

ORGANIZATIONAL MEETING

1. **Call to Order**

President Pro Tem

2. **Pledge of Allegiance**

ROLL CALL

Marcia S. Bruns _____
Ryan C. Crandall _____
Erika M. Damman _____
Ty A. Otto _____
Michael J. Wesche _____

3. **Nominations for President**

_____ was nominated by _____ for the office of president of the Board.

Motion by _____, second by _____, to close nominations.

Roll Call: M. Bruns, R. Crandall, E. Damman, T. Otto, M. Wesche

4. **Vote for President**

Vote for _____.

Roll Call: R. Crandall, E. Damman, T. Otto, M. Wesche M. Bruns

5. **Nominations for Vice President**

_____ was nominated by _____ for the office of vice president of the Board.

Motion by _____, second by _____, to close nominations.

Roll Call: E. Damman, T. Otto, M. Wesche M. Bruns, R. Crandall

6. **Vote for Vice President**

Vote for _____.

Roll Call: T. Otto, M. Wesche M. Bruns, R. Crandall, E. Damman

Results of the Election

President Pro Tem Mr. Ty Otto declared _____ elected president and _____ elected vice president for 2023.

7. **Adoption of the 2022-2023 Fiscal Year Tax Budget**

Motion by _____, second by _____,

It is recommended that the Napoleon Area City Schools Board of Education approve the 2022-2023 fiscal year tax budget of the Napoleon Area City Schools as presented and direct the Treasurer to forward two copies to the auditor of Henry County for review and necessary action of the Henry County Budget Commission.

Roll Call: M. Wesche M. Bruns, R. Crandall, E. Damman, T. Otto

8. **Time and Place of Meeting**

Motion by _____, second by _____, that the regular meetings of the Napoleon Area City Schools Board of Education for 2023 be held on the _____ (day) of each month at _____ (place) unless otherwise designated. The time of the meetings shall be _____ p.m. unless otherwise designated.

Roll Call: M. Bruns, R. Crandall, E. Damman, T. Otto, M. Wesche

9. **Consideration of Board Attorneys**

Motion by _____, second by _____, to appoint Richard Fisher of Hanna & Fisher as Board attorney for the Napoleon Area City School District for 2023.

Roll Call: R. Crandall, E. Damman, T. Otto, M. Wesche, M. Bruns

Motion by _____, second by _____, to authorize the administration to contract with the law firm of Bricker and Eckler for consultation on legal issues and contract administration on an as needed basis.

Roll Call: E. Damman, T. Otto, M. Wesche, M. Bruns, R. Crandall

Motion by _____, second by _____, to authorize the administration to contract with the law firm of Ennis & Britton for consultation on legal issues and contract administration on an as needed basis.

Roll Call: T. Otto, M. Wesche, M. Bruns, R. Crandall, E. Damman

10. **Employment of Personnel**

Motion by _____, second by _____, to authorize the Superintendent of Schools to employ personnel as needed on an emergency basis prior to the next regular meeting of the Board.

Roll Call: M. Wesche, M. Bruns, R. Crandall, E. Damman, T. Otto

11. **Establish Board Service Fund**

Motion by _____, second by _____, to adopt the following resolution:

WHEREAS, ORC 3315.15 provides for the setting aside from the General Fund a sum not to exceed two dollars (\$2.00) per student or \$20,000.00 whichever is larger. Such sum of money to be known as the Service Fund to be used in paying the expenses of members of the Board actually incurred in the performance of their duties or of their official representatives. NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Napoleon Area City School District establish a Service Fund, such fund to be set aside as an account within the General Fund and it is hereby appropriated for the purpose of said Service Fund the sum of \$ _____ which amount shall be incorporated into the appropriations for this school district for the year 2023.

Roll Call: M. Bruns, R. Crandall, E. Damman, T. Otto, M. Wesche

12. **Advance Draw**

Motion by _____, second by _____, to authorize the Treasurer to make advance draws, when available, in amounts available from the Henry County Auditor until the 2024 organizational meeting.

Roll Call: R. Crandall, E. Damman, T. Otto, M. Wesche, M. Bruns

13. **Invest Active and Interim Funds**

Motion by _____, second by _____, to authorize the Treasurer to invest active and interim funds as such funds become available during 2023. Interest received from such investments to be posted per Resolutions 97-100 and 97-123.

Roll Call: E. Damman, T. Otto, M. Wesche, M. Bruns, R. Crandall

14. **Appoint Legislative Liaison**

Motion by _____, second by _____, to appoint _____ as legislative liaison for 2023. OSBA recommends the appointment of a legislative liaison to coordinate and disseminate information from the legislative activities during the coming legislative general assembly session.

Roll Call: T. Otto, M. Wesche, M. Bruns, R. Crandall, E. Damman

15. **Public Records Appointee**

Motion by _____, second by _____, to appoint Michael R. Bostelman as record retention officer for 2023.

Roll Call: M. Wesche, M. Bruns, R. Crandall, E. Damman, T. Otto

16. **Enter Into Contracts**

Motion by _____, second by _____ to allow the Superintendent and Treasurer to enter into contracts up to \$ _____ for 2023. The Superintendent and Treasurer will ratify this action at the next regularly scheduled Board of Education meeting.

Roll Call: M. Bruns, R. Crandall, E. Damman, T. Otto, M. Wesche

**NAPOLEON AREA CITY SCHOOLS BOARD OF EDUCATION
MEETING AGENDA**

January 11, 2023

following the organizational meeting

SUPERINTENDENT'S REPORT

1. OSBA School Board member recognition

CONSENT AGENDA

It is recommended that the Napoleon Area City Schools Board of Education:

1. approve the minutes of the regular Napoleon Area City Schools Board of Education meeting of December 21, 2022 as presented.
2. approve the FMLA leave for Mrs. Chelsea Mouch beginning approximately January 12, 2023 and continuing up to twelve weeks.
3. accept the resignation of Mrs. Jennifer Bergstedt, Assistant Cook/Cashier at Napoleon Jr/Sr High School effective January 2, 2023.
4. approve the following Athletic coaches for the 2022-2023 school year:

Varsity Sports

Varsity Assistants:

Baseball - Matt Hardy (1/2), **Collin Parcher** (1/2)

Baseball – Brandon Cramer

5. approve the following Athletic coaches for the 2023-2024 school year:

Varsity Sports

Head Coach:

Cross Country (Boys) - Jeff Ressler

Cross Country (Girls) - Trisha Otto

Football - Tyler Swary

Golf (Girls) - Branden Turner

Soccer (Boys) - Chris DelFavero

6. approve the following athletic volunteer coaches for the 2022-2023 school year:

Baseball - Jason Bostelman

Bowling - **Dennis Ehlers**

7. approve the following substitute positions for the 2022-2023 school year:

Vickie Digby – Secretary - Effective December 20, 2022

Ashley Kryder - Cafe, Secretary - Effective January 4, 2023

8. approve the substitute list for teachers and paraprofessionals from the Northwest Ohio Educational Service Center for the 2022-2023 school year as presented.
9. approve the Napoleon Jr/Sr High School Curriculum Guide for the 2022-2023 school year as presented with changes highlighted in yellow.
10. approve the 2023-2024 Napoleon Area City Schools district calendar as presented.

11. accept the following donations:

Napoleon Area City Schools

A donation of \$400.00 from Brubaker’s Moped Sales to Napoleon Area City Schools lunch program.

Napoleon Jr/Sr High School

A donation of \$1,500.00 for the Henry County Classic Sponsorship from Meyer Badenhop Insurance to the Napoleon High School athletic department.

A donation of four yearbooks entitled “The Buckeye” editions 1916, 1922, 1940, and 1942 from Mr. Roger Rex to the Napoleon Jr/Sr High School.

12. accept the financial reports as presented in Exhibits A-D.
13. accept the budget, revenue transactions, and new accounts as presented in Exhibit E.

Motion _____ Second _____

Roll Call: R. Crandall, E. Damman, T. Otto, M. Wesche, M. Bruns

RESOLUTIONS

1. RESOLUTION TO PROCEED WITH AN ISSUE OF BONDS AND LEVY OF AN ADDITIONAL TAX IN EXCESS OF THE TEN-MILL LIMITATION AND CERTIFYING THE SAME TO THE BOARD OF ELECTIONS

(Ohio Revised Code Section 5705.218)

WHEREAS, the Board, at its meeting on December 21, 2022, passed a resolution (the “Resolution of Necessity”) declaring that it is necessary to issue bonds in the amount of \$21,500,000 (the “Bonds”) for the purpose of constructing school facilities and renovating and expanding existing school facilities, including a new multi-purpose building for school and community use; furnishing and equipping the same; and improving the sites thereof, and that it is necessary that a direct tax be annually levied on all the taxable property in the School District outside of the ten-mill limitation to meet the debt charges on the Bonds and any securities issued in anticipation thereof; and

WHEREAS, the County Auditor of Henry County, Ohio (the “County Auditor”) has certified to the Board that an estimated average annual property tax levy of 3.10 mills for each \$1 of taxable value, which is \$108.50 for each \$100,000 of the county auditor’s appraised value, will be required to pay the debt charges on the Bonds throughout their stated maturity; and

WHEREAS, the Board also determined in the Resolution of Necessity that it is necessary, in order to pay for current operating expenses of the School District, to levy an additional tax (the “Levy”) in excess of the ten-mill limitation at the rate of 4.50 mills for each \$1 of taxable value, which amounts to \$157.50 for each \$100,000 of the county auditor’s appraised value, for five years; and

WHEREAS, the County Auditor has certified to the Board that the dollar amount of revenue that would be generated by the Levy during the first year of collection is \$1,851,907.55, based on the current taxable value of the School District of \$411,535,010;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Napoleon Area City School District, Henry County, Ohio, two-thirds of all of the members thereof concurring, that:

Section 1. It is necessary to proceed with the issuance of the Bonds and approval of the Levy in the amounts and for the purposes described in the preambles to this Resolution, and to levy, outside of the ten-mill limitation provided by law, an annual tax on all the taxable property in the entire territory of the School District to pay debt charges on the Bonds and any securities issued in anticipation thereof.

Section 2. The Bonds shall be dated approximately July 1, 2023; shall bear interest at the estimated rate of 6.25% per annum; and shall be paid over a period not to exceed 37 years as calculated under Ohio Revised Code Chapter 133.

Section 3. The question of issuing the Bonds and approving the Levy shall be submitted to all of the electors in the entire territory of the School District at the election to be held therein on May 2, 2023. All of the territory of the School District is located in Henry County, Ohio.

Section 4. The form of the ballot to be used at said election shall be substantially as follows:

AFFIRMATIVE VOTE IS NECESSARY FOR PASSAGE

Shall the Napoleon Area City School District be authorized to do the following:

(1) Issue bonds for the purpose of constructing school facilities and renovating and expanding existing school facilities, including a new multi-purpose building for school and community use; furnishing and equipping the same; and improving the sites thereof in the principal amount of \$21,500,000, to be repaid annually over a maximum period of 37 years, and levy a property tax outside the ten-mill limitation, estimated by the county auditor to average over the bond repayment period 3.10 mills for each \$1 of taxable value, which amounts to \$108.50 for each \$100,000 of the county auditor’s appraised value, to pay the annual debt charges on the bonds, and to pay debt charges on any notes issued in anticipation of those bonds?

(2) Levy an additional property tax to pay current operating expenses, that the county auditor estimates will collect \$1,851,908 annually, at a rate not exceeding 4.50 mill for each \$1 of taxable value, which amounts to \$157.50 for each \$100,000 of the county auditor’s appraised value, for 5 years?

	FOR THE BOND ISSUE AND LEVY
	AGAINST THE BOND ISSUE AND LEVY

Section 5. The Treasurer of the Board is directed to certify a copy of this Resolution, along with copies of the Resolution of Necessity and the certificates of the County Auditor, to the Board of Elections of Henry County, Ohio (the “Board of Elections”) on or before January 24, 2023. The Treasurer of the Board is directed and shall simultaneously certify to the Board of Elections that the Levy will be levied for five years and that the Levy shall be placed upon the tax list and duplicate for the current tax year (commencing in 2023, first due in calendar year 2024) if approved by a majority of the electors voting thereon.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Motion _____ Second _____

Roll Call: E. Damman, T. Otto, M. Wesche, M. Bruns, R. Crandall

BUSINESS AFFAIRS AND FINANCE

FOR BOARD AGENDA
INTEREST EARNED
MONTH:

January-23

December

TYPE	AMOUNT	FUND	INT. RATE	INVESTED	SOLD/DUE	INTEREST
PAYROLL	0.00	GENERAL	N/A			0.00
SUPER NOW	5,004,699.01	VARIOUS	0.23%			824.47
SUPER NOW	12,715.86	ST. AUG	0.23%			2.09
SUPER NOW	18,051.58	ST. JOHN	0.23%			2.97
SUPER NOW	50,341.73	ST. PAUL	0.23%			8.29
PREMIER BANK ICS	11,627,919.11	VARIOUS	4.21%			40,300.52
STAR OHIO	4,667,723.43	VARIOUS	4.58%			16,595.77
STAROhio-Local Funds	1,529,885.47	Construction	4.58%			<u>5,439.40</u>
					TOTAL	<u>63,173.51</u>

ADMINISTRATORS' REPORTS

OTHER BUSINESS AND CONCERNS

1. The regular February meeting of the Board is scheduled for February _____, 2023 at _____ p.m., in the multi media room of Napoleon Jr. /Sr. High School.

RECOGNITION OF VISITORS

[The school board and administrative staff encourage and appreciate citizen interest in meetings of the board of education. This section of the agenda is designed to hear the views of citizens about their schools and items on the agenda. Persons wishing to address the board may make written requests in advance of the meeting or indicate their name, address and the item which they wish to address. Each speaker is asked to address the board so the speaker's remarks may be clearly heard. The speaker should give his or her name and address and limit comments to three minutes. We provide a time for citizen remarks at every regular meeting. At no time do we allow particular grievances about an employee to be aired. These remarks will be declared to be out of order and will be terminated

when they are made about a specific employee. Any such discussion is not allowed in a public meeting, but may be discussed in an executive session at the board's discretion. Board members may ask questions of the speaker for information or clarification and may or may not make comments in response to a speaker's remarks. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action. Requests for information about any subject should be made in writing to the board president or superintendent. Requests for information at the board meeting will be referred to the superintendent for review and report to the board. Thank you for your cooperation.]

LEGISLATIVE REPORT

FOUR COUNTY CAREER CENTER REPORT

BOARD MEMBER COMMENTS

EXECUTIVE SESSION

An executive session is requested for one or more of the following matters to:

- _____ a. consider the appointment, employment, dismissal, discipline, promotion, demotion, of compensation of a public employee or official, or to consider the investigations of charges or complaints against a public employee, official, licensee or "regulated individual"; unless the person being investigated of charges or complaints requests a public hearing;
- _____ b. consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information;
- _____ c. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;
- _____ d. prepare for, conduct, or review negotiations or bargaining sessions with public employees;
- _____ e. consider matters required by federal laws or rules or state statutes to be kept confidential;
- _____ f. consider specialized details of security arrangements if the information could be used for criminal purposes.

Motion _____ Second _____

Roll Call: T. Otto, R. Rettig, M. Wesche, M. Bruns, E. Damman

Adjourned to executive session at _____ p.m.; returned from executive session at _____ p.m.

ADJOURNMENT

Motion _____ Second _____

Attest: _____
Treasurer, Board of Education

Signed: _____
President, Board of Education