were done today and they are working on painting the base of the slide as well. With the reopen plan set, she will be having meetings with the lifeguards to go over new code of conduct and rules for them moving forward.
2. **MAINTENANCE – MARDI BROWN**
Working on patching cracks in the walls down in the complex and getting the stadium ready for graduation and easing into summer projects.
3. **TECHNOLOGY – SCOTT ANDERSON**
Tomorrow KFLN will be doing sound tests at the stadium for graduation and then set to broadcast the ceremony; getting prepped and ready to start checking back in the Chromebook as well.
4. **PRINCIPALS**
 - a. **ELEMENTARY PRINCIPAL, BO LINGLE**
For student checkout, going to run a Parent/Teacher Conference type setting; times will be set up with the kids/parents to come and turn in items and take all their belongings home. Staff checkout will be May 22nd and summer school will be set to run July 13-31 from 8am – noon and it will be for students 1-6th and even those students in 6th going into 7th grade as well.

b. HIGH SCHOOL PRINCIPAL, DAVID BREITBACH

Gyms are not open right now, but at next month's meeting hope to have most of the extracurricular positions to hire.

c. VICE PRINCIPAL, JACOB GION

Graduation will be broadcast on Sunday on NFHS for free for all to watch.

5. SUPERINTENDENT, AARON SKOGEN

Teacher Assignments 2020-2021

Lincoln

- Kindergarten: Jill Shelhamer, Jennifer Dukart
- 1st Grade: Amanda Tunby, BreeAnn Schell [transfer] Kari Strandbakke [transfer]
- 2nd Grade: Patty Chester, Ashley Varner
- Counselor: Cathy Frye (new hire)
- ELEM PE: Tim Robinson (transfer pending hire)

Longfellow

- 3rd Grade: Denise Wang, Mollee Stenberg (new hire)
- 4th Grade: Miranda Hastig, Emily Sharkey (new hire)
- 5th Grade: Kallie Benter [transfer], Sheila O'Connor [transfer]
- 6th Grade: Val Johnson
- Counselor: Cathy Frye (new hire)
- ELEM PE: Tim Robinson (transfer pending hire)

7-12

- Hillary Frank (Spanish/History) [pending hire]
- Amanda Leichtnam (English) [new hire]
- Jessica Boggs (7th/8th Science/Social Studies) [transfer]
- Lisa Burdick (Counselor) [transfer]

Formal Resignation

Mrs. Libby Solberg (anticipated)

Facilities

Complex Locker Room Project (2 Phases)

Phase 1

- Demo of existing locker room flooring, shower columns, shower stalls, bathroom stalls.
- Prep draining for new tile flooring and new shower column.

Phase 2

- Install new tile flooring
- Install new shower column
- Install new shower stalls
- Install new bathroom stalls

Timeline (JOB Total 5-6 weeks start to finish)

- Material delivery 4-6 weeks (materials have been ordered)
- Locker room demo (existing partitions, fixtures, under slab repairs, concrete cut and patch)--1 week (Phase 1)
- Floor surface demo, prep--1 week (Phase 1)
- Install new floor-- 1 to 2 weeks (Phase 2)
- Fixture trim out, partition install--2 weeks (Phase 2)

Anticipated Start Date

- October 20, 2020

Pool Repairs/Maintenance

- Baker Metal (currently being completed)
 - Slide Maintenance
- Associated Pools
 - Patch Diamond Brite Flooring
 - Remove/Replace Sand
 - Remove/Replace Diving Board

Next scheduled board meeting is June 11, 2020 at 6 pm.

There being no other business, meeting adjourned at 6:43 pm.

Clerk

Chairman