



Tomball Independent School District
Not just a district, a destination.

**Duplicate ID Badge
PAYROLL DEDUCTION FORM**

Employee instructions: Fill out the below information and sign. Email form to htspecialists@tomballisd.net, or print and interoffice the form to Human Talent.

Date:	
Employee ID:	
Full Name:	
Campus:	
Reason:	

I do hereby authorize Tomball ISD to deduct \$5.00 from my paycheck for a duplicate district ID Badge. I understand it will be a one-time deduction and will be processed immediately.

Printed Name: _____ Signature: _____