

# UPPER ADAMS BOARD BRIEFS

## May 18, 2021 Board Meeting

### Personnel

#### Resignations/retirements accepted:

1. Jacalyn McAnlis, Business Education Teacher, BHS

#### Permission to post and advertise granted:

1. Business Education Teacher

#### New hires approved:

1. No items

#### Transfers/Reassignments approved:

1. Michelle Zimmerman from Library Assistant/Cafeteria Aid, UAIS, to Library Assistant, Biglerville Elementary

#### Supplemental Contracts approved for 2020-2021 School Year:

1. Nicole Kelley, Secondary Chorus Director (revised)

#### Supplemental Contracts approved for 2021-2022 School Year:

1. Rei Phillippi, Secondary Band Director
2. Alexander Schweizer, Assistant Secondary Band Director

#### Miscellaneous approvals:

1. Add the following individual(s) to the Volunteer Listing: No items
2. Add the following individual(s) to the ESS Northeast (Teacher and Support Staff) Substitute Listing:
  - a. ESS Teacher Substitute Listing: No items
  - b. ESS Support Staff Substitute Listing: No items
3. Add the following individual(s) to the ESS Support Services (Permanent Staff) listing:  
Barbara Althoff, IA, Biglerville Elem.  
Daniela Weaver, EL IA, UAMS/BHS
4. Add the following individual(s) to the Aramark staff listing:  
No items
5. Add the following individual(s) to the Questeq employee listing:  
No items
6. Add the following individual(s) to the Chartwells staff listing:  
No items
7. Add the following individual(s) to the Translator Listing: No items
8. Leave Without Pay for the following: No items
9. Grant permission for the Superintendent to post, advertise, and hire as well as accept resignations and retirements for classified and professional staff during the months of June, July and August.
10. Transfer of ESS Support Services (Permanent Staff) Donna McCauslin from part time to full time Library/Instructional Assistant, UAIS at the start of the 2021-2022 school year

### Property

#### Approval of the following items:

1. Use of Facilities at Biglerville Elementary School for Adams County Head Start for the 2021-2022 school year
2. Payment of the Attorney Fee only on the Arendtsville Borough Bill 13, with the remainder of the payment of the invoice not being paid

### Finance

#### Approval of the following items:

1. Agreement with UASD and Maxim through 6/30/2021
2. Engagement Letter for Kochenour Earnest Smyser & Burg, Certified Public Accounts, as the independent auditors for the year end audit 6/30/2021
3. Blackboard License Agreement Renewal for 7/1/2021-6/30/2022
4. Appointment of Shelley Hobbs as Board Secretary and Candy Bretzman as Assistant Board Secretary 7/1/2021-6/30/2024
5. Appointment of Susan Crouse, School Board Treasurer
6. Appointment of ACNB, PNC, PSDLAF as district depository banks for 2021-2022
7. Approval of district legal and special council of services as per Policy 005 as follows for the 2021-2022 school year:
  - a. Barley Snyder, Robert L. McQuaide
  - b. Stock & Leader
  - c. Kegel Kelin Almy & Lord LLP
  - d. Baker, Donelson, Bearman, Caldwell & Berkowitz PC
  - e. Fox Rothschild LLP, Attorneys at Law
8. Approval to turn over delinquent 2020-2021 Per Capita Taxes to Adams County Tax Bureau
9. Approval to turn over delinquent 2020-2021 Real Estate Taxes to Adams County Tax Bureau
10. Approval of the Tax Exonerations for 2020-2021 school year, there are none for the 2020-2021 school year
11. Tentative adoption, including advertisement, of the UASD Operating Budget for the 2021-2022 school year with final adoption set for the 6/15/2021 board meeting
12. 2021-2022 PSBA All Access Package
13. WellSpan Sports Medicine and Medical Services Agreement for the Athletic Trainer for a three (3) year period, 7/1/2021-6/30/2024
14. 2021-2022 Letter of Agreement between UASD and TrueNorth Wellness Services
15. Agreement with Utica National Insurance Group and AmTrust Workers Compensation Insurance as of 7/1/2021
16. 2021-2022 Contract with River Rock Academy
17. All American Athletics, LLC to complete the Pitzer Gymnasium floor
18. 2021-2022 Agreement with Merakey Pennsylvania

## Athletics

### Approval of the following 2020-2021 Supplemental Contracts for Athletics:

1. Barbara Kistler, Assistant JH Track & Field (revised)
2. Betsy Showers, Assistant JH Track & Field (revised)
3. Sherrie Trimmer, Game Help
4. Aren Heitman, Game Help

### Other Approvals:

1. No items

## Transportation

### Approval of the following items:

1. Driver(s) Jacoby Transportation: Mary Helen Santana, Joseph Saum, Kathy Lee Shull
2. Driver(s) Weavers: No items
3. Driver(s) UASD: No items
4. Driver(s) for Band: No items
5. Driver(s) for Rolling Hills: No items

## Policy

### Policies Reviewed

1. First Reading:
  - a. Policy Number 150 Programs - Title I Comparability of Services
  - b. Policy Number 200 Pupils - Enrollment of Students
  - c. Policy Number 233 Pupils - Suspension and Expulsion
  - d. Policy Number 610 Finances - Purchases Subject to Bid
  - e. Policy Number 611 Finances - Purchases Budgeted
  - f. Policy Number 613 Finances - Cooperative Purchasing
  - g. Policy Number 614 Finances - Payroll Authorization
  - h. Policy Number 616 Finances - Payment of Claims
  - i. Policy Number 621 Finances - Local Taxpayer Bill of Rights
  - j. Policy Number 622 Finances - GASB Statement
2. Second Reading:
  - a. Policy Number 314 Employees - Physical Examination
  - b. Policy Number 331 Employees - Job Related Expenses
  - c. Policy Number 334 Employees - Sick Leave

## Curriculum/Student Activities

### Approval of the following items:

1. No items

### Approval of Other Student Activities:

1. Graduation Listing for the Class of 2021
2. Memorandum of Understanding between UASD and Northwest Tri-County Intermediate Unit 5 Migrant Education Program effective 6/29/2021 to 7/30/2021 for the 2021 Summer School Program
3. 2021-2022 Letter of Agreement between TrueNorth Wellness Services and UASD

## Miscellaneous

1. Public comment was made by Mr. Chuck Stump.

**Note: More detailed information for approvals can be found on the regular school board agenda on the UASD website under About Us - School Board - Board Agendas and Board Minutes (AgendaManager).**

**FACULTY and STAFF: The approved Second Read Policies will be posted to the Upper Adams School District website under About Us, Policies and Procedures then click on the link marked board policies. It is the responsibility of the faculty and staff members to review these policies. Thank you for your attention to this important matter.**



### Mark your calendar:

**June 1, 2021** - Curriculum and Extra Curricular Committee Meeting, 6:30 p.m.

**June 1, 2021** - Business and Operations Committee Meeting upon completion of the Curriculum and Extra Curricular Committee Meeting

**June 15, 2021** - Regular School Board Meeting, 7:00 p.m.

**No Meeting in June, 2021** - Policy Committee Meeting (Next meeting scheduled for 8/5/2021, 9:00 a.m.)