Bourne Public Schools

BOURNE SCHOOL COMMITTEE

Regular Meeting Minutes

DATE: Wednesday, June 1, 2022
TIME: 6:30 PM
PLACE: Bourne High School Media Center

ATTENDANCE

SCHOOL COMMITTEE MEMBERS PRESENT: Chair Emily Berry; Ryan Bagdonas; Maureen Fuller; Kari MacRae; Paul McMaster; Erin Perry; Kerrie Scofield; Student Representative Viveca Stucke; Incoming Student Representative Isabella Palumbo

SCHOOL COMMITTEE MEMBERS ABSENT:

OTHER ATTENDEES PRESENT: Dr. Kerri Anne Quinlan-Zhou, Superintendent; Jordan Geist, Director of Business Services; Dr. Ryan Place, Director of Special Education and Student Services; Chris Oliver, Director of Technology

1. CALL TO ORDER

Chair Emily Berry calls the meeting to order at 6:30 PM.

2. PLEDGE TO THE FLAG

All stand for the Pledge of Allegiance

3. PUBLIC INPUT

No public comments are made.

4. REPORTS AND PRESENTATIONS

c. CHAIRPERSON'S REPORT, *Emily Berry, School Committee Chair*

- Chair Berry skips ahead to give her brief report to allow people more time to arrive.
- She says the school committee voted to ratify the contract with the custodial unit and is still negotiating with all other units.
- She reports that executive session minutes were approved from 11/17/21 (redacted version), 12/1/21, 1/5/22, 1/19/22, 2/8/22, 2/16/22, and 3/16/22.
- She announces that graduation is this Saturday, June 4th at 10:00 AM.
- She welcomes new member, Bella Palumbo who will be taking over for Viveca Stucke as student school committee member.

d. SUPERINTENDENT'S REPORT, *Dr. Kerri Anne Quinlan-Zhou, Superintendent of Schools*

- Teaching and Learning
    - Dr. Zhou reports that a half and a full day of professional development took place last week, with a retiree celebration on that Friday. She says the professional development was a continuation of all the work from this whole school year. She was able to be a part of the Unified Arts celebratory reveal as they presented all their curriculum work.
- COVID mitigation and protocols Update
    - Dr. Zhou says there were 3 reported cases of Covid this week, a sharp decline from 20 cases the week before. She says at-home testing kits will be distributed on Friday for families who have signed up, and they will be ordering tests for anyone who participates in summer programming.
- Personnel Update
    - Dr. Zhou reports that the hiring season is underway. She says it was sad to see so many retirees at the celebration last week but is hopeful about folks interviewing because as new professionals, they understand what it means to be a teacher. She announces that they have made an offer to a new BES Assistant Principal/Student Services Director and hoped to have the candidate in place on July 1. She says they have also found someone to replace Mel Coelho, her right hand for the last 2 and a half years, who is moving on to another district.
- Enrollment Update
    - Dr. Zhou shares a school attending chart with enrollment data for the last 5 years which shows a decline in student enrollment in Bourne but also a decline in students choosing charter schools or homeschool. She points out that there has been an increase in students choosing vocational school which is likely the result of increased available seats. She presents another chart with enrollment data for BPS and says there are currently 106 school choice students and that enrollment is slowly increasing. Chair Berry comments that grade 1 enrollment is low and Dr. Zhou explains that this is a demographic issue with fewer young families living in Bourne. She notes that they are working on attracting more school choice students and keeping 8th graders to matriculate up to the 9th grade, but there isn't much they can do at the lower level if there just aren't as many residents with young children as before. She explains that another factor is that military students have decreased but they may get a larger influx of military students because transfers were held off for 2 years due to Covid. She says the school choice lottery will take place on June 10th and again right before school starts. she expects to be able to accept all students without overflowing classes.
- Grants SY 2021-2022
    - Jordan Geist presents an overview of the grants received this year and what they were used for. He begins by highlighting local grants including mini-grants from the town of Bourne, and grants from the Bourne Cultural Community, Cape Cod Five, Bourne Education Foundation, and the Woods Hole Science and Technology Education Partnership. He says these local grants total

about 15,000, not including the Nye Grant which grants about $150,000 a year to the high school to be used for enrichment purposes. He notes that a lot of the other grants are special education related and a big chunk of the total is ESSER-3 money. He says grants total 3.4 million dollars. Maureen Fuller comments that the amount of money is amazing and the opportunities it opens up for students are outstanding. She thanks everyone for their work with the application process.

a. NAVIGATOR AWARDS PRESENTATION

- Chair Berry says the school committee received 7 nominations for Navigator Awards and is awarding all 7 students.
    - She presents the first award to Alana Nalbandian nominated by Keri Boisclair for going above and beyond in her theater class.
    - She presents the next award to Mikayla Noonan nominated by Dennis Reynolds for being a diligent and compassionate student and artist and mature beyond her years.
    - She presents the third award to Nora Barmashi nominated by Scott Ashworth for her outstanding performance as a student-athlete, especially the dedication and compassion she shows as a Unified Basketball partner.
    - She presents the next award to Grace Russell, nominated by Colby Congel for consistently demonstrating high levels of teamwork, collaboration, creativity, responsibility, and accountability, finding success for herself as well as others.
    - She presents the fifth award to Colby Lidner nominated by Andrew Collins for demonstrating extraordinary kindness, quiet leadership, and constant willingness to help others.
    - She presents the next award to Connor Ryan, nominated by Jeff Lanctot for his strong focus on his work, achieving the highest level in his classes, and being actively involved in the school community.
    - She presents the last award to Viveca Stucke nominated by Tracey Francis for successfully completing the ECEP Program, earning her associate's degree along with her high school diploma, and for being the first student school committee member and the only voting school committee member in the state of Massachusetts.

b. STUDENT ADVISORY PRESENTATION “Reflection on the Bourne Advantage”

- Chair Berry welcomes students to share their experiences and why Bourne was the perfect high school for them.
    - Viveca Stucke introduces Grace Gobeill to talk about the AP program as well as the athletics program. Grace says throughout her 4 years she has taken 8 AP classes and by scoring 4s and 5s on her exams has earned at least a semester, and possibly a year, worth of college credit. She says that the AP teachers do a great job of preparing students and she felt prepared for all the tests she has taken. She explains that teachers do a great job of providing additional resources such as online tutorials, quizlets, flashcards, videos, and even entire websites created to practice the exam. She feels that the AP classes help prepare students for college as well as provide life skills such as time management and working independently. Grace says that aside from AP classes, the high school offers many classes that allow students to pursue what they are passionate about such as career readiness, personal finance, and personal fitness.
    - Grace shares her experience with the athletics program. She says she played 5 years of high school sports starting in 8th grade including soccer, basketball, and tennis. She feels that Bourne has a huge passion for sports and the BHS sports teams which create a big-school feel in a small

school. She notes that all Spring sports are competing in the MIAA tournament this year which is an accomplishment based on the size of the school. Grace says she has loved being a part of all the teams she has played on for the last 5 years and feels it creates an outlet for a lot of kids being outside after school and forming friendships with teammates. She says all the coaches, as well as the AD Mr. Ashworth, are awesome and care so much about the students and how they do in school as well as on the field.

- Murphy O'Shea takes over to talk about the Theater program. She says she has been a part of the theater program since freshman year and was instantly welcomed by the other actors and teacher, Mrs. Murphy. She says she attended many BHS productions as a younger student and knew she had to attend BHS to be a part of the magic. After earning the lead role in her first show, she knew what she wanted to become. She says the accepting community of the theater program is one of a kind, and she has made some of her best friends and formed unbreakable bonds. She feels thankful for the incredible sense of belonging that theater provided throughout her time at the high school.
- Ian Gray shares his experience with the high school's Music program. Ian says he has been a part of the music program in the percussion section since freshman year. He gives credit to the music program for the amazing opportunities the students are given. He says the opportunities to improve are highlighted as a musician at Bourne both within the school community by playing in the pit at theater productions, performing at sporting events and playing at the Memorial Garden ceremony, and outside of the school community at events such as the All Cape Music Festival and the Southeast Music Festival. Ian says for the 4 years he has been at BHS, the music program has had a close group of well-rounded and welcoming people in the band. Ian notes that the music program has been monumental to him as he goes to college looking to pursue music further and he encourages anyone to be a part of the music program at Bourne if they can.
- Patrick Kelly is introduced to talk about the Art program. Patrick says he is a senior planning to attend the Mass College of Art & Design and hopes to work in visual development and animation. He wouldn't be here without the encouragement of the art department. He says he was given many opportunities to showcase his skills including murals around the school and internships including a position as a teaching assistant at BIS helping 3-5 graders with their art projects. Patrick says he is grateful for his peers and teachers that have helped support his interest in the arts.
- Viveca adds that she is grateful the school committee allowed these students to talk about their experiences and what their favorite parts of high school were.
- Paul McMaster comments that it was refreshing to hear from students and see what they do with the resources that the school committee and administrators work hard to provide for them. He says it makes all the hard work worthwhile and thanks the students.
- Maureen Fuller comments that the relationships all the students brought up with their coaches and teachers and all the encouragement received from them are very heartwarming.
- Kari MacRae tells Viveca that this presentation would be something great for the next student representative to carry on next year.

- Announcements
  - Dr. Zhou goes back to the Superintendent Report to finish up her announcements.
    - Mrs. Cetner says Senior academic awards and raffle will take place tomorrow night, graduation rehearsal takes place tomorrow and Friday mornings, and graduation takes

place Saturday at 10 AM at Jackson Field. She says the Senior Walk through BIS, BMS, and BES took place today and went great with lots of smiles, hugs, and some tears. Dr. Zhou encourages people to check out Facebook for some pictures and videos of this great event.

- Dr. Zhou says Matilda Jr. will take place this weekend.
- Chris Oliver says the new district website will go live this Friday around 12:30 PM.

e. SCHOOL COMMITTEE SUB COMMITTEE & DISTRICT COMMITTEE REPORTS

- Curriculum Sub Committee
  - Curriculum Sub Committee is meeting next week.

- Policy Sub Committee
  - Erin Perry says the committee met on May 20th and discussed job descriptions, including the BIS Assistant Principal, BES Assistant Principal, and Executive Assistant for Humans Resources and Communication.

Paul McMaster motions to approve the job description for Elementary Assistant Principal Grades PK-2; Seconded by Kari MacRae; Voice vote passes 8-0-0

Paul McMaster motions to approve the job description for Elementary Assistant Principal Grades 3-5; Seconded by Kari MacRae; Voice vote passes 8-0-0

  - Paul McMaster asks if there are any changes to the position of Executive Assistant for Human Resources and Communication from the position that Mel Coelho currently holds. Dr. Zhou explains that they will be redistributing some responsibilities with the other Executive Assistant and ensuring both have nice clean job descriptions. She notes that the human resources part of the new job description is enhanced as well as communications with the school committee and community.

Paul McMaster motions to approve the job description for Executive Assistant for Human Resources and Communication; Seconded by Maureen Fuller; Voice vote passes 8-0-0

- Erin Perry says the committee also discussed Policy IJOA-R, regarding overnight and/or out-of-state field trips, and made some changes including who the initial approval comes from, granting the superintendent the ability to authorize a trip that's happening within a short time frame, and adding the ability to meet medical needs of students as a requirement.

Paul McMaster motions to approve revised policy IJOA-R; Seconded by Ryan Bagdonas; Voice vote passes 8-0-0

- Mrs. Perry discusses the amendments made to Policy CBI aligning it with educator evaluation standards published by DESE and included a provision that school committee members completing the evaluation must be seated before May 1st

Paul McMaster motions to approve revised policy CBI; Seconded by Kari MacRae; Voice vote passes 8-0-0

- Budget and Facilities Sub Committee
    - Paul McMaster reports that the committee met this afternoon and discussed the FY 2022 budget,the work that needs to be done in the schools, and technology including upgrades to the server room and long-range planning of security.
    - Chris Olivers adds that some summer projects include upgrading the clocks and bells at the high school through a capital outlay warrant that was approved at Town Meeting, as well as another capital outlay article regarding upgrades to interactive boards. He says they will be able to finish installing boards at the high school and add 10 boards at BES.
    - Jordan Geist says Bob Schofield and Janice Marks came in to discuss the Town's green initiative and possibly setting up some charging stations for electric vehicles. He thanks Bob Gray, chairman of the Conservation Committee, and Steve Fish, an agent, who met with him to look at repairing a walkway in the marsh across from the entrance to the high school to make it accessible to students and community members.
    - Maureen Fuller asks Mr. Geist what summer project he has planned for the schools. He says the wastewater treatment plant is the biggest and the rest of the capital plans are in planning phases for the summer.

- SEPAC
    - SEPAC did not meet.

- Student Advisory
    - Viveca Stucke says new student advisory members have started, and she is feeling very hopeful about the new group of students.

- District Diversity, Equity and Inclusion Committee
    - Dr. Zhou says the committee reviewed their accomplishments to date including fully adopting the mission and vision statement, analyzing student survey data, distributing a staff survey, creating student listening session questions based on survey data, creating a preliminary framework for student listening sessions, consulting with Barnstable *No Place For Hate* for listening sessions, consulted with Minh from Safe Schools for listening sessions, and consulted with Deb Harris and Tonya Fewell for listening sessions. She notes that they then planned and scheduled listening sessions which will take place in June. She says they are also looking at the possibility of soliciting student information from the elementary age group in the coming year.

- District Technology Committee
    - Chris Oliver reports that the sub committee met before the last school committee meeting and discussed the technology plan as well as bringing in more meaningful technology professional development to the district in the future.

5. DISCUSSION ITEMS

B. Discussion about SC Summer Retreat

- A tentative date of August 3rd from 2-6 before the regular school committee meeting is discussed.

6. ACTION ITEMS

a. Vote to approve Warrants and Payroll

Paul McMaster motions to approve Warrants and Payroll; Seconded by Maureen Fuller; Voice vote passes 7-0-0 (Student Representative Viveca Stucke not eligible to vote)

7. FUTURE AGENDA ITEMS

a. School Committee Summer Retreat Planning
b. BOY-EOY Data presentation
- Dr. Zhou recommends discussing BOY-EOY data in August when they will have some high-level analysis. She says this data will also be included in school improvement plans and the district improvement plan presented in early September.

8. ADJOURN-*PAUL McMASTER MOTIONS TO ADJOURN; RYAN BAGDONAS SECONDS; MOTION APPROVED 8-0-0*

Meeting ended at 7:55 PM

List of documents and exhibits used (GL c.30A, sect 22(a))

Agenda Item	Document
0	School Committee Agenda
4d.	2021-2022 Grant Information
6c.	Elementary Assistant Principal Grade PK-2
6c.	Elementary Assistant Principal Grade 3-5
6c.	Executive Assistant for Human Resources and Communications
6d.	Policy IJOA-R
6e.	Policy CBI

RESPECTFULLY SUBMITTED,

Jessica Moerman
Recording Secretary