

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply.

The network is provided for students to conduct research and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Parent permission is required. Access is a privilege – not a right. Access entails responsibility.

Individual users of the district computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with district standards and will honor the agreements they have signed. Beyond the clarifications of such standards, the district is not responsible for restricting, monitoring, or controlling the communications of individuals utilizing the network.

Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on district servers always will be private.

The following rules will be adhered to as defined in the Trenton Public Schools Policy Manual, Administrative Rules, Section 4500-R. **VIOLATIONS MAY RESULT IN A LOSS OF ACCESS AS WELL AS OTHER DISCIPLINARY OR LEGAL ACTION.**

- Rule 1. All use of the network must be in support of education and research and consistent with the purpose of Trenton Public Schools.
- Rule 2. Any use of the network for commercial or for profit purposes is prohibited.
- Rule 3. Extensive use of the network for personal and private business is prohibited.
- Rule 4. Any use of the network for product advertisement or political lobbying is prohibited.
- Rule 5. Network accounts are to be used only by the authorized owner of the account for the authorized purpose.
- Rule 6. Users shall not intentionally seek information or obtain copies of or modify files of other data or passwords belonging to other users or misrepresent other users on the network. The unauthorized disclosure of personal identification of minors is prohibited.
- Rule 7. All users shall adhere and comply with the copyright laws and the rules of licensing.
- Rule 8. No use of the network shall serve to disrupt the use of the network by others; hardware or software shall not be destroyed, modified, or abused in any way.
- Rule 9. Malicious use of the network to develop programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computing system is prohibited disciplinary action and/or financial responsibility may be enforced by the school district.
- Rule 10. Use of the network for discriminatory acts, hacking or unlawful online activities, or access, use, store, send, receive, or download material which is harmful to minors including but not limited to hate mail, harassment, profanity, obscenity, vulgar statements, or pornography. Disciplinary action will be enforced by the school district.
- Rule 11. The illegal installation of copyrighted software for use on district computers is prohibited. Disciplinary action will be enforced by the school district.

over please

- Rule 12. Use of the network to access or process files dangerous to the integrity of the local area network is prohibited. Disciplinary action will be enforced by the school district.
- Rule 13. From time to time, Trenton Public Schools will make determinations on whether specific uses of the network are consistent with the acceptable use practice. Staff, students and parents will be notified of all Board of Education approved changes in the Internet Safety and Acceptable Use Policy.
- Rule 14. Student users of the network are required to complete and submit the district's Internet and Electronic Mail Permission Form prior to use. Parents of student users are required to acknowledge and complete the Internet and Electronic Mail Indemnification Form prior to student use.
- Rule 15. The use of the network is a privilege that may be revoked by the school district.
- Rule 16. The school district reserves the right to monitor and review, at any time, any type of use or information used, shared, sent, received, uploaded or downloaded, on school district computers or equipment.
- Rule 17. The school district will comply with the Children's Internet Protection Act (CIPA) of 2000. Accordingly, measures will continue to be implemented to block and/or filter Internet access to obscenity, child pornography, and other material which is harmful to minors. Pursuant to the above rules of the School Board policies, before being permitted access to the internet, students will be instructed in the appropriate and ethical use of the internet, and students and parents will sign authorization forms, which further inform these individuals of the appropriate and ethical use of the internet, and the consequences for failing to adhere to such use. School administration will provide reasonable supervision to students' use of the Internet, which will include monitoring the online activities of minors.

Please read carefully and complete the information below. Your decisions will hold true for the years your student is attending Trenton Public Schools unless rescinded in writing to the Superintendent of Schools.

As a parent or legal guardian of a minor student signing above, I grant permission for my son or daughter to access networked computer services, such as electronic mail and the Internet. I understand that individuals and families may be held liable for violations. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet use – setting and conveying standards for my daughter or son to follow when selecting, sharing, or exploring information and media.

IDEMNIFICATION

The student / parent or legal guardian shall indemnify and hold Trenton Public Schools and its agents harmless from any claim, expense, liability, or damage arising out of or in connection with the student's use of the system, including but not limited to telephone toll charges, data base access fees, and software.

Parent Signature _____ **Date** _____

Name of Student _____

As a user of the Trenton Public Schools computer network, I hereby agree to comply with the above stated rules – communicating over the network in a reliable fashion while honoring all relevant laws and restrictions.

Student Signature (grades 2-12 only) _____