

UPPER ADAMS BOARD BRIEFS

May 16, 2017 Board Meeting

Personnel

Resignations/retirements accepted:

1. Peggy Drasher, ESL Instructional Assistant, UAMS/BHS, resignation

Permission to post and advertise granted:

1. ESL Instructional Assistant

New hires approved:

1. No items

Classified Substitutes approved:

1. Ashley Parr, Nurse Substitute

Supplemental Contracts approved (2016-2017 school year):

1. Margaret Elliott, Homebound Instructor, \$25.00/hour

Staff Reassignments for the 2017-2018 School Year:

1. Donna Spence, 1st Grade Teacher to Literacy Coach, Biglerville Elementary School

Miscellaneous approvals:

1. Add the following individual(s) to the Volunteer Listing: Stevie Kauffman, Carrie Miller, Samantha Moore, Cecilia Ramirez, Matthew Showers, Jessica Barrett, Jessica Long, Sarah Kropf, Paul Christman, Crystal Klaver, April Shaffer, Bryan Boyd
2. Add the following individual(s) to the Source4Teacher Staff Listing: Vanessa Bortero, Omar Benharbit, Jennifer Day-Slaybaugh, Tammy Schell, Kortney Showers
3. Add the following individual(s) to the Aramark staff listing: none
4. Add the following individual(s) to the Chartwells staff listing: Mike Costic, Director of Dining Services
5. Revised Job Descriptions:
 - a. Literacy Coach - Elementary
 - b. Administrative Assistant for Business Affairs
 - c. Accounting and Food Services Coordinator
 - d. Central Office Secretary
6. Transfer of Teresa Mulligan-Kinsey, Administrative Assistant to the Business Administrator, to Personal Care Assistant, Biglerville Elementary School

Finance Continued

Approval of the following items continued:

2. 2017-2018 Odysseyware Contract in the amount of \$33,600.00 for 25 students taking 6 semester credits for the Fall 2017/Spring 2018 term.
3. WellSpan Letter of Agreement for Health Care Services
4. Appointment of Thomas Wilson, Board Treasurer for 2017-2018
5. Appointment of Boyer and Ritter as the district's independent auditor for 2017-2018
6. Appointment of PNC as the district's depository bank for 2017-2018
7. Appointment of Robert McQuaide as the district solicitor for 2017-2018
8. Appointment of Stock and Leader as the district's Special Education Counsel for 2017-2018
9. To turn over the delinquent 2016-2017 Per Capita Taxes, Real Estate Taxes to York Adams Tax Bureau
10. 2016-2017 Tax Exonerations
11. Tentative adoption including advertisement of the UASD 2017-2018 General Fund Budget with the final approval set for June 20, 2017
12. 2017-2018 Homestead Farmstead Exclusion Resolution
13. Appointment of C.A. Weber Agency as the Insurance Broker for the UASD as per the submitted proposal
14. Refunding Bonds Parameters Resolution. The resolution will address refunding of all or a portion of the outstanding 2010A Bond, the 2011 Notes, and the 2012 Notes collectively, the "Refunded Bonds"
15. Parameters Resolution on new borrowing
16. Memorandum of Understanding between UASD and Adams County Field of Dreams otherwise known as "Migrant Head Start Program" with PathStone for 2017-2018
17. Revised Education Consultant Agreement with Dr. Dan Ingram.

Tabled

1. PSBA All-Access Membership Package renewal for 2017-2018

Property

Approval of the following items:

1. Bid award of \$306,576.25 to C.E. Williams Sons, Inc., for the repair and renovation of the asphalt paving at the secondary campus

Acknowledgement

1. Facilities Committee for their work, time and attention they did in the examination of the facilities needs for the purpose to recommend an option of 4B to the board.

Tabled

1. Approval to provide Notice to Proceed to Crabtree, Rohrbaugh and Associates. Notice to Proceed includes formalizing the action to Crabtree, Rohrbaugh, and Associates to begin construction phase on the preferred option by the board.

Finance

Approval of the following items:

1. Acceptance of the following donations:
 - a. \$650.00 to Arendtsville Elementary School Ag Lab from the following donors: Lobaugh Farms, AgChoice Farm Credit and Shannon Farm
 - b. \$5,709.90 from the Unger Charitable Trust Distribution for the Unger/Stock Teacher of Excellence Award
 - c. \$10,300.00 for the Canner Fund distributions from the Adams County Community Foundation
 - d. \$4,800.00 from the Galen Wagner Fund for the Dyslexia Program from the Adams County Community Foundation

Curriculum/Student Activities

Approval of the following items:

1. 2017-2018 Student Handbooks
2. 2017-2018 Textbook Listing

Acknowledgement

1. Perry L. Smith, end of Course Skills Test Instructor Certification
2. Michael L. Shealer, End of Course Skills Test Instructor Certification

Approval of Other Student Activities:

1. Acceptance of the BHS Class of 2017
2. Overnight trip for the BHS TSA Group to attend the National TSA Conference, Orlando, FL. Cost of trip being paid by students attending.

Athletics

1. No Items

Policy

Policies Reviewed

1. First Reading:
 - a. Policy 314 Employees - Physical Examination
 - b. Policy 314.1 Employees - HIV Infection
 - c. Policy 325 Employees - Dress Code
 - d. Policy 414 Professional Employees - Physical Examination - DELETION
 - e. Policy 414.1 Professional Employees - HIV Infection - DELETION
 - f. Policy 425 Professional Employees - Dress Code - DELETION
 - g. Policy 514 Classified Employees - Physical Examination - DELETION
 - h. Policy 514.1 Classified Employees - HIV Infection - DELETION
2. Second Reading:
 - a. Policy 333 Employees - Professional Growth Guidelines
 - b. Policy 351 Employees - Drug, Alcohol and Substance Abuse
 - c. Policy 433 Professional Employees - Professional Development - DELETION
 - d. Policy 451 Professional Employees - Drug, Alcohol and Substance Abuse - DELETION
 - e. Policy 533 Classified Employees - Continuing Education - DELETION
 - f. Policy 551 Classified Employees - Drug, Alcohol and Substance Abuse - DELETION
 - g. Policy 709 Property - Building Security
 - h. Policy 800 Operations - Records Management
 - a). Records Retention Appendix A - DELETION
 - b). Records Retention Appendix B - DELETION
 - c). UASD Record Retention and Disposition Schedule - Appendix A (New)

Transportation

Approval of the following items:

1. Add the following individual(s) to the School Express Drivers Listing: Robert Fund

Miscellaneous

1. Public comment made by the following: Chuck Stump, Ron Ebbert, Rick Crouse, Rich Sterner, Cynthia Kane, Kristine Witherow, Natalie Hurwitch, Paul Hawthorn, Monce Moya, Kathy Tyson
2. Elaine Jones discussed fundraising



Mark your calendar:

June 1, 2017 - Policy Committee Meeting, 9:00 a.m.

June 6, 2017 - Curriculum and Extra Curricular Committee Meeting
6:30 p.m.

June 6, 2017 - Business and Operations Committee Meeting
Upon completion of the Curriculum and Extra Curricular
Committee Meeting

June 20, 2017 - Regular School Board Meeting, 7:00 p.m.

Note: More detailed information for approvals can be found on the regular school board agenda on the UASD website under About Us - School Board - Searchable Agendas.

FACULTY and STAFF: The approved Second Read Policies will be posted to the Upper Adams School District website under About Us, Policies and Procedures then click on the link marked board policies. It is the responsibility of the faculty and staff members to review these policies. Thank you for your attention to this important matter.