

Photo

1. Select a professional looking photo
2. Download the photo

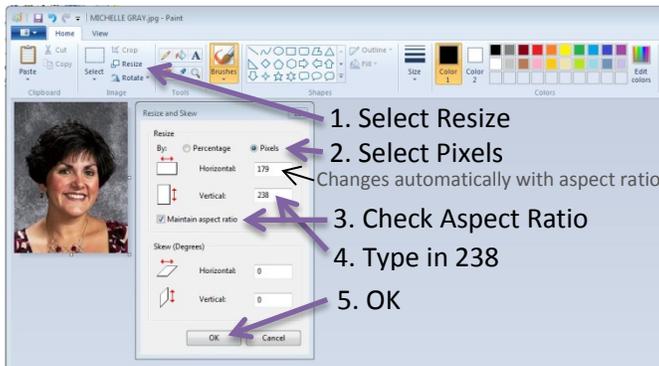


1) Edit the Photo

- a) Right click on the photo and select: Open with > Choose Paint (or preferred photo editor)
- b) Select Resize

- Select Pixels
- Do not change the Horizontal as it will automatically change with the aspect ratio
- Make sure Maintain Aspect Ratio is Checked
- In Vertical: Type in 238 (this is a nice size for this page)
- Click OK

Free Photo Editors:
Pixlr
Photo width: 179
pixels
Photo Height: 238
pixels



- Select File > Save As
- Save As Type > .jpg (best for photographs)
- Name your Photo: Michelle Gray Portrait (Name items for easy identification and ADA compliance)