

**Joint Board Committee Meeting at 7:30pm in the Board Room (K110) at the Bucks County Technical High School on Tuesday, December 20, 2022**

*Generated by Diane Pallotta on Wednesday, December 21, 2022*

**MEMBERS IN ATTENDANCE - Present (9)**

John Allen, Neshaminy School District  
Kellie Buchanan, Bristol Township School District  
Brianna Curran, Bristol Borough School District  
Donna Getty, Morrisville School District  
Donna Kelly, Bristol Township School District  
David Murray, Morrisville School District  
Kim Rivera, Bensalem School District  
Gary Sanderson, Pennsbury School District  
Chip Taylor, Pennsbury School District

**MEMBERS ABSENT - Absent (3)**

Adam Kovitz, Neshaminy School District  
Jack Meyer, Bensalem School District  
John Stiltner, Bristol Borough School District

**ALSO IN ATTENDANCE**

Dr. Leon Poeske, BCTHS Administrative Director  
Hank DeGeorge, BCTHS Assistant Administrative Director  
Sharon Rendeiro, BCTHS Business Administrator/Board Secretary  
Ellis Katz, Solicitor (Virtual)  
John Haney, BCTHS I.T. Supervisor  
Theresa Prato, BCTSEA President  
Evan Baker, BCTHS Teacher

**1. OPENING OF MEETING**

A. Call to Order

The Meeting was called to order at 7:30 p.m.

B. Pledge of Allegiance

C. Approve Agenda

Recommended Action: Kellie Buchanan asked for a motion to approve the agenda as presented.

A motion was made by Donna Getty, seconded by Kim Rivera, to approve the agenda as presented. Board Members unanimously approved the agenda (9,0,0).

C. Opening Remarks by Board President

Kellie Buchanan, Board President, announced that an Executive Session was held prior to the meeting to discuss a contract issue.

**2. ELECTION OF OFFICERS**

Recommended Action: Elect A. President, B. First Vice-President and C. Second Vice-President for JBC

A. Kellie Buchanan asked the Board for a motion to elect Kim Rivera, from the Bensalem Township School District, as President of the Joint Board for term of one (1) year, commencing December 20, 2022.

A motion was made by Gary Sanderson, seconded by Chip Taylor, to elect Kim Rivera, from the Bensalem Township School District, as President of the Joint Board for a term of one (1) year, commencing December 20, 2022. Board members unanimously approved the motion (9,0,0).

Prior to Kim Rivera taking over the meeting, Dr. Poeske presented Kellie Buchanan with a small token of appreciation and thanked her for her service as President of the Joint Board.

B. Kim Rivera asked for a motion to elect the First Vice-President. Recommend the Board elect Donna Getty, from the Morrisville School District, as First Vice-President of the Joint Board for a term of one (1) year, commencing on December 20, 2022. A motion was made by Gary Sanderson, seconded by David Murray, to elect Donna Getty from the

Morrisville School District, as First Vice-President of the Joint Board for a term of one (1) year, commencing on December 20, 2022. Board members unanimously approved the motion (9,0,0).

C. Kim Rivera asked for a motion to elect the Second Vice-President. Recommend the Board elect John Allen, from the Neshaminy School District, as Second Vice-President of the Joint Board for a term of one (1) year, commencing on December 20, 2022. A motion was made by Gary Sanderson, seconded by Chip Taylor, to elect John Allen, from the Neshaminy School District, as Second Vice-President of the Joint Board for a term of one (1) year, commencing on December 20, 2022. Board members unanimously approved the motion (9,0,0).

### **3. REPORTS**

#### **A. Student Representative Report**

Kevin Gonzalez-Ortega, Junior Class President, read the attached report.

#### **B. Administrative Director's Report**

Dr. Leon Poeske, Administrative Director, referred to Student Accounting, the Bucks County Technical High School Newsletter and newspaper articles relative to the Technical School and upcoming events. Dr. Poeske discussed the recent lottery, where we had over 700 applications for just under 400 ninth grade spots open. Mr. Ellis Katz, Esquire, said a few remarks, as he is retiring and this is his last meeting as Solicitor. Mr. Katz began his career at BCTHS, with his first meeting being here, and this will be his last meeting as solicitor, serving the BCTHS for over 38 years.

#### **C. Committee Reports**

##### **P.I.A. Committee**

Mrs. Rivera advised that P.I.A. met this evening. Discussed were the following Action Items on the agenda for approval: Personnel Motions, Solicitor Fees, Microsoft BCIU Purchase Agreement, Health and Safety Plan, Grant, and Budgetary Transfers. The following Discussion Items were also discussed: Building Update, Pre-Apprenticeship program, NASA Hunch program and Articulation Agreements.

### **4. PUBLIC COMMENT**

#### **A. Public Comment**

None

### **5. MINUTES**

#### **A. Approve minutes from November 28, 2022**

Recommended Action: Recommend the Board approve the minutes of the November 28, 2022 meeting. A motion was made by John Allen, seconded by Donna Getty, to approve the minutes of the November 28, 2022 meeting. Board Members unanimously approved the minutes (9,0,0).

### **6. FINANCIALS**

#### **A. Financial Reports**

Recommended Action: Recommend the Board approve the Financial Reports, subject to audit, as per pp. C1 - C12, as attached.

A motion was made by Gary Sanderson, seconded by Kellie Buchanan, that the Board approve the Financial Reports, subject to audit, as per pp. C1 - C12. Board Members unanimously approved the motion (9,0,0).

#### **B. Bills and Electronic Payments**

Recommended Action: Recommend the Board approve that an order be drawn on the Treasurer for payment of the properly approved bills and electronic payments in the amount of \$316,151.90 and release salaries subject to audit, as per pp. D1 - D17. A motion was made by Gary Sanderson, seconded by Kellie Buchanan, that an order be drawn on the Treasurer for payment of the properly approved bills and electronic payments in the amount of \$316,151.90 and release salaries, subject to audit, as per pp. D1 - D17. Board Members unanimously approved (9,0,0).

### **7. OLD BUSINESS**

#### **A. None**

### **8. NEW BUSINESS**

A motion was made by Kellie Buchanan, seconded by John Allen, to combine and approve Motions A - H and approve the following recommendations:

#### **A. Approve Resignation**

Recommended Action: Recommend the Board approve the resignation of Zachary Pickul, Substitute Custodian, effective December 2, 2022.

#### B. Approve Employment

Recommended Action: Recommend the Board approve the employment of Leila Karpuzi as an everyday substitute teacher, at the approved daily rate, effective December 21, 2022, pending completion of criminal background and new hire paperwork. (Addendum attached)

Recommend the Board approve the employment of Leila Karpuzi as long term substitute English to replace Lauren Toll, effective January 27, 2023 to June 16, 2023, on Column B Step Entry at a prorated annual salary of \$51,929, pending completion of criminal background and new hire paperwork. (Addendum attached)

Recommend the Board approve the employment of Amanda McCartney as Cafeteria Worker, to replace Siobhan Gallelli, at an hourly rate of \$15.00, effective December 21, 2022, pending criminal background checks and completion of new hire paperwork.

Recommend the Board approve the employment of transition student Brian Coogan at the approved minimum wage rate for the 2022-2023 school year.

Recommend the Board approve the employment of Kierra Anderson as part-time Instructional Facilitator to replace Gina Roach, effective December 21, 2022 at the hourly rate of \$15.81, pending completion of criminal background and new hire paperwork.

Recommend the Board approve the employment of Susan Dorman as substitute Cafeteria Worker at an hourly rate of \$15.00, effective December 21, 2022, pending criminal background and completion of new hire paperwork.

Recommend the Board approve the employment of Dolores Barnhardt as substitute Cafeteria worker at the hourly rate of \$15.00, effective December 21, 2022, pending completion of criminal background and new hire paperwork.

Recommend the Board approve the employment of Michele Logue as Everyday Substitute Custodian to replace Floridalma Sotovanda at an hourly rate of \$16.00 effective December 21, 2022, pending completion of criminal background and new hire paperwork.

#### C. Approve Stipends

Recommended Action: Recommend the Board approve a stipend in the pro-rated amount of \$650 for Lisa Mayo to advise and guide Michael Dougherty per the state approved mentor program for the 2022-2023 school year.

Recommend the Board approve a stipend in the pro-rated amount of \$650 for April Tadley to advise and guide Joe Brymer per the state approved mentor program from November 7, 2022 through the end of the 2022-2023 school year.

#### D. Approve Solicitors Fees

Recommended Action: Recommend the Board approve solicitors Sweet, Stevens, Katz and Williams routine fees in the amount of \$170 per hour and non-routine fees in the amount of \$200 per hour for the 2023-2024 school year (Addendum attached).

#### E. Approve the Bucks County Schools Intermediate Unit #22 Microsoft Server Product Purchasing Group Agreement

Recommended Action: Recommend the Board approve the participation in the Bucks County Schools Intermediate Unit #22 Microsoft Server Product Purchasing Group Agreement (Addendum attached).

#### F. Approve the 2022-2023 revised Health and Safety Plan

Recommended Action: Recommend the Board approve the 2022-2023 revised Health and Safety Plan. (Addendum attached)

#### G. Approve Grant

Recommended Action: Approve the COVID-19 Public Health Workforce Supplemental Funding, CDC-RFA-TP18-1802, CFDA 93.354, BCTHS project #160-23-000, for \$363,918, pending grant approval and adhering to all state and federal guidelines.

#### H. Approve Budgetary Transfers

Recommended Action: Recommend the Board approve the budgetary transfers in the 2022-2023 budget in the amount of \$3,000.00 (Addendum attached).

The Board Members unanimously approve the motion (9,0,0).

### 9. CORRESPONDENCE

A. None

### 10. OTHER BUSINESS

A. None

### 11. PUBLIC COMMENT

A. Public Comment on Non-Agenda Items

None

**12. NEXT MEETING:** The next Joint Board Committee Meeting will be held on January 23, 2023 at 7:00 p.m. in the Board Room.

### 13. ADJOURN

A. Adjourn

Recommended Action: Motion to adjourn

A motion was made by Gary Sanderson, seconded by Kellie Buchanan, to adjourn the meeting at 7:47 p.m. Board Members unanimously approved the motion (9,0,0).