

# UPPER ADAMS BOARD BRIEFS

## September 19, 2017 Board Meeting

### Personnel

#### Resignations/retirements accepted:

1. Teresa Mulligan-Kinsey, Personal Assistant, Biglerville Elem., resignation
2. Sherry Cervantes, Behavior Intervention Instructional Assistant, Bendersville Elem., resignation

#### Permission to post and advertise granted:

1. Behavior Intervention Instructional Assistant
2. Personal Assistant, Biglerville Elementary Life Skills classroom

#### New hires approved:

1. Milady Nagles, EL Instructional Assistant, BHS
2. Brenda Nelson, Personal Assistant, Bendersville Elem.

#### Classified Substitutes approved:

1. Sherry Cervantes
2. Sherrie Trimmer
3. Samantha Asper

#### 2017-2018 Supplemental Contracts approved:

1. M. Patricia Lindemulder, Wilson Reading Program for UAMS Students
2. Jessica Yourishin, Wilson Reading Program for UAMS Students
3. Georgia Hollabaugh, Elementary Band Director
4. Ann Gerlitzki, Elementary Chorus Director

#### Staff Transfers/Reassignments/Change of hours for the 2017-2018 School Year:

1. Dorianne Clouse, Instructional Assistant to Personal Assistant, Biglerville Elementary
2. Kelly Shannon, Instructional Assistant, Biglerville Elem. increase in hours to 5 hours per day
3. Lori Vaughn, Instructional Assistant/Cafeteria Monitor, Biglerville Elem. increase in hours to 6.75 hours per day

#### Miscellaneous approvals:

1. Add the following individual(s) to the Volunteer Listing: Rebecca Sieg, Angela Jewart, Jennifer Witter, Michelle Fundanish, Amanda Beltran, LeAnne Boldosser, Selena Conrad, Amanda Herrick, Sherrie Trimmer, Beth Varner, Jennifer Delyn Miller, David Copenhaver, Shelley Barnes, Jennifer L. McCleaf, Sharon Hernandez, Deborah Steckler
2. Add the following individual(s) to the Source4Teacher Staff Listing: Jennifer Neumer, Janet DeRosa, Emily Makar
3. Add the following individual(s) to the Aramark staff listing: Joshua Bentz, Sandra Thompson, Brock Warner
4. Add the following individual(s) to the Chartwells staff listing: No items
5. Add the following individual(s) to the Translator Listing: Sherry Cervantes
6. UASD Organizational Chart - updated to include Secondary Assistant Principal and MS/HS Dean of Students

### Finance

#### Approval of the following items:

1. 2017-2018 Lifetouch School Portrait Agreement
2. 2017-2018 G-Force Agreement
3. 2017-2018 Educational Consultant Contract renewal with Dr. Dan Ingram for psychological behavior intervention consult services
4. 2017-2018 Educational Consultant Contract renewal with Maggie Rutkowski for speech therapy
5. 2017-2018 Memorandum of Understanding between UASD and Schroeder Family Dentistry
6. Letter of Agreement, PA 21st Century Community Learning Center Roles and Responsibilities between UASD and LIU #12
7. 2017-2018 Memorandum of Understanding between UASD and WellSpan Family Medicine - Aspers
8. Agreement between UASD and Folium, Inc., d/b/a Laurel Life Services for School-Based services effective 9/17/2017 to 6/30/2017
9. Agreement of Services between UASD and Cognitive Health Solutions, LLC, for Psychological Evaluations and Meeting Attendance for the period of 12/1/2017 to 6/30/2018
10. Approval of the Budget Transfer as submitted

### Transportation

#### Approval of the following items:

1. Add the following driver(s) to the Jacoby Transportation Driver Listing: Melanie Gebhart, Amanda Roche
2. Add the following driver(s) to the School Express Driver Listing: Brenda Rowalt-Shellehamer, Clyde Stup II

### Property

#### Approval of the following items:

1. Declare as surplus: Laminator Heat Seal Ultima 65 Serial #WG001660 (not working)
2. Authorize the administration to execute a contract for the proposed security improvements at the Administration Office/ BHS/UAMS and Biglerville Elementary School with ECI Construction, base bid amount of \$149,800.00 and alternate bid of \$1,797.00, pending final solicitor review and approval of all bid documents.

#### Tabled Recommendation Moved to October Committee Meeting:

1. The tabled recommendation from the Facilities Committee will be moved to the Business and Operations meeting scheduled for October 3, 2017, for discussion.

## Athletics

### Approval of the following 2017-2018 Coaches

1. Daniel Shafer, Assistant JH Football
2. Elias Perez-Zetune, Assistant V Boys Soccer, Volunteer
3. Michael Barndt, Independent Cross Country Coach

### Approval of the following items:

1. Independent JH Cross Country
2. Approval of the following individual(s) for Independent Cross Country: Kalani Crum, Trenton Runkles, Christopher Chapman, Darren Stogdale, Owen Steinour, Chance Davis, Andrew Wood, Gabby Corson, Jackalynn Miller, Brylee Rodgers, Annabel Harris, Kaiti Kline, Sylvia Popella, Rebecca Swatsburg

## Curriculum/Student Activities

### Approval of the following items:

1. No items

### Approval of Other Student Activities:

1. Overnight trip for the BHS FFA group to attend the national convention in Indiana, October 24-31, 2017

## Miscellaneous

1. 2017 PSBA Board Officer Election

## Policy

### Policies Reviewed

1. First Reading:
  - a. Policy 007 Local Board Procedures - Policy Manual Access
  - b. Policy 310 Employees - Abolishing a Position - NEW
  - c. Policy 311 Employees - Suspensions & Furloughs
  - d. Policy 313 Employees - Evaluation of Employees
  - e. Policy 346 Employees - Worker's Compensation
  - f. Policy 410 Professional Employees - Abolishing a Position - DELETION
  - g. Policy 411 Professional Employees - Suspension and Furloughs - DELETION
  - h. Policy 413 Professional Employees - Professional Employees Evaluation of Temporary Non-Tenured Professional and Professional Tenured Employees - DELETION
  - i. Policy 446 Professional Employees - Worker's Compensation - DELETION
  - j. Policy 510 Classified Employees - Abolishing a Position - DELETION
  - k. Policy 511 Classified Employees - Suspension or Furloughs - DELETION
  - l. Policy 513 Classified Employees - Evaluation of Classified Employees - DELETION
  - m. Policy 546 Classified Employees - Worker's Compensation - DELETION
  - n. Policy 802 Operations - School Organization
2. Second Reading:
  - a. Policy 203 Pupils - Communicable Diseases and Immunizations
  - b. Policy 209.1 Pupils - Food Allergy Management
  - c. Policy 209.3 Pupils - Head Lice Procedures



### Mark your calendar:

**October 3, 2017** - Curriculum and Extra Curricular Committee Meeting  
6:30 p.m.

**October 3, 2017** - Business and Operations Committee Meeting  
Upon completion of the Curriculum and Extra Curricular Committee Meeting

**October 5, 2017** - Policy Committee Meeting, 9:00 a.m.

**October 17, 2017** - Regular School Board Meeting, 7:00 p.m.

**Note: More detailed information for approvals can be found on the regular school board agenda on the UASD website under About Us - School Board - Searchable Agendas.**

**FACULTY and STAFF: The approved Second Read Policies will be posted to the Upper Adams School District website under About Us, Policies and Procedures then click on the link marked board policies. It is the responsibility of the faculty and staff members to review these policies. Thank you for your attention to this important matter.**