

WILLIAMSTOWN Elementary School

SBDM COUNCIL
MEETING MINUTES
May 5, 2022
4:00PM-WES Library

**Social distancing will be practiced during this in-person meeting. Guests will be permitted in limited capacity in order to maintain social distancing guidelines. All participants will be expected to wear an appropriate face covering or mask for safety reasons.*

Williamstown Elementary is committed to Inspiring a culture of citizenship, perseverance, and lifelong learning.

Call to Order: Mrs. Wade called the May SBDM meeting to order at 4:05pm on May 5th.

Members present: Carrie Wade, LeAnnda Drysdale, Margaret Prewitt, Lora Mason, Brad Adams and Anthony Sarcione.

Guests present:

I. Call to Order

- A. **Approval of Agenda:** Brad Adams made a motion to approve the May Agenda with changes under Bylaw/Policy Review; Review & Revise the following Policies-Remove Field Trip & Homework, add Extracurricular Programs Policy, Parent Involvement Policy, and Primary and Intermediate Retention Policy. A second motion was made by Anthony Sarcione. All in consensus on the approval of the May Agenda with changes under Bylaw/Policy Review; Review & Revise the following Policies-Remove Field Trip & Homework, add Extracurricular Programs Policy, Parent Involvement Policy, and Primary and Intermediate Retention Policy.
- B. **Approval of the April Minutes:** Anthony Sarcione made a motion to approve the April Meeting Minutes. A second motion was made by Brad Adams. All in consensus on the approval of the April Meeting Minutes.
- C. **Good News Items:**
 - 2nd Grade field trip to the Cincinnati Zoo went well!!!
 - Streamin Demon Night went well! Lots of positive feedback. Great displays! Concerts were good!
 - Testing kickoff went well!
 - The Art display was great! Lots of comments on how nice it was.
 - Father/Daughter Dance went well. 110 daughters and 113 fathers/guardians.
 - Final Star Testing is finished.
- D. **Public Comment:** There was no public comment.

II. Student Achievement Report/Data:

- A. **Student Achievement**

Consultation was held with Council on RTI Reading and Math. Anna Thompson presented RTI Summary of 21/22 handout to Council.
- B. **Accelerated Learning Report**

Adam Coleman presented Star Data (a snapshot of where we are and how we are growing) to Council.
- C. **State Testing - Kentucky Summative Assessment**

Elementary Testing for grades 3-5 starts Monday, May 9th through Thursday, May 12th.
- D. **Summer Learning Plan**

June 6-July 1. The program will have consistency with reading and math programs that are currently being taught. The morning will be academics and the afternoon will be enrichment. There will be approximately 35-40 students. We are still taking student applications.

III. School Improvement Planning:

- A. **Monthly Review**

Consultation was held with Council.
- B. **Professional Learning-Draft Plan**

Consultation was held with Council on the handout of the Professional Learning Draft Plan. **Anthony**

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Sarcione made a motion to approve the Professional Learning Draft Plan. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the Professional Learning Draft Plan.

IV. Budget Report

A. Review and Approve Current Budget

Anthony Sarcione made a motion to approve the budget. A second motion was made by Margaret Prewitt. All in consensus on the approval of the budget.

V. Bylaw/Policy Review:

A. Review Policies

1. Emergency Plan

Carrie Wade presented the Emergency Plan. **Anthony Sarcione made a motion to accept the Emergency Plan as is with no changes. A second motion was made by Margaret Prewitt. All in consensus on the approval of the Emergency Plan as is with no changes.**

2. Extra Curricular Policy

Margaret Prewitt presented the Extra Curricular Policy. **Anthony Sarcione made a motion to accept the Extra Curricular Policy as is with no changes. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the Extra Curricular Policy as is with no changes.**

3. Parent Involvement Policy

Margaret Prewitt presented the Parent Involvement Policy. **Margaret Prewitt made a motion to accept the Parent Involvement Policy as is with no changes. A second motion was made by Anthony Sarcione. All in consensus on the approval of the Parent Involvement Policy with no changes.**

4. Primary and Intermediate Retention Policy

Margaret Prewitt presented the Primary and Intermediate Retention Policy. There needs to be work done on the Intermediate Retention Policy since we have gone to standards based grading. Mrs. Wade recommended there be an Adhoc Committee formed. LeAnnda Drysdale will facilitate and bring back to Council at the June meeting.

B. Bylaw Change Request - Elections

First reading; Anthony Sarcione proposes we change the month of election to April from May. **Margaret Prewitt made a motion to approve the Bylaw Change Request. A second motion was made by Brad Adams. All in consensus on the Bylaw Change Request.**

VI. New Business

A. Approval of Fundraisers/Field Trips

Approved Fundraisers: No Fundraisers

Sponsor/Group	Dates/Description

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Approved Field Trips: LeAnnda Drysdale made a motion to approve the below field trip. A second motion was made by Brad Adams. All in consensus on the approval of the below field trip.

Sponsor/Group	Dates/Description
Caryn Scheiding-Chaperones/K-5 Students	May 24/Splash Park, Williamstown

B. Council Training

Mrs. Wade will email teacher representatives.

C. Consultation on Open Positions

Two 1st Grade positions and one 5th Grade position. One of the 1st grade positions has been filled. We have several applications for the Assistant Principal position. Interviews start Monday. Mr. Adams will create a Google form to ask what characteristics they would like in an Assistant Vice Principal. Consultation was held with Council on the transition of the classified Art position going to a certified STEAM position and what the position entails. The decision was tabled until the Board meeting on Tuesday, May 10th.

D. Council Transition

E. Consultation was held with Council.

F. Background Checks for Parent Members

Consultation was held with Council.

VII. Ongoing Learning

A. Changes to SBDM and other Education Laws

Consultation was held with Council.

B. SBDM Election Guidance

Consultation was held with Council.

VIII. Upcoming Deadlines

A. January 1-December 31: Improvement Planning Phase 4 - Progress Monitoring

B. May 1 - Final Staffing and Budget Allocation from School Board to Council for Upcoming Fiscal Year

C. May 15 - The Combining Budget Worksheet is due to the district finance officer after SBDM approval

D. May 30 - Section 7 allocation, if available, must be provided to each school council from district

IX. Adjournment

A. Next Meeting -June 2, 2022 @ 4:00pm in the WES Library

Brad Adams made a motion to adjourn the meeting at 6:33pm. A second motion was made by Margaret Prewitt. All in consensus on the adjournment of the meeting.