



LILA BOOSTER CLUB FAQ

What is LILA Booster?

LILA Booster is a 501(c)3 charitable organization formed to provide fundraising opportunities and financial support for all LILA UPPER SCHOOL (grades 6-12) Arts, Activities & Athletics (AAA referred to as Group). Much like the PTO for LILA Elementary. It affords all groups an easy way to fundraise while being able to retain their funds beyond the schools fiscal year. By having one unified Booster Club, rather than one for each group, overhead burden and administrative costs (primarily the cost to retain 501(c)3 status) will be absorbed just once.

Who's in charge of the Booster Club?

LILA BOOSTER CLUB is a PARENT & STAFF led organization. Board positions are voted at the SPRING ANNUAL MEETING, everyone who has a student at LILA upper school is encouraged to come and stand for an office. Our goal is to have a minimum of 7 parents and 4 LILA staff members on our committee. To launch the Booster Club, positions for the first year were filled by volunteers. Slots are still open for those wanting to get involved.

How will funds be raised?

Good question. There will be several types of funds held by the Booster Club. Source of funds determines how they will be distributed back to support Programs.

- **SCHOOL-WIDE FUNDRAISERS** - Booster intends to create 2-3 large fundraising projects that will include the entire school. Funds raised from these efforts will largely be used for supporting larger efforts of Groups. (see below).
- **GROUP LED FUNDRAISERS** - Where Groups initiate fundraising activities (i.e. the successful Butter Braid project by Music Department), Booster will hold the funds and redistribute to the group when requested. Boosters can retain funds beyond the end of the school's fiscal year allowing Groups to retain their funds for future projects. Booster also intends to act as a coordinator and resource for Group Led fundraisers helping Groups decide on projects that best fit their needs and ensure fundraising efforts don't overlap with another Group.
- **SPONSORSHIPS, GRANTS, ETC.** - Much like school-wide fundraisers, BOOSTER will retain these funds for either the specific program/project earmarked by the donor or use them as part of school-wide program support.

How will funds be designated per Group?

- **SCHOOL-WIDE FUNDRAISERS** - Funds raised from these efforts will largely be used for supporting large efforts of all Groups and scholarships to ensure no LILA student will be denied opportunity. Funds will be allocated through a grant system.
- **GROUP LED FUNDRAISERS** - Booster will be a custodian of funds on behalf of the Group and shall return the funds following proper procedures.
- To the extent students participate in SCHOOL-WIDE fundraising activities, 10% of funds raised can be earmarked into the account of a Group.

Fundraisers, if a Group has 20 of 30 kids participating will the funds be distributed accordingly or does it get divided evenly no matter the participation?

- To the extent students participate in SCHOOL-WIDE fundraising activities, 10% of funds raised will be earmarked into the account of that specific Group.
- To the extent the fundraiser is Group Led, Booster will act as a custodian of funds. The Group retains 100% of the funds minus processing fees.

What will be the process to use the funds held in a Group account?

- Group accounts may be utilized upon the request of the Group Leader. It is the responsibility of each Group leader to know what funds are available to them. You may contact lilaboosterclub@mylila.org to request your available funds.
- A PO must be completed through the schools purchasing system addressed to Julie Lundgren and Jenni Murus for Athletics.
- Booster Club general funds will be utilized via Scholarship Requests initiated by the School Administration or GRANT Proposals where Groups are requesting funds for a larger (1-time) effort to benefit the Group or LILA in general.

Is there a fee to use funds on an individual or yearly basis?

BOOSTER overhead costs will be minimized to ensure nearly every dollar of money raised will be returned to LILA Groups.

Do the funds carry over from year to year without expiration?

YES!!!! A benefit of the Booster structure is that Group funds can carry over year to year. Prior to the Booster, funds had to be liquidated on/before June 30th in accordance with the Schools fiscal year.

What is the projected budget for the BOOSTER?

Being the first year, we have no solid history to judge from, but speaking just for the SCHOOL-WIDE efforts, we hope to NET \$50K in fundraising revenue for 2019-2020. Of that, about \$4,000 will go to administrative and overhead burden. While we do not anticipate adding school-wide fundraisers, we do anticipate a 25% increase in year 2 simply from experience gained.