

# WILLIAMSTOWN Elementary School

Williamstown Elementary Council Minutes-September 1, 2022  
Williamstown Elementary Library

## Opening Business

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**Meeting called to order at:** 4:02pm

**Council members present:** Carrie Wade, Brad Adams, Rebecca Eden, LeAnnda Drysdale, Morgan Popham, and Margaret Prewitt

**Others present, if known:** Krista Beighle, Kristen Hildebrand, and Erica Erbskorn

I.

## Opening Business

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### A. Approval of the Agenda:

**Rebecca Eden made a motion to approve the agenda. A second motion was made by Brad Adams.**

**Decision: Consensus**

### B. Approval of August Minutes (legally required):

**Morgan Popham made a motion to approve the August Minutes. A second motion was made by Margaret Prewitt.**

**Decision: Consensus**

### C. Good News Report

- We have made it two whole weeks into the 2022-23 school year. We have an increase in enrollment from last year; current enrollment is 388 students K-5.
- Shout out to Mrs. Lainhart-STEAM!!! The students are so excited about her class! Great things are happening!!
- Bryan Marshall is AMAZING! He is very skilled and we are lucky to have him on staff!
- Fall Fest is September 23rd, 5pm-8pm.
- Athletic events are beginning; cross country, volleyball, basketball and cheer camps.
- Mrs. Scheduling has partnered with FRYSC to get our volunteers back into the building! So exciting!!
- Mrs. Lainhart received a grant from WISE Trust for improvements and enhancements to the outdoor classroom. There is also a \$900 grant from the Grant County Conservation District that Mrs. Wade will be looking into. 7 Hills Church has expressed an interest in partnering with us on the enhancements of our outdoor classroom.
- New Banners-HEAT Pride in the hallways!
- Staff has been FANTASTIC!!

### D. Public Comment

- ❖ Krista Beighle expressed concerns about 4th grade class size. 28 students per teacher is cap; we are not at cap yet. There has been no discussion on hiring an aide or another teacher. Encore rotations are smaller than the actual class because we divide both classes into three separate encores.
- ❖ Kristen Hildebrand expressed a concern about the car rider line. Mrs. Wade advised that the car rider line was not under the SBDM umbrella and should be discussed with Mr. Dupin.
- ❖ Rebecca Eden asked a question about substitute teachers. We are always in need of substitute teachers.

II.

**Student Achievement Report/Data**

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**a. Measuring Student Achievement**

Consultation was held with Council. We are still finalizing STAR data; will share at the October meeting.

**b. Accelerating Learning — Monitoring Grade-Appropriate Assignments**

Consultation was held with Council. KASC is focusing on; Student achievement is our priority. Grade level standards are put in front of each student with the hopes of mastery. If not, we have steps in place to help them master. We give each student the chance to master the standards. We will not have state assessment data until the November meeting.

III.

**School Improvement Planning**

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**a. Monthly Review**

Consultation was held with Council. There is no review this month; end of month-first diagnostic; Parent/Community Engagement

**b. Comprehensive School Improvement Planning Process**

Consultation was held with Council. Amy Harris, Sally Skinner, Ryan Neaves, and Carrie Wade will be going to a meeting for the continuous improvement summit.

IV.

**Budget**

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**a. Second Month Adjustment**

Second Month Adjustment on allocations increased by \$19,576.00 (SEEK based calculation). The increase has been placed in the admin account.

**b. Review and Approve Current Budget**

**Brad Adams made a motion to approve the current budget. A second motion was made by Rebecca Eden.**  
**Decision: Consensus**

V.

**Bylaw or Policy Review / Readings / Adoption**

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**a. Review Policies**

- **Enhancing Student Achievement**
- **Alignment with State Standards**
- **Literacy**

Presented by LeAnnda Drysdale. Mrs. Wade will make the adjustment to the date on the Literacy Policy.

VI.

**New Business**

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**a. Approval of Field Trips and Fundraisers**

Mrs. Wade discussed the field trip for 4th/5th grade students to 7 Hills Church for an Orchestra Concert; just informing Council that Mrs. Butsch planned to ask SBDM to cover \$1.50 per student for the field trip. All in agreement that this was fine.

**Margaret Prewitt made a motion to approve the field trips and fundraisers. A second motion was made by Morgan Popham.**

**Decision: Consensus**

## Approved Fundraisers:

Sponsor/Group	Dates/Description
Kendal Coleman/Library	September 16-23/Scholastic Book Fair
WEBO	September 23/Fall Festival 5pm-8pm

## Approved Field Trips:

Sponsor/Group	Dates/Description
Christina Butsch/4th/5th Grade Students	September 21/7 Hills Church-Orchestra Concert
Drysdale & DiLillo/4th Grade	October 14/Pioneer Park-Covington

**b. School Profile Report**

Consultation was held with Council. Data keyed is from the last school year. All members signed the report. Report will must be on file with the BOE by October 1st.

**VII.**

### Ongoing Learning

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**a. Standards Family Guides**

This information is within KASC and via the KDE website. Teachers are sharing on DOJO.

**b. Constitution Day K-12**

Consultation was held with Council. Observance will take place on September 16th. Mrs. Wade will meet with teachers.

**VIII.**

### Upcoming Deadlines

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- a. August 1-October 1-Phase One of School Improvement Planning: Continuous Improvement Diagnostic; Progress Monitoring Continues through December 1, 2022.**
- b. September 16-Constitution Day education program**
- c. By October 1-Council signs School Profile Report and post on website**
- d. October 1-november 1-Phase Two: Needs Assessment for Schools, School Assurances, School Safety Report**

**IX.**

### Adjournment

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Morgan Popham made a motion to adjourn the meeting. A second motion was made by Margaret Prewitt.

Decision: Consensus

Meeting adjourned: 5:07pm

Next Meeting: September 29 @ 4pm; Library