

WILLIAMSTOWN Elementary School

SBDM COUNCIL
MEETING MINUTES
August 4, 2022
4:00 PM-WES Library

**Social distancing will be practiced during this in-person meeting. Guests will be permitted in limited capacity in order to maintain social distancing guidelines. All participants will be expected to wear an appropriate face covering or mask for safety reasons.*

Williamstown Elementary is committed to growing resilient learners by providing unique academic and real world experiences in a safe and caring environment.

Call to Order: Mrs. Wade called the August SBDM meeting to order at 4:01 pm on August 4th.

Members present: Carrie Wade, LeAnnda Drysdale, Margaret Prewitt, Rebecca Eden, Brad Adams, and Morgan Popham.

Guests present: Caryn Scheiding and Haley Cox

I. Call to Order

- A. **Approval of Agenda:** Mrs. Wade proposed to make an addition to the Agenda by adding under New Business, item F-Title I Funding Adjustment. Rebecca Eden made a motion to approve adding to the Agenda under New Business F-Title I Funding Adjustment. A second motion was made by LeAnnda Drysdale. All in consensus on the addition to the Agenda.
LeAnnda made a motion to approve the August Agenda. A second motion was made by Brad Adams. All in consensus on the approval of the August Agenda.
- B. **Approval of the July SBDM Minutes:** Morgan Popham made a motion to approve the July SBDM Minutes. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the July SBDM Minutes.
- C. **Good News Items:**
We have had 3 community block parties. It's great to have these back! Great turnout!
We are fully staffed!
Custodians are working very hard! They have been exceptional! Thank you to our custodians!
- D. **Public Comment:** There was no public comment.
** Margaret Prewitt asked that we be more conscious of the length of the meeting.
**Rebecca Eden stated that FRYSC will have a volunteer table at open house for both schools. WEBO can promote WEBO.

II. Student Achievement Report/Data:

- A. **Measuring Student Achievement**
Consultation was held with Council. We will be utilizing STAR, Scholastic, HMH Into Math, Renaissance, and Freckle to measure student achievement. Mrs. Wade will share the assessment calendar once she receives it.

III. School Improvement Planning:

- A. **Monthly Review**
Consultation was held with Council.
- B. **Comprehensive School Improvement Planning Process**
Consultation was held with Council. Mrs. Wade will keep Council updated and share information.

IV. Budget Report

- A. **Review and Approve Current Budget**
Brad Adams made a motion to approve the budget. A second motion was made by LeAnnda Drysdale. All in consensus on the approval of the budget.

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V. Bylaw/Policy Review:

A. Review By-Laws

1. Regular & Special Meeting
2. Open & Closed Sessions
3. Quorum
4. Fiscal Management

Consultation was held last month on the above.

VI. New Business

A. Approval of Field Trips & Fundraisers

There were no field trips or fundraisers.

B. Discuss and Approve School Space Changes

Consultation was held with Council on the Counselor and SLP swapping spaces. **Margaret Prewitt made a motion to approve the space change. A second motion was made by Rebecca Eden. All in consensus on the approval of the space change.**

C. Discuss and Approve 2022-23 Master Schedule (Pending Board Approval)

No changes were made to the Master Schedule. There may be a slight adjustment within the time frame but the allotment of minutes will not change. **Brad Adams made a motion to approve the 2022-23 Master Schedule. A second motion was made by Morgan Popham. All in consensus on the approval of the 2022-23 Master Schedule.**

D. Discuss and Approve the 2022-23 Supervision of Duties (Pending Board Approval)

Consultation was held with Council. **Morgan Popham made a motion to approve the 2022-23 Supervision of Duties. A second motion was made by Rebecca Eden. All in consensus on the approval of the 2022-23 Supervision of Duties.**

E. Consultation on Staffing

Consultation was held with Council. We are fully staffed!! We hired seven new teachers and only two are emergency certified. Mrs. Wade stated how proud she was of her Team in hiring decisions.

F. Title I Funding Adjustment

Consultation was held with Council the Title I funds for the 2022-2023 school year in the amount of \$131,439.99. There was an adjustment in staffing (1st & 2nd grade teachers are paid from Title I Funds)(the new hire in 2nd grade is a Rank 4 which is low). The total amount for two classroom teachers is \$91,792, Panorama program is \$4,500, which leaves a remaining amount of \$34,477. Mrs. Wade proposed to bring back a 1st Grade Instructional Assistant and dedicate the left over funds to hardware. **Brad Adams made a motion to approve the amendment to the Title I Budget to use the remaining funds to hire a 1st Grade Instructional Assistant and dedicate the left over funds to hardware. A second motion was made by LeAnnda Drysdale. All in consensus on the amendment to the Title I Budget to use the remaining funds to hire a 1st Grade Instructional Assistant and dedicate the left over funds to hardware.**

VII. Ongoing Learning

A. Constitution Day

We will celebrate K-12 grades. This is a requirement in the statute. We will celebrate either the week before or the week after.

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VIII. Upcoming Deadlines

- A.** August 1-October 1-Phase One of School Improvement Planning: Continuous Improvement Diagnostic; Progress Monitoring Continues through December 1
- B.** Prior to First Day of School-Principal will review the Emergency Plan with all school staff

IX. Adjournment

- A. Next Meeting - September 1st, 4pm, WES Library**
Margaret Prewitt made a motion to adjourn the meeting at 4:45pm. A second motion was made by Morgan Popham. All in consensus on the adjournment of the meeting.