

# **Joint Board Committee Meeting at 7:30pm in the Board Room (K110) at the Bucks County Technical High School on Monday, November 28, 2022**

*Generated by Diane Pallotta on Tuesday, November 29, 2022*

## **MEMBERS IN ATTENDANCE - Present (9)**

Kellie Buchanan, President, Bristol Township School District  
Kim Rivera, 1st Vice President, Bensalem School District  
Donna Getty, 2nd Vice President, Morrisville School District  
John Allen, Neshaminy School District  
Donna Kelly, Bristol Township School District  
Adam Kovitz, Neshaminy School District  
David Murray, Morrisville School District  
Gary Sanderson, Pennsbury School District  
Chip Taylor, Pennsbury School District

## **MEMBERS ABSENT - Absent (2)**

Steve Cullan, Bristol Borough School District  
Brianna Curran, Bristol Borough School District  
Vacant, Bensalem School District

## **ALSO IN ATTENDANCE**

Dr. Leon Poeske, BCTHS Administrative Director  
Henry DeGeorge, BCTHS Assistant Administrative Director  
Sharon Rendeiro, BCTHS Business Administrator/Board Secretary  
Ellis Katz, Solicitor (Virtual)  
John Haney, BCTHS I.T. Supervisor  
Theresa Prato, BCTSEA President  
Evan Baker, BCTHS Teacher

## **1. OPENING OF MEETING**

### **A. Call to Order**

The meeting was called to order at 7:30 p.m.

### **B. Pledge of Allegiance**

### **C. Approve Agenda**

Recommended Action: Kellie Buchanan asked for a motion to approve the agenda as presented.

A motion was made by Gary Sanderson, seconded by Kim Rivera, to approve the agenda as presented.

Board Members unanimously approved the agenda (9,0,0)

### **D. Opening Remarks by Board President**

Kellie Buchanan, Board President, announced that an Executive Session was held prior to the meeting to discuss a contract issue and personnel issue.

## **2. REPORTS**

### **A. Student Representative Report**

Student Representatives were unable to attend. Board Members were directed to their report that can be found on BoardDocs.

## B. Professional Council Report

Dr. Thomas Smith advised that Professional Council met on Monday, November 21, 2022 at Bucks County Technical High School. The following members were in attendance: Broadus Davis (Bristol Borough School District), Michael Nitti (Bristol Township School District), Sean Haines (Morrisville School District), Rob McGee (Neshaminy School District), Tom Smith (Pennsbury School District) and Leon Poeske (BCTHS). Sam Lee (Bensalem School District) was unable to attend.

Welcome Michael Nitti! A warm welcome to Michael Nitti, Bristol Township's new Superintendent.

- Building Project Update
  - First phase of project is completed
  - Discussion \$3 -\$5 million dollar shortfall
  - Bond resolution called for between \$21.5 and \$25.5 million and it appears we will be close to the \$25.5 million.
  - Last week BCTHS met with Senator Steve Santarsiero' and Representative Tina Davis' offices. They committed to \$1 million towards the project through LSA funds.
  - BCTHS did not award the roof part of the project yet until we secure funding
  - BCTHS made extensive cuts and changes to the original project to get costs down
- Lottery
  - Will be held on December 15th
  - Dr. Poeske shared and explained quota and formula used for the number of seats available to each school district.
- 21st Century Grant Funds
  - BCTHS is looking into possibly developing after-school programs for non-BCTHS students through the 21st Century Grant. The courses/programs could take place at the home schools or BCTHS.
  - The focus would be to enable students to have an introductory view of a specific technical program while earning an industry certification.

## Upcoming meetings

No meeting in December. Next meeting January 11, 2023 at 11:00 a.m. for belated Holiday Luncheon

## C. Administrative Director's Report

Dr. Leon Poeske, Administrative Director, referred to Student Accounting, the Bucks County Technical High School Newsletter and newspaper articles relative to the Technical School and upcoming events. Dr. Poeske displayed the awards received. Dr. Poeske announced the upcoming Application Lottery on December 15, 2022.

## D. Committee Reports

### P.I.A. Committee

Mrs. Rivera advised that P.I.A. met this evening. Discussed were the following Action Items on the agenda for approval: Personnel Motions, Substitute Nurse Contract, Out-of-State Conference, Grant received, Tentative Agreement with Education Association, Approval of General and Occupational Advisory Council Committees, Graduation Venue, Freshman Quota and Budgetary Transfers. The following Discussion Items were also discussed: Building Update and Awards Received.

## 3. PUBLIC COMMENT

### A. Public Comment

None

## 4. MINUTES

### A. Approve minutes from October 24, 2022

Recommended Action: Recommend the Board approve the minutes of the October 24, 2022 meeting. A motion was made by Kim Rivera, seconded by Adam Kovitz, to approve the minutes of the October 24, 2022 meeting. Board Members unanimously approved the minutes (9,0,0).

## **5. FINANCIALS**

### **A. Financial Reports**

Recommended Action: Recommend the Board approve the Financial Reports, subject to audit, as per pp. C1 - C12, as attached.

A motion was made by Gary Sanderson, seconded by John Allen, that the Board approve the Financial Reports, subject to audit, as per pp. C1 - C12. Board Members unanimously approved the motion (9,0,0).

### **B. Bills and Electronic Payments**

Recommended Action: Recommend the Board approve that an order be drawn on the Treasurer for payment of the properly approved bills and electronic payments in the amount of \$898,074.38 and release salaries, subject to audit, as per pp. D1 - D31. A motion was made by Donna Getty, seconded by Gary Sanderson, that an order be drawn on the Treasurer for payment of the properly approved bills and electronic payments in the amount of \$898,074.38 and release salaries, subject to audit, as per pp. D1 - D31. Board Members unanimously approve the motion (9,0,0).

## **6. OLD BUSINESS**

### **A. None**

## **7. NEW BUSINESS**

A motion was made by John Allen, seconded by Donna Getty, to combine and approve Motions A-O and approve the following recommendations:

### **A. Approve Resignation**

Recommended Action: Recommend the Board approve the resignation of Suzanne Sabo, Grant Writer, effective November 17, 2022.

### **B. Approve Retirement**

Recommended Action: Recommend the Board accept the retirement of Custodian William Siry effective November 3, 2022.

### **C. Approve the revision of hourly rates to include Substitute Student Support**

Recommended Action: Recommend the Board approve the revision to the hourly rates for support staff substitutes and students to include Substitute Student Support, effective November 28, 2022. (Addendum attached)

### **D. Approve Employment**

Recommended Action: Recommend the Board Approve the appointment of Henry DeGeorge as the Administrative Director to replace Leon Poeske, Ed.D. effective July 31, 2023. Salary and Compensation package to be negotiated and finalized upon mutual agreement. (Addendum attached)

Recommend the Board Approve the employment of Michael Dougherty as the Entrepreneurship and Small Business Development teacher to replace Michael Iovanna, on column A Step 3, at a prorated annual salary of \$54,311, effective November 29, 2022, pending criminal background and completion of new hire paperwork. (Addendum attached)

Recommend the Board approve the employment of Joseph Brymer as a long term substitute Facilities Support to replace Hans Rikson, on column A Step Entry at a prorated annual salary of \$47,641, with a retroactive effective date of November 7, 2022. (Addendum attached)

Recommend the Board approve the employment of Kevin Blaisse as part-time Monitor, to replace Ryan Esterlund, at an hourly rate of \$15.00 with a retroactive date of November 14, 2022, pending completion of background checks and new hire paperwork.

Recommend the Board approve the Adult Evening School Personnel for Winter/Spring 2023. (Addendum attached)

Recommend the Board approve Julie Fields as a substitute teacher, at a daily rate of \$125, effective November 29, 2022, pending completion of background checks and new hire paperwork.

Recommend the Board approve the employment of Jessica Millwood as Substitute School Nurse, at the daily rate of \$200, effective November 29, 2022 pending completion of background checks and new hire paperwork.

Recommend the Board approve the employment of Mark Folkman as a on-call substitute at the approved daily rate effective November 29, 2022.

Recommend the Board approve the employment of Tammi Gilson as a on-call substitute at the approved daily rate effective November 29, 2022.

Recommend the Board approve the employment of John Yeager as a substitute Student Support, effective November 28, 2022, at the approved hourly rate.

#### **E. Approve Unpaid Child Rearing Leave**

Recommended Action: Recommend the Board approve the unpaid child rearing leave of Guidance Counselor Kaitlyn Fala from December 2, 2022 to January 16, 2023.

#### **F. Approve Transfers**

Recommended Action: Recommend the Board approve the transfer of Siobhan Gallelli from part-time facilitator to full-time facilitator, to replace Pat Luzszczak, with a retroactive effective date of November 7, 2022.

Recommend the Board approve the transfer of Gina Roach from part-time facilitator to full-time facilitator, to replace Susan Haas, with a retroactive effective date of November 7, 2022.

Recommend the Board approve the transfer of Floridalma Sotovando from Custodian everyday substitute to Custodian full time at an hourly rate of \$16.18 effective December 1, 2022.

#### **G. Approve the General (Local) Advisory Board Members**

Recommended Action: Recommend the Board approve the General (Local) Advisory Board Members. (Addendum attached)

#### **H. Approve Attendance at Conference**

Recommended Action: Recommend the Board approve Douglas Bennet attend NJSPLS Certified Floodplain Surveyor (CFS) Certification in Toms River NJ on October 11, 12 and 13, 2022.

#### **I. Approve Tentative Agreement with Bucks County Technical School Education Association**

Recommended Action: Recommend the Board approve the Tentative Agreement between the Bucks County Technical School Joint Board Committee and the Bucks County Technical School Education Association for a contract for the period July 1, 2023 through June 30, 2028. (Addendum attached)

#### **J. Approve Occupational Advisory Council Committees**

Recommended Action: Recommend the Board approve the Occupational Advisory Council Committees for 2022-2023. (Addendum Attached)

#### **K. Approve Source4Nurses Contract**

Recommended Action: Recommend the Board approve the Agreement between Bucks County Technical High School and Source4Nurses to provide substitute nurses, effective November 28, 2022. (Addendum attached)

#### **L. Approve Graduation Venue**

Recommended Action: Recommend the Board approve the graduation venue of the CURE Insurance Arena, Trenton, NJ for the Bucks County Technical High School Class of 2023.

#### **M. Approve Gene Haus Foundation Grants**

Recommended Action: Recommend the Board accept the grant to support scholarships and NIMS credentialing for the BCTHS Machine Technology program from the Gene Haas Foundation in the

amount of \$15,000.00 to be expended by June 30, 2023.

**N. Approve Quota**

Recommended Action: Recommend the Board approve the base number of 425 to be used in the calculation of each districts' ninth (9th) grade allocation for the 2023-2024 school year, not to exceed each district's overall quota of students based on a 1,500 total enrollment.

**O. Approve Budgetary Transfers**

Recommended Action: Recommend the Board approve the budgetary transfers for the 2022-2023 budget in the amount of \$1,046.00. (Refer to Addendum)

The Board Members unanimously approved the motion (9,0,0).

**8. CORRESPONDENCE**

A. None

**9. OTHER BUSINESS**

A. None

**10. PUBLIC COMMENT**

A. Public Comment on Non-Agenda Items

- None

Comment by Gary Sanderson. Mr. Sanderson welcomed and congratulated Mr. Hank DeGeorge on being the newly appointed Administrative Director. After a thorough interview process, Mr. DeGeorge was clearly the best candidate for the job.

**11. NEXT MEETING:** The next Joint Board Committee Meeting will be held on December 20, 2022 at 7:00 p.m. in the Board Room.

**12. ADJOURN**

A. Adjourn

Recommended Action: Motion to adjourn

A motion was made by Gary Sanderson, seconded by Adam Kovitz, to adjourn the meeting at 7:38 p.m. Board Members unanimously approved the motion (9,0,0).