

WILLIAMSTOWN Elementary School

SBDM COUNCIL
MEETING MINUTES
March 31, 2022
4:00PM-WES Library

**Social distancing will be practiced during this in-person meeting. Guests will be permitted in limited capacity in order to maintain social distancing guidelines. All participants will be expected to wear an appropriate face covering or mask for safety reasons.*

Williamstown Elementary is committed to Inspiring a culture of citizenship, perseverance, and lifelong learning.

Call to Order: Mrs. Wade called the April SBDM meeting to order at 4:05pm on March 31st.

Members present: Carrie Wade, LeAnnda Drysdale, Margaret Prewitt, Lora Mason, Brad Adams(via Google Meet) and Anthony Sarcione.

Guests present:

I. Call to Order

- A. **Approval of Agenda:** LeAnnda Drysdale made a motion to approve the April Agenda. A second motion was made by Anthony Sarcione. All in consensus on the approval of the April Agenda.
- B. **Approval of the March Minutes and Special Meeting SBDM Minutes (March 21st):** Anthony Sarcione made a motion to approve the March Meeting Minutes and the March 21st Special Meeting Minutes with the amendment of the date and an "s" on Evans. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the March Meeting Minutes and the March 21st Special Meeting Minutes with the amendment of the date and an "s" on Evans.
- C. **Good News Items:**
 - We made it to spring break!!!
 - Congratulations on a successful Kindergarten registration. There were approximately 67 completed registrations; about 30 of those are out of district.
 - Congratulations to the 4th Grade Team and students for a Great Kentucky Fest. Students had to present to other students during encore times.
 - Mother/Son Game Night went well!
- D. **Public Comment:** There was no public comment.

II. Student Achievement Report/Data:

- A. **Student Achievement**

Consultation was held with Council. The final STAR benchmark will be on April 25th. The week before students will be goal setting and meeting with teachers about their goals.
- B. **Accelerated Learning Report**

In the PLC meetings teachers have looked at data. They are using the Five In's and Five Out's (5 elements that students have mastered when they leave the grade and 5 elements they need to enter the grade) RTI March Update: Anna Thompson made a slide presentation that was presented to Council.
- C. **Summer Learning Plan**

21st Century Summer Camp will be June 6-July 1, 8:30am-2:30pm. The program will have consistency with reading and math programs that are currently being taught. There will be approximately 35-40 students.

III. School Improvement Planning:

- A. **Monthly Review**

Consultation was held with Council.
- B. **Professional Learning-Needs Assessment**

Mrs. Wade sent out a survey to certified and a few classified staff concerning needs assessment. Consultation was held with Council on the handout of the needs that staff said they would like to have. Kagan was one of the things that was high on the list.

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IV. Budget Report

A. Review and Approve Current Budget

Anthony Sarcione made a motion to approve the budget. A second motion was made by Lora Mason. All in consensus on the approval of the budget.

B. Approve the Revised SBDM Budget for 2022-2023

Anthony Sarcione made a motion to approve the 2022-2023 Revised SBDM Budget. A second motion was made by Margaret Prewitt. All in consensus on the approval of the 2022-2023 Revised SBDM Budget.

C. Approve 2022-2023 Principal's Combined Budget

Margaret Prewitt made a motion to approve the 2022-2023 Principal's Combined Budget. A second motion was made by Anthony Sarcione. All in consensus on the approval of the 2022-2023 Principal's Combined Budget

V. Bylaw/Policy Review:

A. Review Policies

1. Emergency Plan

Will discuss at the May SBDM Meeting

2. Field Trip Policy

Brad Adams presented the Field Trip Policy. Mr. Adams recommended the Council accept the Field Trip Policy with no changes.

3. Homework Policy

Brad Adams presented the Homework Policy. Mr. Adams recommended the Council accept the Homework Policy with no changes.

4. Committees & Amending Bylaws and Policies

Carrie Wade presented the Committees & Amending Bylaws and Policies. Mrs. Wade recommended the Council accept the Committees & Amending Bylaws and Policies with no changes.

Margaret Prewitt made a motion to approve all of the above Policies as recommended with no changes. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of all of the above policies as recommended with no changes.

VI. New Business-Part II

A. Approval of Fundraisers/Field Trips

Approved Fundraisers: Brad Adams made a motion to approve the below fundraisers and field trips. A second motion was made by Margaret Prewitt. All in consensus on the approval of the below fundraisers and field trips.

Sponsor/Group	Dates/Description
Caryn Scheiding/PBIS	September 26-May 15/Schoolstore.com
Kdg Team/Kindergarteners	TBD/Kdg will be collecting money for kindergarten class t-shirts for the end of year ceremony. No fundraiser; just approval to do so

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Approved Field Trips:

Sponsor/Group	Dates/Description
Lindsey Wolfe/21st Century	June 10/Newport Aquarium
Lindsey Wolfe/21st Century	June 15/Grant County Park
Lindsey Wolfe/21st Century	June 16/Grant County Park
Lindsey Wolfe/21st Century	June 24/Bluegrass Train Museum, Versailles
Casey Kirk/Gifted-5th & 8th Grade	April 29/Cincinnati Art Museum
Deanna Wynn/5th Grade	April 21/Recipe for Life, 4-H Extension Office, Baton Rouge Rd
Heather Redman/5th Grade	April 22/Recipe for Life, 4-H Extension Office, Baton Rouge Rd
Heather Redman & Deanna Clemons/5th & 6th Grade Students that are not going on the DC Trip	April 14/Veterans Cemetery, Grant County Courthouse Tour/Edwardo's for Lunch
Cheesman-Kightlinger-Sarcione/Kindergarten	May 10/Library, Edwardo's, Webb Park
Brad Adams, Trina Reynolds, Jenn Sams/2nd Grade	May 5/Cincinnati Zoo

B. 2022 Impact KY Working Conditions Survey Results

Consultation was held with Council. SBDM teacher representatives had the opportunity to meet with all certified teachers, except for 2. The teacher representatives got clarification on some of the questions that were asked on the survey. The teacher representatives put the information that was collected from staff into a slide show and met with Mrs. Wade on how to move forward with creating an environment for staff to thrive in and also for students to succeed. The power point presentation was shared with staff. The teacher representative team did a Great job. There will be a teacher advisory team that will meet and if staff want to stay that's fine...they will have discussions on needed topics.

C. SBDM Elections in May-Planning

Teacher Elections will be held on May 17th. Parent Elections will be during Kindergarten Graduation.

VII. Ongoing Learning

A. Changes to SBDM and other Education Laws

Consultation was held with Council.

B. SBDM Election Guidance

Consultation was held with Council.

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VIII. Upcoming Deadlines

- A.** January 1-December 31: Improvement Planning Phase 4 - Progress Monitoring
- B.** May 1 - Final Staffing and Budget Allocation from School Board to Council for Upcoming Fiscal Year
- C.** May 15 - The Combining Budget Worksheet is due to the district finance officer after SBDM approval
- D.** May 30 - Section 7 allocation, if available, must be provided to each school council from district

IX. Adjournment

- A. Next Meeting -May 5, 2022 @ 4:00pm in the WES Library**
Anthony Sarcione made a motion to adjourn the meeting at 5:20pm. A second motion was made by Margaret Prewitt. All in consensus on the adjournment of the meeting.