



Central Middle School Building Committee

Meeting Minutes

MEETING DETAILS

Meeting Number	23-002
Purpose	Weekly Meeting
Meeting Date	1/10/2023
Meeting Time	8:00 AM
Location	290 Greenwich Ave - Board of Education Building - Havemeyer Board Room

Attendee	Committee Members	Attendance
Chairman	Tony Turner	In Person
Vice Chairman	Clare Lawler Kilgallen	In Person
Secretary	Christina Poccia	Virtual
	Todd Klair	Virtual
	Greg Piccininno	In Person
	Joe Rossetti	In Person
	Josh Caspi	Absent
	BET Rep	Nisha Arora
BOE Rep	Laura Kostin	Virtual

Attendee	Ex-Officio Members	Attendance
FSAC for People w/ Disabilities	Steph Cowie	Virtual
BoS Rep	Lauren Rabin	Virtual
RTM Rep	Mike Spilo	Virtual
DPW rep	Michael Kiselak	Virtual
Dr. Toni Jones rep	Daniel Watson	In Person as of 8:59 am
P&Z rep	Dennis Yeskey	Virtual

Attendee	Meeting Attendees	Attendance
Owners Rep	Chris Cykley	In Person
SLAM	Kemp Morhardt	Virtual
SLAM	Amy Samuelson	Virtual
CMS Principal	Tom Healy	Virtual
Purchasing	Eugene Watts	In Person

Agenda Item Topic Description

1.00	Call to Order	Mr. Tony Turner moved to call the meeting to order 8:02am
2.00	Housekeeping	Architectural agreement has been signed
3.00	CM RFP	8 companies participated in the Central Middle School walkthrough for the Construction Management company.
4.00	Item 5 and 8 of Agenda	Team to review agenda item 5 Discussion about a kick-off meeting jointly with SLAM and CSG and the committee and item 8 Discussion about a kick-off meeting jointly with SLAM and CSG and the committee out of order then the submitted agenda. There are no objections
5.00	Architect Kickoff	1/10/23 is the official kickoff with SLAM
5.01	SLAM Conceptual / Pre-Design Phase	4 hour visioning session to be held at Central Middle School Jan. 18th attendee list could be as many as 30 - 40 people
5.02	SLAM Conceptual / Pre-Design Phase	1.5 hour prep meeting to be held on
	SLAM Conceptual / Pre-Design Phase	The CMSBC should consider opening the meeting to community observation and to factor in how to include community engagement
5.03	Attendee Lists	Mr. Tom Healy and Mr. Tony Turner to give a list of suggested attendees
5.04	Design Review Sub-committee	The sub-committee would be in place until the end of design development. These meetings will be held every other week
5.05	Design Review Sub-committee	First meeting to be held approximately Feb 13th - 24th

5.06 Design Review Sub-committee	Prospective volunteers should submit an email to Tony Turner and the sub-committee to be identified at the Jan 17th meeting
5.07 Design Review Sub-committee	Slam will chair the committee
5.08 Communications Sub-Committee	Members of communications sub-committee are Mr. Dennis Yesky, Ms. Steph Cowie, Ms. Clare Kilgallen, Ms. Laura Kostin, Mr. Tony Turner, Mr. Lauren Kostin, and Mr. Greg Piccininno
5.09 Communications Sub-Committee	Mr. Tony Turner will confirm with the Town attorney to confirm if non voting members may be apart of the committee
5.10 RTM Report RTM Report	Mr. Tony Turner moved to approve the RTM report as amended. Ms. Clare Kilgallen will circulate a clean report.
5.11 Vote - RTM Report	7-1-0 Motion passed
5.09 CM RFP	Discussion of volunteers needed for two sub-committees (one for answering Const. Mgr. RFP questions that are due on Jan. 16 and one for development of the Const. Mgr. selection scorecard due on or before Jan. 23)
5.12 Volunteers Construction Manager RFP Response	CM to answers questions to the RFP, Mr. Todd Klair, Mr. Joe Rosetti, Ms. Clare Kilgallen, and Ms. Stephanie Cowe
6.00 Volunteers Construction Manager Scorecard	Volunteers construction manager scorecard Mr. Todd Klair, and Mr. Joe Rosetti
6.01 Discussion and possible vote on proposal from CSG on environmental engineer	CSG has two responses from 4 of the firms and they have indicated they are not interested in submitting a proposal
7.00 January CSG Hours	CSG is requesting 55-65 hours and the chair moves to allocate 40 hours for CSG in January and need more hours
7.01 Vote - CSG Hours	8-0-0 motion passed
7.02 CSG December Invoices	Moved by Ms. Clare Kilgallen and seconded by Mr. Greg Piccininno to review and approve CSG Invoice 2
7.03 Vote CSG Invoice	8-0-0 motion passed
8.00 Approval of minutes for Nov. 22, Dec. 2, Dec. 6	Not ready for approval
9.00 Adjourn	Mr. Greg Piccininno moves Ms. Clare Kilgallen seconded

Meeting Closed



Prepared by:
Christina Poccia, Secretary
Central Middle School Building Committee