

WILLIAMSTOWN Elementary School

Williamstown Elementary Council Minutes-December 1, 2022
Williamstown Jr/Sr High Conference Room

Opening Business

Meeting called to order at: 4:03pm

Council members present: Ryan Neaves, Melinda Evans, Brad Adams, Rebecca Eden, and LeAnnda Drysdale
Morgan Popham and Margaret Prewitt joined via Zoom.

Others present, if known:

I.

Opening Business

A. Approval of the Agenda:

Rebecca Eden made a motion to approve the agenda. A second motion was made by Brad Adams.

Decision: Consensus

B. Approval of November Minutes (legally required):

LeAnnda Drysdale made a motion to approve the November Minutes. A second motion was made by Brad Adams.

Decision: Consensus

C. Good News Report

- SpEd Conference went well!
- Dr. Neaves has implemented the new "Flame" system for HEAT. Kids love it and so excited
- Homeroom parents being implemented for grade level teachers.
- Elementary cheer and basketball are going well.
- Awesome transition of leadership!
- Jr/Sr High Admin covered in the 1st grade class this week. Thanks for helping out!

D. Public Comment

- ❖ No Public Comment

II.

Budget

a. Review and Approve Current Budget

Brad Adams made a motion to approve the current budget. A second motion was made by Rebecca Eden.

Decision: Consensus

III.

Student Achievement Report/Data

a. General Updates

Consultation was held with Council. STAR results will be discussed at the next meeting.

IV.

New Business

a. Consultation for the Vacant STEAM Position

There was a resignation from a 5th grade teacher. Our STEAM teacher expressed an interest in the position. We now have an open position for a STEAM teacher. We have filled the position with Katie McLafferty. Our elementary secretary has resigned. We will begin interviews next week with hopes of hiring and getting the person in for training the week of the 12th.

b. Approval of Field Trips (none) and Fundraisers

Brad Adams made a motion to approve the fundraisers. A second motion was made by LeAnnda Drysdale. Decision: Consensus

Proposed Fundraisers:

| Sponsor/Group | Dates/Description |
|------------------------|---|
| Scheiding & Evans/PBIS | September 25, 2023-EOY/schoolstore.com(Reading for Education) |
| | |

Proposed Field Trips:

| Sponsor/Group | Dates/Description |
|----------------------|---|
| 1st Grade | January 27/Cincinnati Children’s Museum |
| Neaves/2nd-5th Grade | TDB/Lockin for Grades 2-5 |

V.

School Improvement Planning

a. Discuss Bylaw Review Plan of Action

Consultation was held with Council. Dr. Neaves will revise the bylaws and send Council a draft. Discussion will be held at the next SBDM meeting. In absence of the principal there needs to be a Vice Chair. LeAnnda Drysdale nominated Brad Adams as the Vice Chair. All in consensus on the appointment of Brad Adams as Vice Chair. Dr. Neaves nominated Melinda Evans as the secretary. All in consensus on the appointment of Melinda Evans as the secretary.

b. Discuss Policy Review Plan of Action

Consultation was held with Council. Policies are out of date and incorrect. There are state required policies. Dr. Neaves will revise the policies and send Council a draft. Discussion will be held at the next SBDM meeting. We will have a first reading, then the following month have a second reading, then the following month we will adopt.

c. Comprehensive School Improvement Plan

Consultation was held with Council. Dr. Neaves will go over the CSIP with Council. The CSIP needs work.

VI.

Ongoing Learning

a. Consistent with Board Policy

Consultation was held with Council. We will work together as a Council.

VII.

Adjournment

Council in consensus to change meeting time from 4:00pm to 3:30pm and also the meeting place from the Elementary Library to the Jr/Sr High Conference Room.

Margaret Prewitt made a motion to adjourn the meeting. A second motion was made by Morgan Popham.

Decision: Consensus

Meeting adjourned: 4:30pm

Next Meeting: January 5th @ 3:30pm; Jr/Sr High Conference Room