Bourne Public Schools

BOURNE SCHOOL COMMITTEE

Regular Meeting Minutes

DATE: Wednesday, May 4, 2022
TIME: 6:30 PM
PLACE: Bourne High School Media Center

ATTENDANCE

SCHOOL COMMITTEE MEMBERS PRESENT: Chair Emily Berry; Ryan Bagdonas; Maureen Fuller; Kari MacRae; Erin Perry; Kerrie Scofield; Student Representative Viveca Stucke

SCHOOL COMMITTEE MEMBERS ABSENT: Paul McMaster

OTHER ATTENDEES PRESENT: Dr. Kerri Anne Quinlan-Zhou, Superintendent; Dr. Barbara Starkie, Assistant Superintendent of Learning and Teaching; Dr. Ryan Place, Director of Special Education and Student Services; Chris Oliver, Director of Technology

1. CALL TO ORDER

Chair Emily Berry calls the meeting to order at 6:30 PM.

2. PLEDGE TO THE FLAG

All stand for the Pledge of Allegiance and a moment of silence for Robert Pacheco, a valued member of the BPS community that passed away last week.

3. PUBLIC INPUT

No public comments are made.

4. REPORTS AND PRESENTATIONS

Bourne Public Schools

a. CHAIRPERSON'S REPORT, *Emily Berry, School Committee Chair*

- Announcements and Correspondence
  - Chair Berry thanks the Town of Bourne for approving the school budget. She says they are thankful to all Bourne community members. She also thanks teachers as it is Teacher Appreciation Week. Chair Berry congratulates the cast and crew of the high school's Cinderella. She says the play was fabulous. Chair Berry notes that the nomination period is open for Navigator Awards and teachers have until May 18th to complete any nominations.

b. SUPERINTENDENT'S REPORT, *Dr. Kerri Anne Quinlan-Zhou, Superintendent of Schools*

- Update on COVID protocols and procedures
  - Dr. Zhou says that after April break the cafeteria tables were brought back and students are acclimating to the most normal environment they've had in 2 years.
  - Dr. Place takes over and says they have seen a slight increase in cases since April vacation with a total of 18 cases. He says there was only one case that was a positive test in school and that test kits are still being distributed to those participating in the program on a 2-week cycle through the end of the year.
- Update on Summer Academies & Enrichment
  - Dr. Starkie says invitations to summer academies went out at the beginning of April and parents are in the process of informing Principals whether students will be taking advantage of these opportunities. She notes the summer academies are 2 weeks long and transportation is included. She adds that there are also 6 different enrichment opportunities available spanning across all schools. She says flyers have gone out to families via email and registration is open. She adds that there is also a credit recovery program being offered at the high school and information on that will be going out shortly.
- Teaching and Learning
  - Dr. Starkie begins by acknowledging Staff Appreciation Week, thanking staff across the district for their dedication and commitment to teaching and learning. She also thanks the PTA, BEF, and BEA for their contributions to the various celebrations for staff this week. She says that BES hosted the Reading School District Assistant Superintendent and some teachers who were interested in ARC. aAs a result, we received a good amount of books and kits. Dr. Starkie thanks Lisa DIx for organizing that opportunity as well as the teachers at BES who demonstrated what we do using ARC in our district.
  - She mentions that Safe Routes to School, school-sponsored pedestrian safety lessons for students, took place at BES today with representatives from Bourne PD, Bourne FD, and the State Police walking with students.
  - She notes that BIS and BES celebrated Poem in My Pocket Day last Friday while BHS and BMS grade 8 recognized the importance of poetry and spoken word by engaging in a poetry slam organized by Mr. Newhouse.
  - Dr. Starkie congratulates Kelly Cook and BMS ELA teachers who successfully selected and recommended an anchor English Language Arts resource that will be presented later in the meeting and that was approved for adoption by the curriculum subcommittee this past week.
  - She says BHS held a successful art show and auction last week and recognizes Molly Henriksen-Rowland and Chris Mazara for their work organizing that event.
  - She gives kudos to Christian Burke, Lisa Fournier, and the entire cast and crew of Cinderella for putting on a great show.

- Dr. Starkie says MCAS continued for various grade levels across the district and AP students are sitting for their exams this week and next week. She wishes students continued success with their testing.
- She says next week is Screen-Free Week at BES and Mrs. Ward has put together a myriad of activities for students to engage in in lieu of screen time. She notes that Screen-Free Week is being held in conjunction with the BES Book Fair and Art Show taking place next Thursday.
- She adds that the BIS Art Show is coming up on May 19th.

- Announcements including: Official Innovation Academy Designation & US News and World Report Best High Schools Recognition
  - Dr. Zhou announced that the high school has received official Innovation Academy designation for Innovation Pathways in Business and Finance and Life Sciences and Environmental. She congratulates the high school team. She says rising 9th and 10th graders are currently working on applications to be admitted into these academies. She notes that there are plans for more pathways and different programs including a Healthcare pathway.
  - Dr. Zhou says the high school has again received a Best High Schools recognition from US News & World Report and credits the work of everyone across the district to get students where they need to be.

c. PRESENTATION - Middle School Civil Action Project Presentation

- Grade 8 Civics teachers Sharon Moore and Lisa DiBiasio begin the presentation by saying this year's civic action projects are focusing on land waste and cleanup. Mrs. Moore explains that the enduring understanding of the civic action project is that every American citizen has certain rights and responsibilities to protect those rights and challenge laws and policies that no longer serve the needs of a population. Mrs. DiBiasio continues by saying it's important for students to learn about civics and the great responsibility that comes with the right to vote, to be knowledgeable about an issue, to know what a candidate stands for, and to get out there and vote. She says this generation needs to know that their vote and voice matter and to know the process that allows us to bring our concerns forward, vote on issues that impact our communities, and replace leaders who were not upholding what they were tasked to do by their constituents.
- Mrs. Moore highlights the goals of the projects which are ultimately to develop civic knowledge, skills, and dispositions. Mrs. DiBiasio lists the 6 stages of the project: Examining Self and Community; Identifying the Issue; Research and Investigation; Developing an Action Plan; Taking Action and Reflecting and Showcasing.
- Mrs. Moore explains that Stage 1 includes learning about issues in the community and interviewing students, staff, and administrators to find out if they shared the concern working on skills such as question development, interviewing, and professionalism. Eight grader Zoe Noonan shares her experience with the first stage. She says that by examining herself and the community she found that she creates more food waste than she would like and that throughout the community people are not aware of what food waste is and how much they contribute. She explains that she used these observations to create simple questions to ask students and staff questions regarding the topic. She says this step helped her develop skills around formulating questions that were relatable to herself and others in the community and helped her get more comfortable conducting interviews. Mrs. DiBiasio thanks Viveca Stucke for coming and talking to the students about using their voice, speaking up, how to access their resources, and continuing to keep going even when they hit a roadblock. She says it was important to hear a student's perspective and see how important a student's voice is.

- She explains that Step 2 identifies the topic as a larger issue and begins to dig deeper by researching and pitching the idea of what they wanted to address to working teams and from there students formed groups based on the topic they were interested in addressing.
- Mrs. Moore discusses Step 3 where students broke into sub-groups within their issue consisting of researchers, interviewers, surveyors, and legislative committees. Students Bella Coggeshall and Rachel Curran take over. Bella says the topic they selected was food waste because it was something they could see happening at school when a majority of students throw away at least a portion of their lunch. Rachel says they were able to talk about the problem with Selectwoman Judith Forman and Town Administrator Marlene McCollem and learned how things are handled within the town. Bella says they found it difficult to get educated answers to some of their questions and believes many people just aren't aware of the major problem of food waste. Rachel says this project has made them aware of what being civically engaged means.
- Mrs. DiBiasio continues with Step 4. She says after the students gather all their information, groups break down further to develop an action plan based on how they want to address their issue. She says at this stage students went from 18 to 34 groups. Students Siena Saavedra Bagdonas and Dante Migliaccio talk about the issues they faced when they were developing their action plan for developing a compost program at BMS. Dante says the toughest thing was learning how to work with other groups while not overlapping topics. Siena says the plan is to make composting a big part of the BMS community and outlines how each group is working towards that goal. Mrs. Moore explains Step 4 and uses the composting group as an example of the ways the students are taking action.
- Student Mikayla Noonan walks through what Step 5 has looked like for her group. She says her group felt that if they had a bigger student voice by playing a part in deciding on school food, more kids would eat it and ultimately there would be less food waste. She explains that they need to adjust to a new goal after learning the food service contract is being renewed for next year.
- Mrs. DiBiasio says the final step will be visually showcasing projects to display for peers, staff, caregivers, and community members. Mrs. Moore adds that this is a huge undertaking with months of work that serves the students well as they will take many life skills away with them.
- Chair Berry asks how long the project takes from start to finish and Mikayla answers that they started in March and will work through the showcase in June. Mrs. Berry adds that this is something that will have an immediate impact on the school community and mentions that Vivica is on the school committee because of a civic action project. Maureen Fuller asks if it was hard to come up with a topic at the beginning and Zoe answers that it was a little difficult to decide but once they found the right thing, it got easier. Dr. Zhou explains that Bourne was an early adopter of this project at the state level and our teachers have presented multiple times at the state level and she applauds the tireless efforts of the teachers.

ADDITIONAL ANNOUNCEMENTS

- Dr. Zhou asks to add 2 additional announcements. She calls on Mrs. Cetner to talk about the South Coast Conference Top 5 Students banquet and the Memorial Garden Ceremony. Mrs. Cetner says they attended a brunch this week honoring each South Coast Conference school's top 5 students at Independence Harbor in Assonet. She lists Bourne's top 5 students in alphabetical order: Kai Chen, Emily DeGowin, Grace Gobeil, Colby Lidner, and Caroline Peddicord. She adds that the Memorial Garden ceremony is scheduled for Thursday, May 26th at 9:00 am.

d. PRESENTATION: Reflections on France Trip

- Dr. Zhou welcomes Mr. Pugh and Mrs. Angel to share their experience with the trip to France and Spain. Mr. Pugh introduces student Bodie and chaperone Gabby McCarthy. He says the group of 9 students was excellent and represented themselves and their school impeccably. He shares photos of the places the group visited including the Louvre, Versailles Palace, Trocadero Gardens, Monaco, Nice, Provence, Collioure, and their final day spent in Barcelona. Bodie shares that Monaco was one of his favorite parts of the trip because he enjoys racing cars and Monaco is the head of Formula One racing. Gabby McCarthy shares a note from her daughter Anna who went on the trip and says it was an amazing experience to travel overseas and explore new cities and cultures and it opened her eyes to the fact that we are not the only people in the world. Mrs. Angel adds that students had a chance to practice their French speaking skills and even Spanish students were trying French. Chair Berry thanks the presenters for sharing their experiences.

e. SUPERINTENDENT'S EVALUATION

- Dr. Zhou presents the Educator Evaluation Evidence. She begins with Goal #1, the Advancement and success of all learners through data-driven instruction and personalized learning (Student Learning Goal) and walks through the goal's key actions and benchmarks and whether they have been completed or are in progress. Maureen Fuller asks whether training the data teams involves the teachers at each grade level. Dr. Zhou answers that data training was conducted over the summer for cross-sectional data teams and those trainers are now working with their grade levels during common planning times where everyone is learning to disaggregate the data. She says the thinking on this was to train early adopters in Data Team Planning and Analysis and then have them lead the work during school but the plan going forward is to train more people and make sure everyone feels comfortable with data. Mrs. Fuller asks about what subgroups are included when analyzing subgroup data. Dr. Zhou answers that these include all the demographic and achievement gap subgroups.
- Dr. Zhou continues to Goal #2: Ensuring equitable access and outcomes for all students (District Improvement Goal) and again outlines the goal's key actions and benchmarks.
- She moves on to Goal #3: New Superintendent Induction Program Year 2 (Professional Practice Goal) and walks through the key actions and benchmarks. She explains that in addition to the goals, there are priority indicators for the district that are meant to thread everything together for educators. She notes she used the priority indicators and matched them as closely as possible to the superintendent rubric. Dr. Zhou then walks through the rubric. Chair Berry explains that each school committee member will now look through all of the information and complete their own evaluation which will then be compiled to create an overview to be presented at a future meeting. She informs members that they will have a week to gather information, ask questions and complete their evaluations.

f. SCHOOL COMMITTEE SUB COMMITTEE & DISTRICT COMMITTEE REPORTS

- Curriculum Sub Committee
    - Ryan Bagdonas says the committee met yesterday and got an update on the MCAS exams, discussed common planning time, grant opportunities summary, and the middle school ELA resource *SpringBoard*. Dr. Starkie notes the 5 reasons for selecting SpringBoard included embedded resources for teachers, grade-appropriate reading materials for students, differentiated resources, MA curriculum framework alignment, and the connection to pre-AP programming at the high school.

- Policy Sub Committee

- Erin Perry reports that the committee met last week and primarily discussed policy CBI, evaluation of the Superintendent, and worked on amendments to better align the policy with its intended practice, including amending the evaluation timeline as well as the approach and noting that they follow the DESE educator evaluation rubric.
- She says they also discussed job descriptions for elementary assistant principals which includes a combination of duties currently completed by the special education chairperson as well as additional duties supporting the principals and overall building support. She notes the committee prioritized BES to get that out sooner and agreed that the job description could be posted as a draft and will be reviewed in more detail, along with the BIS description, at their meeting next week.

- Budget and Facilities Sub Committee
  - Budget and Facilities did not meet.

- SEPAC
  - SEPAC did not meet.

- Student Advisory
  - Viveca Stucke reports that the full committee as well as the incoming students for next year met last week and discussed how to heighten student involvement and engagement, especially with students transitioning from the middle school to the high school.

- District Diversity, Equity and Inclusion Committee
  - Dr. Starkie reports that the committee met with Dr. Kalise Wornum who talked about student listening sessions and worked with them on future planning for the committee. She says the committee will meet again on May 16th at 4:30.

- District Technology Committee
  - Chris Oliver reports that the committee met on April 7th and spent a lot of time looking through the data from the staff technology survey where they received a lot of feedback on the obstacles in the way of increasing technology in the classroom.
  - He says they also talked about updating the Chromebook user guide as well as developing a technology computer replacement cycle. He notes the committee will meet again next Thursday. Kari MacRae adds that it was discussed that there needs to be more training on technology. She says teachers in attendance were pushing for more PD around technology.

g. OTHER ANNOUNCEMENTS

- No other announcement are made at this time

5. DISCUSSION ITEMS

a. Discussion on proposed SRO MOU

- Dr. Zhou says this MOU was created by a large committee of Superintendents and police chiefs at the state level and it is what is needed so both departments know how to work together. She says this will be reviewed annually with the Police Department to ensure the intent of the MOU is what's happening. She explains that the SRO position is paid for by the Police Department and both the Police Chief and Town

Administrator are in support of continuing a robust SRO program. Dr. Zhou recommends a vote of approval. Kari MacRae asks whether UCT paying their SRO out of their budget will impact our district, and Dr. Zhou says it will not and explains that UCT is its own entity. Maureen Fuller asks whether there is a metric for measuring the SRO's performance. Dr. Zhou says the quick answer is no, there has not been a discussion about that yet. Mrs. Fuller adds that it's nice to have someone but if it's not a good fit there needs to be a way to know that. She also questions how feedback from the school community will be conducted as well as how to introduce the SRO to parents and whether there will be a system for the school committee or the Bourne police to register concerns. She notes that she has no problem with this at all but thinks there need to be answers to these questions. Dr. Zhou says the meeting was the first of many and the first step is to get the MOU in place and the next steps will focus on how to execute it. Vivica Stucke comments that an important part of having an SRO is how he or she impacts students. She says Connor has had a positive impact on many students and is a role model in the school.

Ryan Bagdonas motions to approve the SRO MOU; Seconded by Erin Perry; Roll call passes 7-0-0

b. Discussion on proposed Transportation Contract

- Dr. Zhou says they would like to again go with the Cape Cod Collaborative for the 2023-2025 contract.

Maureen Fuller motions to approve the proposed transportation contract; Seconded by Ryan Bagdonas; Voice vote passes 7-0-0

c. Discussion on the proposed Food Service Contract

- Dr. Zhou says that there was an RFQ out, bids were reviewed, and they would like to again go with Chartwells. She says they have a strong track record of being very service oriented and bent over backward during the pandemic to accommodate grab-and-go. Ryan Bagdonas shares a student's personal experience working with Darlene Grealish and says she was amazed at the flexibility and the way she listened to their concerns and was willing to adapt and make changes. Chair Berry says the last couple of years of having free lunch for all have limited the food options and asks if that's going to change. Dr. Zhou answers that her understanding is that the options were limited because of supply chain issues which are happening everywhere and are not indicative of Chartwells.

Ryan Bagdonas motions to approve the food service contract; Seconded by Maureen Fuller; Voice vote passes 7-0-0

6. ACTION ITEMS

a. Vote to approve the Regular Session Minutes for 9/1/21, 9/22/21, 10/13/21 and 11/3/21

Ryan Bagdonas motions to approve the minutes for 9/1/21, 9/22/21, 10/31/21 and 11/3/21; Seconded by Maureen Fuller; Voice vote passes 7-0-0

b. Vote to approve Warrants and Payroll

Kari MacRae motions to approve the warrants and payroll; Seconded by Ryan Bagdonas; Voice vote passes 6-0-0 (Vivica Stucke cannot vote)

f. Vote to approve the Lewis Scholarship recommendation

Ryan Bagdonas motions to approve Ms. Iannuci's recommendation for the Lewis Scholarship; Seconded by Maureen Fuller; Voice vote passes 7-0-0

7. FUTURE AGENDA ITEMS

a. District Technology Plan
b. District Website
c. Proposal for BMS 2023 8th grade Washington DC Trip
d. 2022-2023 Calendar
e. Superintendent's evaluation vote

8. ADJOURN-*RYAN BAGDONAS MOTIONS TO ADJOURN; ERIN PERRY SECONDS; MOTION APPROVED 7-0-0*

Meeting ended at 8:50 PM

List of documents and exhibits used (GL c.30A, sect 22(a))

Agenda Item	Document
0	School Committee Agenda
4b.	BES & BIS Summer Enrichment
4b.	BMS & BHS Summer Enrichment
4b.	Official Innovation Academy Designation
4b.	US News and World Report Best High Schools Recognition
4e.	Educator Evaluation Evidence
5a.	Proposed SRO MOU
5b.	Transportation Contract

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5c.	Food Service Contract
6f.	Lewis Scholarship Recommendation

RESPECTFULLY SUBMITTED,

Jessica Moerman
Recording Secretary