

# 2017 BOND PROJECTS – BOARD UPDATE

## Memorial Middle School Upgrades

Spring Branch Independent School District  
 SBISD Project No.  
 PBK Project No. P2116100AR  
 November 30, 2022



### 1) PROJECT TEAM:

Owner:	Spring Branch ISD	Assoc. Superintendent for Ops:	Travis Stanford
		Project Manager:	Noel Moreno
Architect:	PBK	Partner-in-Charge:	Brandon Ross
		Architect / Client Executive:	Philip Stewart
		Project Manager:	Melissa Kapple
Contractor:	<i>Bass (Phase 1)</i>		
	<i>Division 1 (Phase 2)</i>		

### 2) GENERAL SCOPE OF WORK:

- Phased building renovations to the existing Memorial Middle School including replacement of existing classroom door hardware to meet new design standards, renovation of existing clinic suite to meet the 2019 Ed. Specs, demolition of existing lockers at counselor suite, courtyard drainage improvements, site lighting upgrades, and fire alarm / intrusion system / camera system replacement. Phase 2 consists of roofing repairs and replacement, replacement of existing unit ventilators, and associated controls.

### 3) BOND PLAN PROJECT TIMELINE:

- The following project is included in year four of the bond program:

#### PROJECT SCHEDULE – PHASE 1

CONSTRUCTION DOCUMENTS	SEPTEMBER 2021 – JANUARY 2022
PERMITTING / BIDDING / BOARD APPROVAL	NOVEMBER 2021 – MARCH 2022
CONSTRUCTION PHASE	APRIL 2022 – MARCH 2023
COMPLETION	MARCH 2023

Current Point

#### PROJECT SCHEDULE – PHASE 2

CONSTRUCTION DOCUMENTS	MARCH 2022 – JUNE 2022
PERMITTING / BIDDING / BOARD APPROVAL	JUNE 2022 – AUGUST 2022
CONSTRUCTION PHASE	SEPTEMBER 2022 – JULY 2023
COMPLETION	JULY 2023

Current Point

### 4) PROJECT STATUS OVERVIEW:

Phase 1:

- Clinic – Working on cleaning accent tile
- Fire Alarm – base bid devices shipped last week in November. Bass to obtain ship date for CPR devices
- Cameras – Bass working on correcting camera testing deficiencies
- Access Controls / intercom – Permanent IDF Cabinet to arrive in January
- Light Fixtures – Light pole fixtures light mount arrived, installation is pending.
- Closeout Items: Working on closeout document submission / review items below are missing
  - AIA G707 Consent of Surety for Final Payment

- AIA G704 Certificate of Substantial Completion (PBK)
- Certificate of Project Compliance (PBK)
- City of Houston Permit (Except Site Permit)
- As Built Drawings
- Warranty for Acme Architectural Hardware

Phase 2:

- D1 team is working on submitting submittals (14 of 44 submitted)
- PBK Received permit comments form City of Houston and has resubmitted to the city.

**5) PAST 2-4 WEEKS PROJECT HIGHLIGHTS / MILESTONES:**

The following activities have taken place:

Phase 1

- Clinic – Bass to install cabinet lock and clean tile
- Fire Alarm – Bass to confirm when the base bid devices will ship.
- Cameras – Bass working on programming and testing of cameras.
- Access Controls / intercom – Waiting on final IDF Cabinet to arrive.
- Light Fixtures – Light pole fixtures have arrived, installation is TBD
- Door Hardware – Bass working on installing panic hardware and center mullions.

Phase 2

- Division 1 has started sending submittals
- Division 1 to send Insurance and Bonds, Project Schedule, Site Utilization Plan, and Submittal schedule to PBK / SBISD for review.
- PBK received permit comments from City of Houston and is working on additional documentation to resubmit permit set.

**6) NEXT 2-4 WEEKS PROJECT HIGHLIGHTS / MILESTONES:**

Phase 1:

- Clinic – Expect tile cleaning to be complete
- Fire Alarm – Bass to submit schedule for remaining Fire Alarm Scope
- Cameras – Expect cameras to be operational and testing to be complete
- Permanent IDF Cabinet to arrive at end of January
- Light Fixtures – Expect Light pole fixtures to be installed
- **Closeout – PBK / Bass to continue working on close out docs**

Phase 2:

- Submittal review will continue