

# UPPER ADAMS BOARD BRIEFS

## June 18, 2019 Board Meeting

### Personnel

#### Resignations/retirements accepted:

1. Danielle Cramer, Technology System Specialist

#### Permission to post and advertise granted:

1. Learning Support Instructional Assistant
2. Personal Care Assistant
3. Administrative Assistant
4. Life Skills Support Instructional Assistant
5. Technology System Specialist, as needed
6. Traveling IST/EL Teacher

#### New hires approved:

1. No items.

#### Transfers approved:

1. Kimberly Smith from Administrative Assistant, Biglerville Elem. to Transportation and Child Accounting Coordinator
2. Lisa Kuhns from Traveling IST/EL Teacher to EL Teacher, Biglerville Elem. and UAMS
3. Heather Sefcheck from part time Cyber School to part time Art Teacher, UAMS
4. Margaret Mancusso from Life Skills Support IA to Behavior Intervention Teacher, Bendersville Elem.

#### Supplemental Contracts approved:

1. Kimberly Hanan, Induction Inductee
2. Heather Then, Induction Mentor for Kimberly Hanan
3. Chelsea Miller, Induction Inductee
4. Rachel Hertzog, Induction Mentor for Chelsea Miller
5. Aimee Haines, Informal Mentor for Alex Weigle
6. Wesley Heyser, Informal Mentor for Tiffani Fry
7. Barbara Kistler, Informal Mentor for Brooke Gates
8. Danielle Markley, Informal Mentor for Morgan Klinedinst
9. Kathleen Fair, Informal Mentor for Jennifer Raps
10. Juanita Buchheister, Informal Mentor for Missy Carey
11. Natasha Boehner, Tutor
12. Margaret Mancusso, Induction Inductee
13. Kelly Kuntz, Induction Mentor for Margaret Mancusso

#### Miscellaneous approvals:

1. Add the following individual(s) to the Volunteer Listing: Krista Lightner
2. Add the following individual(s) to the ESS Northeast (Teacher and Support Staff) Substitute Listing:
  - a. ESS Teacher Substitute Listing: No items.
  - b. ESS Support Staff Substitute Listing: Jessa Corwell, Stephanie Smith
3. Add the following individual(s) to the ESS Support Services (Permanent Staff) Listing: No items.
4. Add the following individual(s) to the Aramark staff listing: No items.
5. Add the following individual(s) to the Chartwells staff listing: No items.
6. Add the following individual(s) to the Translator Listing: No items.

### Personnel Continued

7. Leave without pay for the following: No items.
8. Grant permission for the Superintendent to post, advertise, and hire as well as accept resignations and retirements for classified and professional staff during the months of June, July, and August
9. 2019-2020 Extra curricular Supplemental Contract stipends

### Finance

#### Approval of the following items:

1. Acceptance of the following grants and donations:
  - a. Healthy Kids School Grants for Healthy Kids Program Biglerville High School, \$2000.00  
Arendtsville Elementary School \$2,000.00
  - b. PA Commission on Crime and Delinquency for School Safety and Security Sub-grant Award
  - c. \$3,000.00 Arendtsville Lions, 5th Grade Environmental Camp
2. Agreement between ESS Support Services, LLC and the UASD of the Addendum to Extend Agreement from 7/1/2019 to 6/30/2022
3. Additional Service Authorization (ASA) #1 for K & W Project Number 2003.063, AVE Project for Sewer System Planning Module Package as required by DEP.
4. 2019-2020 and 2020-2021 Letter of Agreement between UASD and The Meadows Psychiatric Center
5. AIA Document G802-2017, Amendment to the Professional Services Agreement with Crabtree, Rohrbaugh, & Associates in the amount of \$17,760.00
6. Approval for the Business Administrator to make any necessary budgetary transfers and assignments of fund balance in accordance with the annual financial audit
7. Classified Staff increases that includes COLA of 2.8% and evaluation for the 2019-2020 school year
8. Act 93 Administrator increases that includes COLA of 2.8% and evaluations for the 2019-2020 school year
9. Business administrator increase that includes COA of 2.8% and evaluation for the 2019-2020 school year as per contract
10. 2019-2020 Business Insurance Package
11. 2019-2020 UASD and Lincoln Benefit Trustee appointment
12. Apple Leases for the 2019-2020 school year
13. Renewal of the Fiber Optic Cable Maintenance Agreement with Celerity with pricing valid from 6/3/2019 to 6/30/2022
14. Purchase of a 2019 Transit-150 XL Low roof Passenger Van
15. Resolution No 2019-0618.1 of the UASD establishing the Tax Rates and approving the budget for the school year beginning 7/1/2019
16. Resolution No. 2019-0618.2 of the Board of School Directors of the UASD, Adams County, PA, the Homestead and Farmstead Exclusion for the 2019-2020 fiscal year in accordance with taxpayer Relief Act 1 of 2006
17. LIU Bids for the 2019-2020 school year for general paper, health, trainer, sports and elementary/secondary art supplies
18. Service Agreement between Biglerville Borough and the UASD for special police services

## Transportation

### Approval of the following items:

1. Driver(s) School Express: No items.
2. Driver(s) Jacoby Transportation: Kevin Hardman, Kathleen Wolf
3. Driver(s) UASD: No items.

## Athletics

### Approval of the following Coaches:

1. No items

### Other Approvals:

1. No items

## Property

### Approval of the following items:

1. Declare as surplus the following items:
  - a. Epson Printer, Model # C361A
  - b. HP Photosmart All-in-one Printer, Model #C6280
  - c. Kaufman Test of Education Achievement (KTEA) - II Testing Kit
  - d. Listing of items from the Technology Department

## Policy

### Policies Reviewed

1. First Reading: No items.
2. Second Reading:
  - a. Policy Number 103 Programs - Nondiscrimination in School and Classroom Practices
  - b. Policy Number 103.1 Programs - Nondiscrimination - Qualified Students with Disabilities
  - c. Policy Number 104 Programs - Nondiscrimination in Employment/Contract Practices
  - d. Policy Number 216 Pupils - Student Records (formerly Policy Number 236)
  - e. Policy Number 918 Community - Title I Parent and Family Engagement
  - f. Biglerville Elementary Title I Policy

## Curriculum/Student Activities

### Approval of the following items:

1. 2019-2020 MOU between UASD and Adams County Head Start

### Approval of Other Student Activities:

1. Overnight trip for the BHS Field Hockey Team to attend Field hockey camp at Kutztown University, Kutztown, PA , 7/25-28/2019

## Miscellaneous

1. Discussion of Technology succession planning

**Note: More detailed information for approvals can be found on the regular school board agenda on the UASD website under About Us - School Board - Board Agendas and Board Minutes (AgendaManager).**

**FACULTY and STAFF: The approved Second Read Policies will be posted to the Upper Adams School District website under About Us, Policies and Procedures then click on the link marked board policies. It is the responsibility of the faculty and staff members to review these policies. Thank you for your attention to this important matter.**

### Mark your calendar:



**August 1, 2019** - Policy Committee Meeting, 9:00 a.m.

There will be no Policy Meeting held in July.

**August 6, 2019** - Curriculum and Extra Curricular Committee Meeting  
6:30 p.m.

There will be no Committee Meeting held in July.

**August 6, 2019** - Business and Operations Committee Meeting

Upon completion of the Curriculum and Extra Curricular Committee Meeting

There will be no Committee Meeting held in July.

**July 16, 2019** - Regular School Board Meeting