

Town of Vernon, CT
Request for Proposal

Contract# 2108 Construction Services related to On-Site Septic System Windermere Fields
Legal Notice

The Town of Vernon, Connecticut is seeking proposals for construction services from licensed sub-surface installers related to the installation of a large septic system for the Windermere Fields Soccer Complex located at 60 Windermere Road, Ellington, CT. The complex as proposed has four (4) Soccer Fields, several parking areas, and two (2) buildings that will require wastewater services. The septic system has been designed by the Vernon Engineering Department and has been approved by the North Central District Department of Health and the State Health Department.

The selected contractor shall provide all labor, equipment, fuel, and expertise needed to install this sub-surface disposal system consisting of two (2) septic tanks, one grease trap, precast concrete galleries, distribution boxes, associated piping, stone backfill, and miscellaneous other elements. The Town of Vernon shall purchase and provide the materials for this installation.

Permit fees will be paid by the Town of Vernon, but the permit shall be issued under the selected contractor's license. The contractor shall coordinate their work schedule for construction staking with the Town of Vernon and inspection services with the North Central District Health Department.

Plans and specifications are available for review on the Town of Vernon website at www.vernon-ct.gov/legal-notices and the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/DAS/CTSource/CTSource> by referencing Contract# 2108.

Each bidder must provide a certified check or bid bond for five percent (5%) of the bid as provided in the information for Bidders. All bonds must be from sureties listed on the most recent U.S. Treasury Circular 570.

No Bid may be withdrawn for a period of 90 days after the actual date of the opening. It is anticipated that the project award will be made on or before March 30, 2023. The allowed time of completion for work under this contract is 60 days from the notice to proceed.

Questions about this RFP should be emailed to David A. Smith, Vernon Town Engineer, at dsmith@vernon-ct.gov no later than **Thursday, February 23, 2023, at 3:30 pm**. Answers to questions received will be posted by **Tuesday, February 28, 2023**, on the Town's website at www.vernon-ct.gov/legal-notices and at the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/DAS/CTSource/CTSource> by referencing Contract# 2108. It is the sole responsibility of the respondent to review any or all addendum or question responses related to this RFP.

Three (3) copies of the proposal should be submitted in a sealed envelope, clearly marked "**BID DOCUMENT– DO NOT OPEN – CONTRACT #2108 – Construction Services related to On-Site Septic System Windermere Fields**" on the outside of the envelope to Michael J. Purcaro, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, 3rd Floor, Vernon, Connecticut 06066 no later than **Thursday, March 9, 2023, at 10:00 am**. Emailed, faxed, or late bids will not be accepted.

Received bids will be opened publicly in person on **Thursday, March 9, 2023, at 10:00 am**. Bid results will be posted on the Town website.

This is a prevailing wage job and certified payrolls must be provided to the owner's representative. CT Commission on Human Rights and Opportunities requirements for Affirmative Action Plans and Disadvantaged Business Enterprises set-asides are likewise part of this assignment. MBEs/WBEs/SBEs are encouraged to apply.

The selected firm must meet all municipal, state, and federal AA and EEO practices and requirements. MBE's, WBE's, and SBE's are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town. Respondents must be licensed in the State of Connecticut and be in good standing to perform such services.

Confidentiality - If Respondent believes that any information in its proposal should be treated as confidential that material shall be clearly marked. The Town shall endeavor to protect confidential material from disclosure to non-Town employees to the extent permitted by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

Michael J. Purcaro, Town Administrator