



# District Education Improvement Committee

MINUTES

NOVEMBER 1, 2022

MEETING CALLED TO ORDER AT 4:30 P.M.

LEARNER SUPPORT CENTER, COMMONS

<b>FACILITATOR</b>	Dr. Robert Bayard
<b>MEMBERS PRESENT</b>	Alyssa Adame, Staci Allen, Dana Backe, Lynnea Barnes, Corrin Bettis, Kelly Boultinghouse, Maribel Chacon, Charidy Chancey, Kim Coffey, Cynthia Cooley, Heather Danek, Danielle Davis, Janay Duncan, Angelica Fontana, Natalie Freund, Kaye Windel Garza, Kara Greiner, Ann Hammond, Jennifer Harrell, Teri Hinojosa, Cal Hitchman, Chelsi Honeycutt, Nancy Hough, Jennifer Ladner, Kim Little, Jill Moody, Ryan Nassif, Kate Newmyer, Angela Nickell, Stephanie O’Dowd, Amanda Pankratz, Lorena Pena, Sabrina Ricaldi, Nancy Segura, Tricia Troutt, Katrina Zannier
<b>ADMINISTRATORS PRESENT</b>	Dr. Karen Engle, Interim Superintendent of Schools; Dr. Robert Bayard, Deputy Superintendent of Curriculum and Instruction; Holly Hughes, Assistant Superintendent of Elementary Education; Elaina Polsen, Chief Communications Officer; Dr. Susan Silva; Assistant Superintendent of Teaching & Learning; Deborah Laine, Executive Director of CCEF

## Agenda topics

DISCUSSION
<p><b>1. Welcome &amp; Meeting Norms</b> Kelly Boultinghouse, DEIC Chairman, called the meeting to order at 4:30 p.m. and welcomed the committee members to the meeting.</p> <p><b>2. District Update</b> Dr. Karen Engle, Interim Superintendent of Schools was introduced and provided a brief update on the following items:</p> <ul style="list-style-type: none"> <li>• Class Rank Policy Change – Cumulative GPA and Class Rank GPA</li> <li>• Elections – May Board of Trustee elections will be outsourced to Galveston and Harris Counties</li> <li>• Listening Sessions – Commitment Statements</li> </ul> <p><b>3. Listening Sessions</b> Dr. Karen Engle gave an update on the outcomes of the listening sessions and the listen, learn, and respond questions. She outlined what was working well in the district, issues the district will change or implement to focus on people, purpose and promise and items that we are working on for 2022-2023.</p> <p><b>4. Review of DEIC October 3, 2022, Meeting Minutes</b> Kelly Boultinghouse, DEIC Chairman asked the committee to review the minutes from the October 3, 2022 meeting. No changes were requested, and the minutes were approved and are posted to the district website.</p> <p><b>5. Campus Connection: Instructional Planning Days</b> Analise Fogel song, Clear Creek Intermediate ELA teacher, spoke to the committee about the impact of the Instructional Planning days for teachers and students.</p> <p><b>6. 2023-2024 Calendar Development Process</b> Dr. Susan Silva, Assistant Superintendent of Teaching &amp; Learning, presented four draft options and reviewed the process for calendar selection with the DEIC.</p> <p>Calendar Process and Planning Assumptions</p> <ul style="list-style-type: none"> <li>• Mandated and non-negotiable requirements: <ul style="list-style-type: none"> <li>○ 187-day teacher contract</li> <li>○ Two bad weather days</li> <li>○ One week for Spring Break</li> <li>○ Minimum minute requirement of 75,600</li> </ul> </li> <li>• Holy days</li> <li>• Federal and local holidays</li> <li>• Align with San Jacinto College for dual credit and Clear Horizons Early College High School calendars</li> <li>• Recommendation from the Finance Committee</li> </ul>

Three draft options were presented to the committee and the calendars will be posted for community and staff voting.

**7. Policy EIC (Local) – Class Rank**

Dr. Robert Bayard presented the proposal to revise the Policy EIC (Local). Currently class rank is determined by calculating the cumulative GPA for each student, then ranking the students based on highest to lowest cumulative GPA. In the proposed change, class rank will be determined by calculating the class rank GPA for each student, then ranking the students based on highest to lowest class rank GPA. Course work used for calculating class rank GPA will include non-elective courses within ELA, math, science, social studies, and world languages and cultures.

**8. CCEF Campus Champion Moment**

Deborah Laine, Executive Director of Clear Creek Education Foundation, gave the committee an update on the following CCEF activities:

- Dine Out to Donate winners
- Grant Update
- Grant Writing Workshop

**9. Announcements/Adjourn**

- CCISD Board of Trustees Meeting – November 14, 2022
- DEIC Meeting – December 6, 2022

The meeting was adjourned at 5:52 p.m.

Presentation available at [tinyurl.com/ccisd2223deicpres](https://tinyurl.com/ccisd2223deicpres)