

# UPPER ADAMS BOARD BRIEFS

## June 20, 2017 Board Meeting

### Personnel

#### Resignations/retirements accepted:

1. Mollie Berndt, Primary Life Skills Teacher, Biglerville Elem., Resignation

#### Permission to post and advertise granted:

1. Life Skills Teacher

#### New hires approved:

1. No items

#### Classified Substitutes approved:

1. No items

#### Supplemental Contracts approved:

1. No items

#### Staff Reassignments for the 2017-2018 School Year:

1. Kyle Flook from Secretary to Guidance Secretary, BHS
2. Kirstie Smith, Learning Support Teacher to Language Arts Teacher, UAMS
3. Stephanie Althoff, 4th Grade Teacher to 5th Grade Teacher, Arendtsville Elementary
4. Sherry Cervantes, Personal Assistant, Arendtsville Elem. to Behavior Intervention Instructional Assistant, Bendersville Elem.

#### Grant Tenure to the following:

1. Laura Glassmann, ESL Teacher/Librarian, Biglerville Elem.
2. Danielle Markley, Kindergarten Teacher, Biglerville Elem.
3. Tara Klousnitzer, Learning Support Teacher, Bendersville Elem.

#### Miscellaneous approvals:

1. Add the following individual(s) to the Volunteer Listing: No items
2. Add the following individual(s) to the Source4Teacher Staff Listing: No items
3. Add the following individual(s) to the Aramark staff listing: Kerrie Copenheaver, Heather Matthews
4. Add the following individual(s) to the Chartwells staff listing: No items
5. Grant permission to the Superintendent to post, advertise and hire, as well as, accept resignations and retirements for classified and professional staff during the months of June, July and August.
6. The following classified employees to work beyond their scheduled number of workdays for the year, assisting with the extended year learning support students, from July 3-27, 2017. Sherry Cervantes, Alicia Aguilar

### Finance

#### Approval of the following items:

1. NaviGate School Emergency Planning Proposal for on-site services with a 1 year license, activation and set up \$9,000.00
2. 2017-2020 CAIU Agreement for PowerSchool Services at an annual cost of \$22,747.68
3. 2017 Environmental Education Grant of \$3,000.00 from the PA Dept. of Environmental Protection for Environmental Camp
4. Rescind approval of the 2016-2017 Homestead Farmstead Exclusion Resolution from May 16, 2017, board meeting
5. 2016-2017 Homestead Farmstead Exclusion Resolution-Revised
6. Resolution 2017-0620, a resolution of the UASD establishing the tax rates and approving the budget for year beginning July 1, 2017
7. Celerity Fiber Optic Cable Maintenance and Emergency Services annual agreement for the yearly subscription cost of \$3,600.00 adjusted by the CPI annually; this is part of a 3-year commitment with Celerity.
8. 2017-2022 contract with School Express for transportation of special education consortium students
9. Approval for the Business Administrator to make necessary budgetary transfers and assignments of fund balance in accordance with the annual financial audit
10. 2017-2018 PSBA Membership Package renewal, at the cost of \$8,648.00
11. 2017-2018 and 2018-2019 Letter of Agreement with the Meadows Psychiatric Center for educational services
12. Blackboard agreement effective 7/1/2017 at the cost of \$13,330.84
13. Service Agreement between the UASD and the Biglerville Police Department as per the submitted agreement
14. LIU bids for the 2017-2018 school year in the amount of \$51,214.97 which represents a decrease of 13.08% from the 2016-2017 school year

#### Tabled the following item(s):

1. AppliTrack Personnel Software Application Program

### Property

#### Approval of the following items:

1. Surplus items from UAMS as per submitted listing.
2. Use of Biglerville Elementary School by Adams County Head start for the 2017-2018 school year.
3. Accept the bid from Ream Roofing Assoc. Inc. covering the BHS roof restoration on designated roof areas in the amount of \$239,865.00 base bid and additional roof and insulation replacement at a cost of \$15.00 per square foot; payment using capital expenditures
4. Capital expenditure items as per the submitted listing.

## Curriculum/Student Activities

### Approval of the following items:

1. Federal Programs Title I Complaint Procedure
2. Deletion of the Horticulture Production Program CIP #01.0601 as per PA Dept. of Education's re-approval of the agriculture programs for 2017-2021. Current Horticulture Classes will continue to be offered to meet the Plant Production requirements under the current approved Production Agriculture Program.
3. IUP Field Experience Agreement for student teaching between UASD and Indiana University of Pennsylvania.

### Approval of Other Student Activities:

1. No items

## Athletics

1. No Items

## Policy

### Policies Reviewed

1. First Reading:
  - a. Policy 319 Employees - Outside Activities
  - b. Policy 321 Employees - Political Activities
  - c. Policy 338 Employees - Sabbatical Leave and Leave of Absence for Professional Development
  - d. Policy 419 Professional Employees - Outside Activities - DELETION
  - e. Policy 421 Professional Employees - Political Activities - DELETION
  - f. Policy 438 Professional Employees - Sabbatical Leave and Leave of Absence for Professional Development - DELETION
  - g. Policy 519 Classified Employees - Outside Activities - DELETION
  - h. Policy 521 Classified Employees - Political Activities - DELETION
  - i. Policy 918 Community - Title I Parent and Family Engagement (formerly Parent Involvement in Title I Schools)
2. Second Reading:
  - a. Policy 314 Employees - Physical Examination
  - b. Policy 314.1 Employees - HIV Infection
  - c. Policy 325 Employees - Dress Code
  - d. Policy 414 Professional Employees - Physical Examination - DELETION
  - e. Policy 414.1 Professional Employees - HIV Infection - DELETION
  - f. Policy 425 Professional Employees - Dress Code - DELETION
  - g. Policy 514 Classified Employees - Physical Examination - DELETION
  - h. Policy 514.1 Classified Employees - HIV Infection - DELETION

## Transportation

### Approval of the following items:

1. No items

## Miscellaneous

1. Public comment made by the following: Chuck Stump
2. Approval of the written agreement with the parent of a student and the student, to expel the student on the terms and conditions of the agreement and to authorize the Superintendent to execute and deliver the agreement on behalf of the school district.



### Mark your calendar:

**July 11, 2017** - Regular School Board Meeting, 7:00 p.m.

**August 1, 2017** - Curriculum and Extra Curricular Committee Meeting  
6:30 p.m.

**August 1, 2017** - Business and Operations Committee Meeting  
Upon completion of the Curriculum and Extra Curricular  
Committee Meeting

**August 3, 2017** - Policy Committee Meeting, 9:00 a.m.

**NOTE:** There will not be a Curriculum and Extra Curricular Committee Meeting and a Business and Operations Committee Meeting held in the month of July.

**Note: More detailed information for approvals can be found on the regular school board agenda on the UASD website under About Us - School Board - Searchable Agendas.**

**FACULTY and STAFF: The approved Second Read Policies will be posted to the Upper Adams School District website under About Us, Policies and Procedures then click on the link marked board policies. It is the responsibility of the faculty and staff members to review these policies. Thank you for your attention to this important matter.**