

**MINUTES**

Board of Education – Finance/Facilities Committee

Monday, February 6, 2023; 6:00 p.m.

Mitchell Elementary School

Flanders Room

**Committee Members Present:**

Chris Matta, Chair

Jim Crocker

Mike Devine

**Absent:**

Tikva Rose

**Also Present:**

Brian Murphy, Superintendent

Tina Tanguay, Director of Finance and Operations

Patricia Paige, Board Recording Clerk

**I. Call to Order**

Mr. Matta called the meeting to order at 6:20 p.m.

**II. Monthly Financial Summary**

Ms. Tanguay provided a summary of the Monthly Treasurer's Report. Revenue through January 31, 2023 totaled \$23,415,963 or 60.60% of budget while expenses for the same period totaled \$21,628,451 or 55.97% of anticipated disbursements. Ms. Tanguay is closely monitoring expenditures due to the unanticipated rise in costs.

The second semester out-of-district Vo-ag tuitions have been billed to the corresponding towns.

**III. School Lunch Program Update**

Lunch program financial updates for December and January were presented. The month of December noted a net revenue of \$13,489 and a year-to-date balance of \$35,326. Conversely, the month of January depicted a loss of \$8,995 leaving a balance of \$26,288 with the return to paid meals and a freezer malfunction at the middle school the leading origins of the deficit. A second lunch option at the middle school is being offered to students as well as a la carte items as a way to combat the decline in purchases. Ms. Tanguay is exploring the warranty on the freezer and possible insurance reimbursement.

**IV. Snow Removal Bid**

The results of the 3-year snow removal bid were shared with the committee. Bids were received from three contractors, Logue, Haeley, and Long Meadow. The bid for Long Meadow was disqualified due to their submission noting annual pricing as opposed to per storm as required by the bid specifications.

Mike Devine moved that the committee pass along to the full board the recommendation to approve Logue and Haeley as Region 14's snowplowing contractors for the period of 3 years; seconded by Jim Crocker, all in favor, none opposed, motion carried unanimously.

**V. Adjournment**

A motion was made by Jim Crocker and seconded by Mike Devine to adjourn the meeting at 6:35 p.m., all in favor, none opposed, motion carried unanimously.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Patricia Paige". The signature is written in a cursive style with a large initial "P".

Patricia Paige, Board Clerk