

REGULAR MEETING

August 14, 2017

7:00 PM

The regular meeting of the Baker School Board was called to order by Chairperson Christy Follmer at 7pm in the ITV Room of Baker High School. Trustees Gye Varner, Johnna Koenig, Quentin Burdick and Mike Gunderson were in attendance. Also present were Superintendent Jon Wrzesinski, Principals Bo Lingle and David Breitbach, Vice-Principal Jacob Gion, District Clerk Jennifer Mettler, Technology Director Scott Anderson, and Head Custodian Mardi Brown. Guests were Jennifer Fisher, Pam Beach, Julaine Wedemeyer, Shawna Schillinger, Tim Robinson, John Geving, Maria Brown, Jay Shumaker, Carol Hadley, and Robert Pfund.

**Consent Items:**

The bills, investment report, activity account report, journal adjustments, and minutes were reviewed by the trustees. There being no objections, Chairperson Follmer approves the consent items as presented.

**ACCOUNTS PAYABLE**

CHK NO	DATE	VENDOR	INVOICE	TOTAL
53698	6/29/2017	AMANDA DEGRAND	2ND SEM TRANS 17	\$228.76
53699	6/29/2017	BAKER FURNITURE	HS HALLWAY PROJ	\$181.95
53700	6/29/2017	BOSS	JUNE17 EOY SUPPLY	\$108.21
53701	6/29/2017	C & S AUTOMOTIVE	MAINT JUNE17	\$76.00
53702	6/29/2017	DAVIS, SONYA M	SUMMER CONF ROOM	\$411.34
53703	6/29/2017	FELT, MARTIN, FRAZIER, WELDON PC	EE INVEST JUNE17	\$1,178.75
53704	6/29/2017	HM RECEIVABLES CO LLC	ELEM WRKBKS JUNE17	\$1,764.04
53705	6/29/2017	JANAE CRAWFORD	2ND SEM TRANS 17	\$126.00
53706	6/29/2017	KIMBERLY BRYAN	2ND SEM TRANS 17	\$114.80
53707	6/29/2017	KRUGER WINDOWS & GLASS	REPAIRS JUNE17	\$980.00
53708	6/29/2017	LISA BURDICK	2ND SEM TRANS 17	\$389.76
53709	6/29/2017	MARDI BROWN	FSMC CONF	\$240.75
53710	6/29/2017	MASBO	FY17 DUES-BB	\$100.00
53711	6/29/2017	MICHAEL A MENGER	REPAIRS-MISC JUNE17	\$17,438.00
53712	6/29/2017	MONTANA CLASS B ASSOC	CLASS B MTGS-ADMIN	\$70.00
53713	6/29/2017	MONTANA DAKOTA UTILITIES	JUNE17 UTILITIES	\$10,133.17
53714	6/29/2017	MSGIA	2ND QTR 2017 WC	\$14,881.81
53715	6/29/2017	MSUIP	2ND QTR 2017 UI	\$1,620.12
53716	6/29/2017	NOODLE TOOLS, INC.	LIB SUB PO 10612	\$132.00
53717	6/29/2017	PRECISION PARTS & SUPPLY	CUST SUPPLY JUNE17	\$20.85
53718	6/29/2017	QUAD K SUPPLY	CUST SUPPLY JUNE17	\$23.25
53719	6/29/2017	QUALITY SEPTIC & SEWER SERVICE	LINE INSPECTION	\$367.85
53720	6/29/2017	RED ROCK SPORTING GOODS	ATHLETIC PINS	\$106.25
53721	6/29/2017	SEW WHAT CUSTOM EMBROIDERY	NAME PLATES JUNE17	\$15.00
53722	6/29/2017	SOUTHWEST BUSINESS MACHINES	FY17 COPIER OVERAGE	\$1,363.16
53723	7/11/2017	AMERICAN HEALTH VALUE	17-18 ER PORTION	\$66,000.00
53724	7/11/2017	BAKER ACE HARDWARE	JULY17 SUPPLIES	\$878.48
53725	7/11/2017	BAKER METAL & RECYCLING	SCOREBOARD/COMPLEX	\$1,141.23
53726	7/11/2017	BAKER REXALL DRUG	COMPLEX SUPPLY	\$6.93
53727	7/11/2017	BIG COUNTRY EDUCATIONAL CO-OP	FY18 ASSESSMENT	\$33,029.57
53728	7/11/2017	BRUCO, INC	JULY 17 GYMS	\$6,450.00
53729	7/11/2017	CORAL CREEK LANDFILL	COMPOST/DEMO	\$180.50

53730	7/11/2017	COUNTRY REPORTS	JULY 17 LIB PO 10603	\$156.00
53731	7/11/2017	DACOTAH PAPER CO.	COMPLEX SUPPLY	\$184.01
53732	7/11/2017	DEPARTMENT OF REVENUE	1% TRACK FENCE	\$108.65
53733	7/11/2017	EDUCATE LLP	BOILER SEMINAR MS	\$475.00
53734	7/11/2017	FARMERS UNION OIL CO.	GAS SUPPLY JULY 17	\$331.91
53735	7/11/2017	HM RECEIVABLES CO LLC	ELEM WRKBS JULY 17	\$1,851.26
53736	7/11/2017	HORACE MANN LIFE INS COMPANY	JULY 17 PREMIUMS	\$557.92
53737	7/11/2017	INFINITE CAMPUS	FY18 LICENSES	\$6,045.80
53738	7/11/2017	J & M LUMBER	JULY 17 SUPPLY	\$49.00
53739	7/11/2017	KAPCO	LIB SUPPLY PO 10604	\$560.15
53740	7/11/2017	MARTIN FENCING	TRACK FENCE/SIDWALK	\$10,756.76
53741	7/11/2017	MCGRAW-HILL COMPANIES	ELEM WRKBSK PO10259	\$782.87
53742	7/11/2017	MECHANICAL TECHNOLOGY, INC.	HS REPAIR	\$366.44
53743	7/11/2017	MONTANA COOPERATIVE SERVICES	FY18 DUES	\$476.00
53744	7/11/2017	MONTANA HIGH SCHOOL ASSOCIATIO	FY18 DUES	\$3,980.00
53745	7/11/2017	MONTANA QUALITY ED COALITION	FY18 DUES	\$2,000.00
53746	7/11/2017	MONTANA RURAL EDUCATION ASSN.	FY18 DUES	\$3,262.50
53747	7/11/2017	MSGIA	FY18 INSURANCE	\$70,170.00
53748	7/11/2017	MUST	JULY 17 PREMIUMS	\$70,174.00
53749	7/11/2017	PEAK 1 ADMINISTRATION	JULY 17 V&D	\$959.26
53750	7/11/2017	PITNEY BOWES PURCHASE POWER	JULY 17 POSTAGE	\$301.50
53751	7/11/2017	PRAIRIE VIEW SPECIAL SERVICES	FY18 DUES	\$6,470.00
53752	7/11/2017	QUAD K SUPPLY	JULY 17 SUPPLY	\$72.00
53753	7/11/2017	RECREATION SUPPLY COMPANY	JULY 17 SUPPLY	\$261.12
53754	7/11/2017	REYNOLDS -- BAKER	JULY 17 SUPPLY	\$78.86
53755	7/11/2017	ROBINSON, TIM	COACHES CLINIC JUL17	\$737.04
53756	7/11/2017	RUNNING'S SUPPLY, INC.	JULY 17 SUPPLY	\$90.96
53757	7/11/2017	SCHOLASTIC LIBRARY	BOOKFLIX FY18	\$779.00
53758	7/11/2017	SCHOOL ADMINISTRATORS OF MONT.	FY18 DUES	\$2,085.00
53759	7/11/2017	SCHOOL SPECIALTY	ELEM CAB PO 10190	\$1,539.96
53760	7/11/2017	SMITH, MARYELLA A	BOILER TRAINING	\$288.75
53761	7/11/2017	SOUTHWEST BUSINESS MACHINES	FY18 COPIER CONTRACT	\$8,200.00
53762	7/11/2017	SUPERIOR WATER TREATMENT	JULY 17 SUPPLY	\$72.00
53763	7/11/2017	TEACHER CREATED MATERIALS INC.	ELEM SUPPLY PO10174	\$24.96
53764	7/11/2017	TYLER TECHNOLOGIES INC	FY18 ACCT LICENSE	\$14,064.31
53765	7/11/2017	UNIVERSAL AWARDS	SUPPLY JULY17	\$153.90
53766	7/26/2017	GION, JACOB A	INTERVIEWS	\$207.58
53767	7/26/2017	APPLEBEE'S BILLINGS	MASP TRAINING	\$42.64
53767	7/26/2017	ASSOCIATED POOL BUILDERS, INC	COMPLEX-BOOSTER	\$483.22
53767	7/26/2017	BAKER ACE HARDWARE	OUTSIDE MAINT2	\$12.99
53767	7/26/2017	BAKER ACE HARDWARE	TECH	\$7.99
53767	7/26/2017	BAKER REXALL DRUG	CLERK	\$2.79
53767	7/26/2017	BEST WESTERN CLOCK TOWER INN	CUSTODIAL	\$465.20
53767	7/26/2017	BIG SKY MOTEL	BAL-A-VIS	\$481.50
53767	7/26/2017	CENEX ZIP TRIP	BAL-A-VIS TRAINING	\$95.79

53767	7/26/2017	CENEX ZIP TRIP	ELEM TRAINING2	\$57.52
53767	7/26/2017	CENEX ZIP TRIP	MASP TRAINING	\$59.82
53767	7/26/2017	COMFORT INN	GOOGLE TRAINING	\$344.26
53767	7/26/2017	Curriculum Associates. Inc	ELEM2	\$313.21
53767	7/26/2017	DEMCO	ELEM LIB	\$109.17
53767	7/26/2017	EARMASTER.COM	MUSIC	\$69.95
53767	7/26/2017	FAIRMONT HOT SPRINGS RESORT	MASBO17	\$204.16
53767	7/26/2017	FARMERS UNION OIL CO.	DR ED	\$127.42
53767	7/26/2017	GRAND BAR GRILL	BAL-A-VIS	\$220.75
53767	7/26/2017	KELLY INN	AHTLETICS	\$391.17
53767	7/26/2017	MCGRAW-HILL COMPANIES	ELEM MATH	\$960.70
53767	7/26/2017	MID-RIVERS TELEPHONE COOP, INC	17-Jul	\$2,656.46
53767	7/26/2017	MONTANA RIB & CHOP HOUSE	BAL-A-VIS TRAINING	\$60.05
53767	7/26/2017	MONTANA SCHOOL BOARDS ASSOCIATION	MCEL17	\$500.00
53767	7/26/2017	MY PROJECTOR LAMPS.COM	PROJ LAMP	\$251.99
53767	7/26/2017	NATIONAL STUDENT COUNCIL	NATL TRIP EXP	\$1,039.30
53767	7/26/2017	NEWEGG.COM	PROJECTOR	\$510.97
53767	7/26/2017	NORTHERN PLAIN EQUIPMENT	CUSTODIAL	\$158.94
53767	7/26/2017	ORIENTAL TRADING CO., INC.	ELEM2	\$138.39
53767	7/26/2017	OUTBACK STEAKHOUSE	MASP TRAINING	\$44.45
53767	7/26/2017	PEARSON EDUCATION	ELEM SCIENCE	\$1,161.71
53767	7/26/2017	PERKINS - 394060	CUSTODIAL CONF	\$24.17
53767	7/26/2017	PERKINS - 394060	ELEM MASP	\$39.44
53767	7/26/2017	PITNEY BOWES INC.	POSTAGE METER LEASE	\$131.22
53767	7/26/2017	POSTMASTER	POSTAGE/BOX RENT	\$247.70
53767	7/26/2017	RED LOBSTER	CUSTODIAL	\$28.49
53767	7/26/2017	SCHOOL SPECIALTY	ELEM2	\$414.78
53767	7/26/2017	SHERWIN WILLIAMS CO.	COMPLEX	\$45.64
53767	7/26/2017	SIGHT READING FACTORY.COM	MUSIC	\$234.99
53767	7/26/2017	TEACHER CREATED MATERIALS INC.	ELEM	\$3.99
53767	7/26/2017	TEACHER DIRECT	ELEM	\$1,800.21
53767	7/26/2017	VOYAGER SOPRIS LEARNING	DIBELS17	\$115.39
53767	7/26/2017	WENDY'S - MILES CITY	ELEM TRAINIG	\$24.95
53767	7/26/2017	YOGO INN	CLASS B MTGS	\$389.20
53768	7/26/2017	ACHIEVE 3000	SMARTY ANTS PO10637	\$3,240.00
53769	7/26/2017	BRUCO, INC	GYM RECOAT-LNGFL	\$3,874.50
53770	7/26/2017	CITY OF BAKER	JULY 17 UTILITIES	\$4,125.65
53771	7/26/2017	DAKOTA FARM EQUIPMENT, INC.	TRACTOR PARTS-JULY	\$53.12
53772	7/26/2017	DAVID BREITBACH	JUL17 COACHES CLINIC	\$925.86
53773	7/26/2017	DEPARTMENT OF REVENUE	1% HS HALLWAY	\$102.79
53774	7/26/2017	Discovery Education	DE STREAM RENEWAL	\$1,500.00
53775	7/26/2017	ECOLAB PEST ELIM. DIV.	PEST CONTROL JUL17	\$740.97
53776	7/26/2017	FALLON COUNTY CLERK & RECORDER	JULY17 HEALTH NURSE	\$1,225.00
53777	7/26/2017	FALLON COUNTY TIMES	SCH BOARD MEETINGS	\$56.80
53778	7/26/2017	FELT, MARTIN, FRAZIER, WELDON PC	EE INVEST-JULY17	\$1,640.00

53779	7/26/2017	GE MONEY BANK/AMAZON	JUL 17 SUPPLIES	\$1,618.83
53780	7/26/2017	GRIFFITH EXCAVATING INC	MOVE SHED TO APPTS	\$430.00
53781	7/26/2017	HAWKINS INC.	JULY 17 SUPPLY	\$358.50
53782	7/26/2017	HORACE MANN LIFE INS COMPANY	AUG 17 PREMIUMS	\$557.92
53783	7/26/2017	JENNIFER METTLER	OPI WORKSHOP	\$83.97
53784	7/26/2017	JERRY LOSING	MAINT ON EQUIP	\$130.00
53785	7/26/2017	JULAIN WEDEMEYER	LITERACY CONF	\$1,750.00
53786	7/26/2017	KILSDONK FLOORING	HS HALLWAY	\$10,175.96
53787	7/26/2017	MECHANICAL TECHNOLOGY, INC.	JULY 17 HS REPAIR	\$573.90
53788	7/26/2017	MONTANA DAKOTA UTILITIES	JULY 17 UTILITIES	\$8,552.58
53789	7/26/2017	MONTANA SCHOOL BOARDS ASSOCIATION	POLICY/LABOR MAINT	\$1,781.85
53790	7/26/2017	NICKI BREWER	2017 COACHES CLINIC	\$525.86
53791	7/26/2017	PEAK 1 ADMINISTRATION	AUG17 V&D	\$959.26
53792	7/26/2017	RENAISSANCE LEARNING, INC.	17-18AR/STAR PO10638	\$10,799.75
53793	7/26/2017	SHAWNA SCHILLINGER	LITERACY CONF	\$1,660.30
53794	7/26/2017	WRZESINSKI, JON W	JUL17 COACHES CLINIC	\$625.86
53795	7/26/2017	YELLOWSTONE CO YOUTH SVC CENTER	TUITION FEES DET.	\$6,380.00
53796	8/9/2017	BREANNA MILLER	SCHOLARSHIP	\$200.00
53797	8/9/2017	BREITBACH, MELISSA M	SCHOLARSHIPS	\$3,450.00
53798	8/9/2017	BROOKLYN RIDENHOWER	SCHOLARSHIPS	\$1,900.00
53799	8/9/2017	DANIEL ROST	SCHOLARSHIP	\$200.00
53800	8/9/2017	DUSTIN ROST	SCHOLARSHIPS	\$950.00
53801	8/9/2017	ISAAH SCHELL	SCHOLARSHIPS	\$600.00
53802	8/9/2017	JADEN MILLER	SCHOLARSHIP	\$200.00
53803	8/9/2017	KADON GENTILINI	SCHOLARSHIPS	\$1,000.00
53804	8/9/2017	KEEGAN KARY	SCHOLARSHIPS	\$700.00
53805	8/9/2017	LEXI HARTSE	SCHOLARSHIPS	\$1,200.00
53806	8/9/2017	MEGAN GREIFF	SCHOLARSHIPS	\$2,200.00
53807	8/9/2017	MEGAN SLAGTER	SCHOLARSHIP	\$500.00
53808	8/9/2017	PAUL WANG	SCHOLARSHIPS	\$800.00
53809	8/9/2017	ROBINSON, SCOTTI J	SCHOLARSHIPS	\$1,000.00
53810	8/9/2017	SCHULTZ, ALIVIA M	SCHOLARSHIPS	\$400.00
53811	8/9/2017	SID PARINI	EE TRS AMOUNT	\$5,891.29
53812	8/9/2017	SUMMITT WIMAN	SCHOLARSHIPS	\$1,500.00
53813	8/9/2017	TREVOR GRIFFITH	SCHOLARSHIPS	\$1,000.00
53814	8/13/2017	BEST WESTERN HERITAGE INN	17COACH CLINIC	\$2,245.53
53814	8/13/2017	IMPACT APPLICATIONS INC	2018 TESTING	\$655.00
53814	8/13/2017	HOTELS.COM	CUSTODIAL-BOILER	\$291.99
53814	8/13/2017	OETC	FY18 DUES	\$77.25
53814	8/13/2017	MOVIE LICENSING USA	FY18 LICENSE	\$1,021.00
53814	8/13/2017	FALLON MEDICAL COMPLEX	HEALTH FAIR17	\$245.00
53814	8/13/2017	MCDONALD'S	SUPT	\$6.68
53814	8/13/2017	EXXONMOBIL	SUPT MTG	\$12.00
53814	8/13/2017	AIRPORT INN	SUPT MT	\$40.00
53814	8/13/2017	J.W. PEPPER & SON INC.	MUSICFY18	\$605.82

53814	8/13/2017	SCHOOL SPECIALTY	ELEM SUPPLIES1	\$466.32
53814	8/13/2017	CALLOWAY HOUSE INC	TEACHER TAPE	\$115.91
53814	8/13/2017	MID-RIVERS TELEPHONE COOP, INC	PHONE AUG17	\$2,156.69
53814	8/13/2017	ASSOCIATED POOL BUILDERS, INC	PUMP-COMPLEX	\$998.34
53814	8/13/2017	ADOLPH KIEFER	SPINEBOARDS	\$1,133.73
53814	8/13/2017	POSTMASTER	POSTAGE-OFFICE	\$9.00
53814	8/13/2017	BLINDS.COM	WINDOW BLINDS	\$852.43
53814	8/13/2017	MY PROJECTOR LAMPS.COM	PROJ LAMPS2	\$668.47
53814	8/13/2017	MONTANA COACHES ASSOCIATION	FY18 DUES	\$1,185.00
53814	8/13/2017	NEWEGG.COM	POWERPORT-ELEM	\$125.97
53815	8/14/2017	ALLIED PLUMBING	REPAIRS AUG17	\$7,215.00
53816	8/14/2017	BAKER ACE HARDWARE	AUG 17 SUPPLIES	\$1,262.71
53817	8/14/2017	BAKER FURNITURE	WASHER/SUPPLIES	\$777.90
53818	8/14/2017	BRUCO, INC	CUST SUPPLY AUG 17	\$73.96
53819	8/14/2017	CERBERUS SECURITY	KEY FOB-FINAL PMT	\$29,463.92
53820	8/14/2017	CLEET WRZESINSKI	SCHOLARSHIPS	\$1,300.00
53821	8/14/2017	D & J INSURANCE	FY18 CATAS. INS	\$6,170.20
53822	8/14/2017	DACOTAH PAPER CO.	SUPPLY/COPY PAPER	\$8,698.53
53823	8/14/2017	DANIEL FISCHER	APT ROOF-HAIL DMG	\$15,978.60
53824	8/14/2017	DEPARTMENT OF REVENUE	1% APT ROOF-HAIL DMG	\$161.40
53825	8/14/2017	DEPARTMENT OF REVENUE	1% KEY FOB-FINAL PMT	\$297.62
53826	8/14/2017	DIRECT ELECTRIC	AUG 17 REPAIRS	\$1,297.82
53827	8/14/2017	ECKROTH MUSIC	YEARLY REPAIRS	\$6,123.00
53828	8/14/2017	FALLON COUNTY CLERK & RECORDER	AUG 17 HEALTH NURSE	\$1,225.00
53829	8/14/2017	FARMERS UNION OIL CO.	GAS/REPAIRS AUG17	\$381.72
53830	8/14/2017	GOPHER	ELEM PE PO 10220	\$280.57
53831	8/14/2017	HAWKINS INC.	AUG17 CHLORINE	\$10.00
53832	8/14/2017	HORACE MANN LIFE INS COMPANY	SEPT 17 LIFE&CANCER	\$556.11
53833	8/14/2017	JENNIFER METTLER	REIMB-WRONG PMT	\$324.98
53834	8/14/2017	JOHN DEERE FINANCIAL	TRACTOR PARTS	\$53.12
53835	8/14/2017	KRUGER WINDOWS & GLASS	HS REPAIRS	\$1,673.00
53836	8/14/2017	MELBY, JADE D	GUTTERS-HAIL	\$1,061.00
53837	8/14/2017	MUST	AUG 17 PREMIUMS	\$68,746.00
53838	8/14/2017	OCLC, INC.	SVC DUES PO 10613	\$699.21
53839	8/14/2017	PRESENTATION SOLUTIONS	LIB SUPPLY PO 10605	\$822.63
53840	8/14/2017	REYNOLDS -- BAKER	AUG 17 SUPPLIES	\$220.31
53841	8/14/2017	RUNNING'S SUPPLY, INC.	AUG 17 SUPPLY	\$44.01
53842	8/14/2017	SCHOLASTIC MAGAZINES	ART MAGAZINE	\$105.47
53843	8/14/2017	SCHOOL DATEBOOKS, INC	HS 17-18 DATEBOOKS	\$857.75
53844	8/14/2017	SCOTT ANDERSON DBA	SUMMER TECH SVC	\$1,330.00
53845	8/14/2017	SEW WHAT CUSTOM EMBROIDERY	MS BB JERSEY	\$2,278.50
53846	8/14/2017	SOUTHWEST BUSINESS MACHINES	LAMINATOR REPAIR	\$717.97
53847	8/14/2017	SUPERIOR WATER TREATMENT	AUG 17 SUPPLIES	\$54.00
53848	8/14/2017	TYLER TECHNOLOGIES INC	FY18 SM ARCHIVE	\$675.00
53849	8/14/2017	WSFP MISSOULA C/O CORNERSTONE BILLING	FIRE MONITOR 17-18	\$283.00

**PAYROLL**

<b>CHK NO</b>	<b>DATE</b>	<b>PAYEE</b>	<b>INVOICE</b>	<b>TOTAL</b>
37611	6/30/2017	BRENCE, BRITTANI R	PAYROLL	\$1,086.82
37612	6/30/2017	LINEBACK, ALYSON	PAYROLL	\$561.33
37613	6/30/2017	LINGLE, BO E	PERSONAL/SICK PAYOUT	\$1,084.20
37614	6/30/2017	WRZESINSKI, JON W	EXTRA DAYS PAYROLL	\$5,045.19
37615	6/30/2017	BREITBACH, MELISSA M	COMPLEX PAYROLL	\$1,291.93
37616	6/30/2017	DURDEN, AMBER N	COMPLEX PAYROLL	\$579.51
37617	6/30/2017	KENNEL, LENA M	COMPLEX PAYROLL	\$821.42
37618	6/30/2017	KOENIG, TERRELL R	COMPLEX PAYROLL	\$606.36
37619	6/30/2017	LINGLE, TREVOR J	COMPLEX PAYROLL	\$806.68
37620	6/30/2017	MILLER, KELSEY A	COMPLEX PAYROLL	\$687.67
37621	6/30/2017	MILLER, MARIAH M	COMPLEX PAYROLL	\$995.45
37622	6/30/2017	REDDICK, MADISON P	COMPLEX PAYROLL	\$354.12
37623	6/30/2017	ROBINSON, SCOTTI J	COMPLEX PAYROLL	\$1,286.83
37624	6/30/2017	ROBINSON, SKYLER	COMPLEX PAYROLL	\$698.92
37625	6/30/2017	SCHULTZ, ALIVIA M	COMPLEX PAYROLL	\$1,208.37
37626	6/30/2017	SMITH, AARON W	COMPLEX PAYROLL	\$958.10
37627	6/30/2017	TUDOR, COURTNEY I	COMPLEX PAYROLL	\$692.10
37628	6/30/2017	BRANSON, MAIRE A	SPEECH AIDE SUMMER	\$139.21
37629	6/30/2017	WEDEMEYER, JULAINE A	COMPLEX PAYROLL	\$666.29
37630	6/30/2017	STIEG, NIKKI L	EXTRA DUTY STIPEND	\$413.00
37631	6/30/2017	CROW, ROBERT J	TECH SUMMER ASSIST	\$124.67
37632	6/30/2017	GREIFF, MEGAN R	SUMMER MAINT	\$1,118.58
37633	6/30/2017	STEVENS, ASHLEE M	SUMMER MAINT	\$1,299.25
37634	6/30/2017	TRONSTAD, PAMELA I	SUMMER MAINT	\$708.39
37635	6/30/2017	ROBINSON, TIM	SUMMER MAINT	\$1,257.59
37636	6/30/2017	VOID	VOID	\$0.00
37637	6/30/2017	VOID	WITHHOLDING	\$0.00
37638	6/30/2017	VOID	WITHHOLDING	\$0.00
37639	6/30/2017	FALLON CO. TREAS FED TAX ACCT	WITHHOLDING	\$9,731.45
37640	7/14/2017	FISHER, JENNIFER R	COMPLEX PAYROLL	\$2,878.09
37641	7/14/2017	BREITBACH, MELISSA M	COMPLEX PAYROLL	\$750.32
37642	7/14/2017	DURDEN, AMBER N	COMPLEX PAYROLL	\$279.94
37643	7/14/2017	KENNEL, LENA M	COMPLEX PAYROLL	\$363.09
37644	7/14/2017	KOENIG, TERRELL R	COMPLEX PAYROLL	\$122.10
37645	7/14/2017	LINGLE, TREVOR J	COMPLEX PAYROLL	\$246.55
37646	7/14/2017	MILLER, KELSEY A	COMPLEX PAYROLL	\$48.52
37647	7/14/2017	MILLER, MARIAH M	COMPLEX PAYROLL	\$364.45
37648	7/14/2017	REDDICK, MADISON P	COMPLEX PAYROLL	\$207.66
37649	7/14/2017	ROBINSON, SCOTTI J	COMPLEX PAYROLL	\$666.29
37650	7/14/2017	ROBINSON, SKYLER	COMPLEX PAYROLL	\$219.95
37651	7/14/2017	SCHULTZ, ALIVIA M	COMPLEX PAYROLL	\$877.05
37652	7/14/2017	SMITH, AARON W	COMPLEX PAYROLL	\$229.30
37653	7/14/2017	TUDOR, COURTNEY I	COMPLEX PAYROLL	\$175.51
37654	7/14/2017	CROW, ROBERT J	SUMMER TECH	\$335.33
37655	7/14/2017	GREIFF, MEGAN R	SUMMER MAINT	\$546.92
37656	7/14/2017	STEVENS, ASHLEE M	SUMMER MAINT	\$749.65
37657	7/14/2017	TRONSTAD, PAMELA I	SUMMER MAINT	\$436.87
37658	7/14/2017	KIRSCHTEN, DENA F	DRIVERS ED	\$1,831.75
37659	7/14/2017	ROBINSON, TIM	SUMMER MAINT	\$801.04
37660	7/12/2017	FALLON CNTY TRES. DIRECT DEPOSIT ACCT.	WITHHOLDING	\$26,403.56
37661	7/14/2017	AFLAC REMITTANCE PROCESSING	WITHHOLDING	\$1,189.34
37662	7/14/2017	AMERICAN HEALTH VALUE	WITHHOLDING	\$800.00
37663	7/14/2017	BAKER PUBLIC SCHOOL PAY FLEX	WITHHOLDING	\$350.00

37664	7/14/2017	EDWARD JONES INVESTMENTS	WITHHOLDING	\$50.00
37665	7/14/2017	FALLON CO. TREAS FED TAX ACCT	WITHHOLDING	\$25,121.08
37666	7/14/2017	HORACE MANN LIFE INS COMPANY	WITHHOLDING	\$432.00
37667	7/14/2017	MONTANA CSED	WITHHOLDING	\$378.00
37668	7/14/2017	PRE-PAID LEGAL SERVICES INC	WITHHOLDING	\$25.90
37669	7/14/2017	UNUM LIFE INS CO OF AMERICA	WITHHOLDING	\$339.80
37670	7/14/2017	VOID	VOID	\$0.00
37671	7/14/2017	VOID	VOID	\$0.00
37672	7/20/2017	PARINI, SIDNEY	VAC/SL PAYOUT-COMPLEX	\$8,382.95
37673	7/20/2017	PARINI, SIDNEY	SETTLEMENT	\$4,457.95
37674	7/20/2017	FALLON CO. TREAS FED TAX ACCT	WITHHOLDING	\$12,556.35
37675	8/15/2017	FISHER, JENNIFER R	COMPLEX PAYROLL	\$2,208.25
37677	8/15/2017	BREITBACH, MELISSA M	COMPLEX PAYROLL	\$1,255.15
37678	8/15/2017	DURDEN, AMBER N	COMPLEX PAYROLL	\$883.20
37679	8/15/2017	KENNEL, LENA M	COMPLEX PAYROLL	\$599.78
37680	8/15/2017	KOENIG, TERRELL R	COMPLEX PAYROLL	\$847.33
37681	8/15/2017	LINGLE, TREVOR J	COMPLEX PAYROLL	\$788.90
37682	8/15/2017	MILLER, KELSEY A	COMPLEX PAYROLL	\$797.54
37683	8/15/2017	MILLER, MARIAH M	COMPLEX PAYROLL	\$675.29
37684	8/15/2017	REDDICK, MADISON P	COMPLEX PAYROLL	\$660.44
37685	8/15/2017	ROBINSON, SCOTTI J	COMPLEX PAYROLL	\$963.04
37686	8/15/2017	ROBINSON, SKYLER	COMPLEX PAYROLL	\$677.28
37687	8/15/2017	SCHULTZ, ALIVIA M	COMPLEX PAYROLL	\$1,616.89
37688	8/15/2017	SMITH, AARON W	COMPLEX PAYROLL	\$471.16
37689	8/15/2017	TUDOR, COURTNEY I	COMPLEX PAYROLL	\$982.76
37690	8/15/2017	CROW, ROBERT J	SUMMER TECH	\$184.59
37691	8/15/2017	DUKART, TANNON J	SUMMER TECH	\$40.51
37692	8/15/2017	GREIFF, MEGAN R	SUMMER MAINT	\$1,555.11
37693	8/15/2017	STEVENS, ASHLEE M	SUMMER MAINT	\$1,406.38
37694	8/15/2017	TRONSTAD, PAMELA I	SUMMER MAINT	\$1,146.27
37695	8/15/2017	PARINI, JOANN M	COMPLEX PAYROLL	\$436.06
37696	8/15/2017	ROBINSON, TIM	SUMMER MAINT	\$1,062.43
37777	8/15/2017	AFLAC REMITTANCE PROCESSING	WITHHOLDING	\$2,001.86
37778	8/15/2017	AMERICAN HEALTH VALUE	WITHHOLDING	\$800.00
37779	8/15/2017	BAKER PUBLIC SCHOOL PAY FLEX	WITHHOLDING	\$350.00
37780	8/15/2017	EDWARD JONES INVESTMENTS	WITHHOLDING	\$50.00
37781	8/15/2017	FALLON CO. TREAS FED TAX ACCT	WITHHOLDING	\$94,824.11
37782	8/15/2017	HORACE MANN LIFE INS COMPANY	WITHHOLDING	\$432.00
37783	8/15/2017	MONTANA CSED	WITHHOLDING	\$378.00
37784	8/15/2017	PRE-PAID LEGAL SERVICES INC	WITHHOLDING	\$25.90
37785	8/15/2017	UNUM LIFE INS CO OF AMERICA	WITHHOLDING	\$339.80
37786	8/15/2017	VOID	VOID	\$0.00
37787	8/15/2017	VOID	VOID	\$0.00

**DIRECT DEPOSIT**

DATE	PAYEE	TYPE	AMT
7/14/2017	BRENCE, BRITTANI R	DIRECT DEPOSIT	\$1,981.95
7/14/2017	BROWN, MARDELLA E	DIRECT DEPOSIT	\$2,486.03
7/14/2017	KRUGER, KRISTINE E	DIRECT DEPOSIT	\$1,951.30
7/14/2017	METTLER, JENNIFER R	DIRECT DEPOSIT	\$2,970.57
7/14/2017	RABE, ADAM G	DIRECT DEPOSIT	\$2,266.98
7/14/2017	SCHEETZ, SHEILA R	DIRECT DEPOSIT	\$1,125.29
7/14/2017	SMITH, MARYELLA A	DIRECT DEPOSIT	\$1,847.83
7/14/2017	SMITS, SAMANTHA J	DIRECT DEPOSIT	\$2,544.69
7/14/2017	THILMONY, SHEILA R	DIRECT DEPOSIT	\$2,193.15
7/14/2017	WICKSTROM, EDWARD H	DIRECT DEPOSIT	\$2,181.05
7/14/2017	WRZESINSKI, JON	DIRECT DEPOSIT	\$4,834.72

8/15/2017		BRENCE, BRITTANI R	DIRECT DEPOSIT	\$1,966.24
8/15/2017		BROWN, MARDELLA E	DIRECT DEPOSIT	\$2,592.85
8/15/2017		JOHNSON, VALERIE JOYCE	DIRECT DEPOSIT	\$2,105.48
8/15/2017		KRUGER, KRISTINE E	DIRECT DEPOSIT	\$1,920.09
8/15/2017		METTLER, JENNIFER R	DIRECT DEPOSIT	\$2,781.06
8/15/2017		NOWAK, JOHN A	DIRECT DEPOSIT	\$1,236.86
8/15/2017		RABE, ADAM G	DIRECT DEPOSIT	\$2,327.32
8/15/2017		REISSIG, NICKI L	DIRECT DEPOSIT	\$468.88
8/15/2017		SCHEETZ, SHEILA R	DIRECT DEPOSIT	\$635.19
8/15/2017		SCHILLINGER, SHAWNA L	DIRECT DEPOSIT	\$1,207.47
8/15/2017		SMITH, MARYELLA A	DIRECT DEPOSIT	\$1,895.11
8/15/2017		SMITS, SAMANTHA J	DIRECT DEPOSIT	\$2,605.60
8/15/2017		THILMONY, SHEILA R	DIRECT DEPOSIT	\$2,169.30
8/15/2017		WICKSTROM, EDWARD H	DIRECT DEPOSIT	\$2,229.93
8/15/2017		WRZESINSKI, JON	DIRECT DEPOSIT	\$4,834.72

## PUBLIC COMMENT

Maria Brown addresses the board to request to have the bus stop on Tatley Road corner; Mr. Geving stated it is not an established stop but it was long ago but they could get on the bus at the Steen stop. Maria Brown leaves the meeting.

Julaine Wedemeyer and Shawna Schillinger wanted to thank the board for allowing them to attend the National Literacy Conference in Orlando Florida and gave a report of the conference.

## OLD BUSINESS

### COMPLEX KEYLESS ENTRY POLICY – 2<sup>ND</sup> READING

Chairperson Follmer stated after changes have been made to the policy for key fobs in the complex, asked for any further discussion or changes to the policy. Ms. Fisher stated the key fobs are not intended for use of students (other than lifeguards), should the policy read graduated or just 18 years old? She also added the current restrictions of the time frame from 7:30am – 11:30am will not work as there is a weights class 6<sup>th</sup> period in the afternoon and is beyond the restricted time. Discussion followed to revise the restricted use time to eliminate the time frame and simply state restrictions will be due to class scheduling with that posted on the doors. The following is the key fob policy for members of the Recreation Complex:

#### Acknowledgement of Receipt for SecureID (Token/Fob)

RSA SecureID (Token number: \_\_\_\_\_)

#### Complete the following steps:

1. Read the software/hardware policy (**initialing all boxes below**)
2. Sign and date this form in the spaces provided below.
3. Return this page only to the assigned staff (Baker Rec Center or High School Office).

#### Key Deposit:

- The Board has established a \$25.00 initial activation fee per key before they are issued.
- \$5.00 will be owed for any additional key issued after the initial key fob.

#### Family Memberships:

- The purchase of a family membership entitles the individuals to a max of two key fobs
- Extended use access is only intended to be used by adults (18 and older); no students allowed to use after regular hours.

You are personally responsible for protecting the authentication factors (Key Fob Token) entrusted to you. Protect your Key Fob against loss and theft. If an unauthorized person obtains your SecureID (Key Fob), this person can assume your identity within our facility. Any action this intruder takes is attributed to you in the system's security log. For your own protection and that of the system, always take the following precautions:

- Never lend your Key Fob to anyone.
- I understand that this fob is only for my use and agree that it will not be transferred to, nor allowed to be used by any other person.
- Exercise great care to ensure that your Key Fob is not lost or stolen (attach to key ring, lanyard or other item that is not easily misplaced or forgotten).
- I understand that use of the fob will result in my access to the building being tracked.
- If you believe your Key Fob has been lost or stolen, it is your responsibility to notify the High School Office at 778-3329 or Baker Rec Center at 778-3210 immediately.



- I understand that I am liable for the replacement cost if the fob is lost. I will notify the above named entities within 24 hours of losing the fob.
  - The Key Fob can and will break if abused. Please take great care in handling/storing your Key Fob when not in use. Do not immerse in liquids, expose to extreme temperatures or put it under pressure.
- I understand that I am liable for the replacement cost if the fob is damaged. I will notify the High School office at 778-3329 or Baker Rec Center at 778-3210 within 24 hours of the fob being damaged which renders it inoperable. I will not mark or deface the fob in any way.
  - This fob is the property of Baker Public Schools and Baker Rec Center and shall be returned upon termination.
- I understand this fob will be deactivated upon the following:
  - Termination of membership
  - Improper usage
  - Dues not paid

By signing this agreement, you acknowledge that the key fob assigned to you is for your use only. It is not to be shared with anyone else – regardless of family relations or organizational affiliation. Additionally, entrance into the building is for intended use only and you are solely responsible for returning the used are to its original state (ex. turning off all lights and closing all relocked doors).

Although there are always exceptions, please recognize that Baker Public Schools/Baker Recreation Center is intended for student usage and there will be times, starting the first day of school in August through the last day of school in May, Monday through Friday, that usage will be restricted due to class schedules, please contact the Baker Recreation Center for a schedule of those restrictions. Limited access will also be during the winter sporting events when the use of the Complex locker rooms are needed; we apologize for the inconvenience, but the intended use of the facility is for students.

The key fob assigned to you belongs to Baker Public Schools/Baker Recreation Center and can be turned off at any point for any reason. For any policy related questions, contact the superintendent. For questions regarding the functionality of the fob, contact the Baker High School Office (778-3329) or Baker Rec Center (778-3210).

Johnna Koenig moved to accept the policy with changes as discussed. Gye Varner seconded the motion; motion carried unanimously.

Jennifer Fisher stated they will start the program with the start of the new schedule on August 21<sup>st</sup>.

### **EXTRACURRICULAR POSITIONS**

Mr. Breitbach stated he has filled some middle school coaching positions; middle school football, Brett Reissig and middle school volleyball, Rebecca Arnell and DeLayne Robbins. The board thanks Mr. Breitbach and no objections made to the hires.

### **NEW BUSINESS**

#### **BUS CONTRACTOR – BUS INSURANCE**

Mr. John Geving, owner of Spartan Bus Lines, stated he is having difficulty acquiring liability insurance for the bus fleet and does not currently have insurance. He has contacted Harlow Bus Service to look at options and Harlow Bus Service said they would be able to hire all Spartan Bus Line drivers and contract through Harlow Bus Service until insurance can be obtained. Chairperson Follmer asked Mr. Geving if he would have an answer for insurance by Wednesday, August 16<sup>th</sup>, since that is only one week before school starts. Mr. Geving stated he was hopeful. No board action required at this time.

#### **STUDENT ATTENDANCE AGREEMENTS**

Mrs. Mettler presents to the board the student attendance agreements for the year. The attendance agreements on the agenda tonight are for 24 students that live in Plevna, 7 students that live in Marmarth, ND, 2 student that lives in Custer County, and 5 students from Wibaux, all of which wish to attend Baker Public Schools. Also have 2 state placements.

Quentin Burdick moved Baker Public School District #12 approve the 2017-18 attendance agreements for the following students from Plevna District to attend Baker High School:

Macee Hadley	Jaxson Hadley	Walker Hadley
Kelsey Miller	Adam Beyers	Alissa Bohle
Alex Bohle	Hunter Hastig	Anika Ploeger
Caleb Ploeger	Mya Hadley	Courtney Tudor
Mariah Miller	Kayl Hadley	Kyal Hadley
Taylor Bertsch	Christopher Brawley	Damien Smith

Jesse Brawley	Tehya Brawley	Cooper O'Connor
Madison O'Connor	Miles O'Connor	Avery O'Connor

The following students from Marmarth, ND wish to attend Baker Public Schools:

Maddie Mastel	Ethan Reichenberg	Halle Brown
Cadence Brown	Jonatha Caron	Kathrynn Hede
Mason Hayden		

The following student from Custer County wishes to attend Baker Public Schools:

Devin Solberg	Isaac Nemitz
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The following students from Wibaux, MT wish to attend Baker Public Schools:

Cooper Lund	Gabriella Qualley	O'Connell Qualley
Jasmine Qualley	Rebecca Qualley	

The following students are state placed:

Avayah Loveshim	Mitchell Loveshim
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Johnna Koenig seconded the motion; motion carried unanimously.

### **FINANCIAL AUDIT CONTRACT**

Mrs. Mettler stated as of August 1, 2017, the Department of Administration was in contact with her and stated Mr. James J. Wosepka was not eligible to perform audit services for the District going forward. Therefore, a new auditor must be acquired for the 2016-17 financial audit and Mr. Ross Stalcup has contacted Mrs. Mettler and stated he would be willing to do the audit for the year. Discussion followed. Mrs. Mettler stated this would be for one year and her intention would be to contact other firms for the 2017-18 audit to get proposals and then return to the board with other options; the timeframe of this year is too tight and would like to recommend contracting Mr. Stalcup for this year's audit services. Johnna Koenig moved to accept the contract with Mr. Ross Stalcup for the audit of the 2016-17 financials. Gye Varner seconded the motion; motion carried unanimously.

### **BUDGET 2017-18**

Mrs. Mettler presented the budget for the 2017-18 school year; also outlined were the budgetary cuts from the State level and impacts on the General Fund Budget. Discussion followed and also stated with the decline in oil and gas revenue, conscious spending and budgets need to be followed more closely. The recommendation for budget adoption are as follows:

General Fund	\$4,091,715.68
Transportation	\$440,000.00
Bus Depreciation	\$6,000.00
Tuition	\$80,000.00
Retirement	\$900,000.00
Adult Education	\$300,000.00
Technology	\$1,600,000.00
Flexibility	\$3,500,000.00
Debt Service	\$5,000.00
Building Reserve	\$4,000,000.00

Gye Varner moved to adopt the budgets as presented for the 2017-18 school year.

### **OIL & GAS ALLOCATION**

Mrs. Mettler presents to the board the 1<sup>st</sup> quarter of 2017 oil and gas revenue. It is recommended this quarter's oil and gas revenue payment of \$674,694.63 be allocated to the General Fund to fill reserves to operating level.

Gye Varner moved to reallocate the oil and gas revenue on or about August 1, 2017 to the General Fund, reserving the right to reallocate the future payments when received. Quentin Burdick seconded the motion; motion carried unanimously.

### **NEW HIRES**

Mr. Breitbach stated at this time, positions have been filled in-house and no new hires need to be approved at this time. Mr. Lingle stated since there has been positions filled in-house, he would like permission to hire a part-time, 25 hours per week, paraprofessional to fill needs in the elementary. Discussion followed. Johnna Koenig stated she would like to table the request and have a committee of board members to evaluate the schedules; Christy Follmer and Johnna Koenig volunteered to meet with Mr. Lingle to look over the schedules of the paraprofessionals.

**COMPLEX MANAGER REPORT**

Summer schedule ends on Friday and adding after school swim session this year from 3:30 -4:45. There were 230 different students that attended swim lessons over the summer and attendance for play swim and night sessions were up.

**MAINTENANCE REPORT**

The high school hallway flooring is finished and looks good and the keyless entry for all schools is done and installed.

**TECHNOLOGY DIRECTOR**

Currently moving forward with the key fob system, but need a policy in place for staff in order to get those handed out. The ITV service through Mid-Rivers has been dropped this year with MCC, but other avenues have been pursued by MCC for distance learning.

**PRINCIPAL'S REPORT****ELEMENTARY PRINCIPAL, BO LINGLE**

Teachers have begun to settle in their classrooms and Back To School Night, with parent assembly is scheduled for August 30<sup>th</sup>.

**HIGH SCHOOL PRINCIPAL/AD, DAVID BREITBACH**

The concession committee met recently and a lot of talk about how to get the kids more involved was discussed. They agree with the board when students come and ask the District for money they need to show how many hours they have worked; there is going to be more discussion had with staff and advisors to develop a policy to present to the board.

Staff PIR will be August 22<sup>nd</sup> and 23<sup>rd</sup> with first day of school August 24<sup>th</sup>; on August 22<sup>nd</sup>, Harry Cheff with MSGIA will be here to do in service with staff and coaches and advisors.

September 13<sup>th</sup>, Freshman will go to Bowman for Freshman Impact and August 30<sup>th</sup> will be Parents Night.

Mr. Breitbach took a minute to thank the board during the last week for the support given to family and administration as the District hosted a funeral of Luke Gonsioroski; he is looking to have a policy in place for special requests to be a place for those larger events like that if need be.

**VICE PRINCIPAL, JACOB GION**

Seventh grade orientation is Thursday; enrollment is 72 in 7<sup>th</sup> & 8<sup>th</sup> grades and 139 in high school.

**SUPERINTENDENT'S REPORT****SUPERINTENDENT, JON WRZESINSKI**

Special Education Cooperative this year is experiencing some financial difficulties and might have to dissolve after this year, but will keep the board informed as a plan forward as getting farther into the school year. Wants to commend Mr. Tim Robinson and his summer maintenance crew that has done a great job and the grounds look great.

There being no other business, meeting adjourned at 8:52 pm.

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Clerk

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Chairman