



Central Middle School Building Committee

Meeting Minutes

MEETING DETAILS

Meeting Number	23-001	
Purpose	Weekly Meeting	
Meeting Date	1/3/2023	
Meeting Time	8:00 AM	
Location	290 Greenwich Ave - Board of Education Building - Havemeyer Board Room	

Attendee	Committee Members	Attendance
Chairman	Tony Turner	In Person
Vice Chairman	Clare Lawler Kilgallen	In Person
Secretary	Christina Poccia	Virtual
	Todd Klair	Virtual
	Greg Piccininno	In Person
	Joe Rossetti	In Person
	Josh Caspi	Absent
BET Rep	Nisha Arora	Virtual
BOE Rep	Laura Kostin	Virtual


Attendee	Ex-Officio Members	Attendance
FSAC for People w/ Disabilities	Steph Cowie	Virtual
BoS Rep	Lauren Rabin	Virtual
RTM Rep	Mike Spilo	Virtual
DPW rep	Michael Kiselak	Virtual
Dr. Toni Jones rep	Daniel Watson	In Person
P&Z rep	Dennis Yeskey	Virtual

Attendee	Meeting Attendees	Attendance
Owners Rep	Chris Cykley	In Person
SLAM	Kemp Morhardt	Virtual
CMS Principal	Tom Healy	Virtual
Purchasing	Eugene Watts	In Person

Agenda Item	Topic	Description
1.00	Call to Order	Moved to call the meeting to order 8:02am by Mr. Tony Turner
2.00	Housekeeping	
3.00	Discussion and possible vote to approve the architect agreement final draft and approve agreement execution by the Chairman	Moved by Ms. Clare Kilgallen, Mr. Greg Piccininno seconded.
4.00	Vote	6-0-0 Ms. Nisha Arora, Ms. Christina Poccia and Mr. Josh Caspi absent from vote.
5.00	Reconsideration to Vote of Architectural Agreement	Motion to reconsideration of vote is a member who voted. Moved by Mr. Gred Piccininno and seconded by Joe Rosetti
5.01	Reconsideration to Vote of Architectural Agreement	6-1-1 to reconsider the architectural agreement. Ms. Christina Poccia and Mr. Josh Caspi absent from vote.
5.02	Reconsideration to Vote of Architectural Agreement	Mr. Mike Spilo moved to overrule the chair and Ms. Nisha Arora seconded to discuss the approval of the architectural agreement.
5.03	Reconsideration to Vote of Architectural Agreement	Ms. Nisha Arora moved to remove the \$4.1 million language to be removed from the agreement from execution.
5.04	Reconsideration to Vote of Architectural Agreement	Town Attorney will opine over every agreement and its terms.
5.05	Reconsideration to Vote of Architectural Agreement	Re-taking vote of architectural agreement 6-1-0 passed
5.06	Sub-committee roles and responsibility	Mr. Greg Piccininno moved and Mr. Joe Rossetti seconded to approve the roles and responsibilities of sub-committee for communication.
5.07	Sub-committee roles and responsibility	BET representative requests that the people on the committee represent all views of this committee to the community.

5.08	Sub-committee roles and responsibility	Sub-committee meetings would not be required for public hearings, but it would be appreciated for this to be considered.
5.09	Amendment to Community sub-committee for roles and responsibilities	Add bullet point 7 to collect community feedback from neighbors.
5.10	Weekly report	Subcommittee will respond in a weekly report to CMSBC
5.11	Amendment to Community sub-committee for roles and responsibilities	Vote to approve sub-committee roles and responsibilities with the amendment to include bullet point 7.
5.12	Vote	8-0-0 Passes Mr. Josh Caspi absent
6.00	Discussion and possible vote on the timeline for Construction Manager RFP Issuance and Selection	Discussion and possible vote on proposal from CSG on environmental engineer. They has only been one proposal to date.
6.01	Proposal for CSG Environmental Engineer	The other firms CSG has reached out to, but has not received a response.
6.02	Proposal for CSG Environmental Engineer	Waiting on one or two proposals to come in before moving forward on contractor.
7.00	Discussion and possible vote on allocation of monthly hours for January for CSG	CSG will provide unused hours for Nov and Dec and at our Jan 10th meeting they will propose the hours used for Jan.
7.01	Update on timeline for delivery for master, detailed project plan with milestones by CSG	Update on timeline for delivery for master, detailed project plan with milestones by CSG to include all milestones from all vendors. CSG to provide a first draft. CSG to provide a column to identify how long the duration will take for each task.
7.02	Discussion of procurement process and timeline for engineering services for the first four months of 2023 and previously approved by the committee	As noted in the reviewed spreadsheet and circulated to the team.
8.00	Pending Invoices	No pending invoices.
9.00	Approval of minutes for Aug. 2, Nov. 15, Nov. 22, Nov. 29, Dec. 6, Dec 13 and Dec 20	Minutes approved for Aug 2, Nov. 15, Nov. 29, Dec 13 and Dec 20th
10.00	Adjourn	Ms. Clare Kilgallen moved to adjourn meeting 9:09 am Mr. Joe Rosetti seconded.
10.01	Vote	All in-favor - Unanimous - 8-0-0 Mr. Josh Caspi absent

Meeting Closed



Prepared by:
Christina Poccia, Secretary
Central Middle School Building Committee