

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Administration Building  
1600 Book Road  
Lancaster, Pennsylvania 17602  
January 2, 2023

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Ms. Kelly A. Osborne, Mr. Matthew E. Parido, Mrs. Audra R. Spahn, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Scott K. Rimmer, Mrs. Eva G. Seckman, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives, Miss Maggie Swarr and Miss Lauren Livengood; and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Byrnes moved and Mr. Welk seconded the motion to approve the Minutes of the regularly scheduled meeting on December 5, 2023.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mrs. Kowitz recognized December Students of the Month from Martin Meylin Middle School.

Mrs. Seckman recognized December Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart shared that January is School Director recognition month and recognized School Board members for their service to the Lampeter-Strasburg School District.

Dr. Peart recognized Lampeter Elementary students who have artwork displayed in the Board room.

Dr. Peart shared the following communications:

1. McConnell, Becky L. – a letter requesting a leave of absence.
2. Stimeling, Leslie A. – a letter requesting a change to a leave of absence.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mrs. Spahn moved and Mr. Byrnes seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,954,853.26, Cafeteria Fund checks in the amount of \$170,713.62, High School Athletic Fund checks in the amount of \$1,274.95, Capital Reserve Fund checks in the amount of \$31,441.48, Capital Projects Fund checks in the amount of \$1,336,509.44, and Athletic Account Officials in the amount of \$4,493.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported on the Academic Committee held earlier in the evening.

BUILDINGS AND GROUNDS COMMITTEE – Mr. James H. Byrnes Chairperson

No report.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

No report.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee met this evening and recommends all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I and Federal programs.

STUDENT REPRESENTATIVES – Miss Maggie Swarr, Miss Lauren Livengood

Miss Livengood reported on events at Lampeter Elementary School, Hans Herr Elementary School, and Martin Meylin Middle School.

Miss Swarr reported on events at Lampeter-Strasburg High School.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve the employment of Pamela J. Kochel as an extended substitute biology teacher at Lampeter-Strasburg High School effective on or about January 9, 2023, through March 3, 2023. Ms. Kochel will be compensated daily at \$439.17 based upon Step 6, Level M60 of the District compensation agreement.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve the following individuals in support or non-permanent positions:

- a. Rhiannon J. Appelgrijn to be employed as a Title I reading assistant at Martin Meylin Middle School retroactively effective to December 16, 2022. Ms. Appelgrijn will become a category D support employee and will be compensated \$17.37 per hour.
- b. Lena A. Garcia to be employed as a SACC aide at Lampeter Elementary School retroactively effective to December 12, 2022. Ms. Garcia will become a category D support employee and will be compensated \$15.00 per hour.
- c. Curtis R. Garvin to be employed as second shift lead custodian at Hans Herr Elementary School effective January 2, 2023. Mr. Garvin will become a category A support employee and will be compensated \$16.34 per hour.
- d. Jonathan S. Kurtz to be employed as second shift lead custodian at Lampeter Elementary School retroactively effective to December 27, 2022. Mr. Kurtz will become a category A support staff employee and will be compensated \$16.34 per hour.
- e. Jody P. Scott to be employed as a special education teacher assistant at Lampeter Elementary School retroactively effective to December 12, 2022. Ms. Scott will become a category C support employee and will be compensated \$15.00 per hour.
- f. Stacy M. Zweizig to be employed as a kitchen helper at Martin Meylin Middle School effective January 2, 2023. Ms. Zweizig will become a category D. Support employee and will be compensated \$15.00 per hour.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A LEAVE OF ABSENCE

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve a leave of absence for Becky L. McConnell, Spanish teacher, Lampeter-Strasburg High School, effective on or about May 9, 2023, through the end of the 2023-2024 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A CHANGE TO A LEAVE OF ABSENCE

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve a change to a leave of absence for Leslie A. Stimeling, SACC group supervisor, Hans Herr Elementary School. Ms. Stimeling was previously approved for a leave of absence to begin effective on or about March 20, 2023. Her leave will now be effective on February 13, 2023, through the end of the 2022-2023 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUPPLEMENTAL CONTRACTS

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve 2022-2023 additions/deletions to supplemental contracts, as follows:

a. Michelle Diffendarfer	Track – Jr. High Head Coach – 60%	\$3,702.00	Addition
b. Randy O’Connell	Wrestling – Assistant – 50% of 50%	\$1,619.63	Addition

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve 2022-2023 substitutes, as follows:

Certified Substitute

Eshelman, Isaiah S.	Grades PK-4 – Millersville Student
Gouge, Holly P.	Grades PK-4 – Millersville Student
Scott, Jody P.	Early Childhood N-3
Sywensky, Katherine A.	Grades PK-4 – Millersville Student
Zettlemoyer, Courtney A.	Special Ed PK-8; Grades PK-4 – Millersville Student

Support Staff Substitute

Fasnacht, Amy L.  
Weit, Jessica M.

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEER

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve Clifford J. Blantz as a volunteer wrestling coach for the 2022-2023 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ACT I RESOLUTION FOR THE 2023-2024 FISCAL YEAR

Mr. Knarr moved and Mr. Welk seconded the motion to approve the Act I Resolution for the 2023-2024 fiscal year, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A CHANGE ORDER FOR EARLY CHILDHOOD/KINDERGARTEN CENTER PROJECT

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve a change order to eciConstruction, LLC, as follows:

Change Order GC #4	Deduct \$16,930.00	Delete one (1) Scoreboard Assembly
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A voice vote was unanimous in favor of the motion.

APPROVAL OF A CHANGE ORDER FOR CRITICAL CAPITAL PROJECTS

Mrs. Knowles moved and Mr. Byrnes seconded the motion to approve a change order to KH Electric as follows:

Change Order EC #2	Add \$12,760.59	Additional breaker work related to Power Study and Emergency Generator
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A voice vote was unanimous in favor of the motion.

OPPORTUNITY FOR PUBLIC COMMENT

Randall Bauer, Lancaster, PA, regarding the Early Childhood/Kindergarten Center.

Bob Bronkema, Strasburg, PA, regarding the sale of Strasburg Elementary.

MEETING ADJOURNED

The meeting was properly adjourned at 8:08 p.m.

Mary E. Williams  
Secretary