

Joint Board Committee Meeting at 7:30pm in the Board Room (K108) at the Bucks County Technical High School on Tuesday, September 20, 2022

Generated by Diane Pallotta on Monday, September 21, 2022

MEMBERS IN ATTENDANCE - Present - 9

Kellie Buchanan, President, Bristol Township School District
Kim Rivera, 1st Vice President, Bensalem School District
Donna Getty, 2nd Vice President, Morrisville School District
John Allen, Neshaminy School District
Brianna Curran, Bristol Borough School District
Donna Kelly, Bristol Township School District
Adam Kovitz, Neshaminy School District
Gary Sanderson, Pennsbury School District
Chip Taylor, Pennsbury School District

MEMBERS ABSENT - Absent - 3

Steven Cullen, Bristol Borough School District
David Murray, Morrisville School District
Heather Snyder, Bensalem School District

ALSO IN ATTENDANCE

Dr. Leon Poeske, Administrative Director
Henry DeGeorge, Assistant Director
Ellis Katz, Solicitor, Virtual
Sharon Rendeiro, Business Administrator/Board Secretary
Dr. Thomas Smith, Superintendent of Record
John Haney, I.T. Supervisor
Theresa Prato, BCTSEA President
Evan Baker, BCTHS Teacher

1. OPENING OF MEETING

A. Call to Order

The meeting was called to order at 7:30 p.m. by Kellie Buchanan.

B. Pledge of Allegiance

C. Approve Agenda

Recommended Action: Motion to approve the agenda as presented

A motion was made by Gary Sanderson, seconded by Donna Getty, to approve the agenda as presented. Board members unanimously approved the motion (8,0,0). Chip Taylor was absent for the vote.

D. Opening Remarks

Kellie Buchanan announced that an Executive Session was held prior to the meeting to discuss a personnel issue and contract.

2. REPORTS

A. Student Representative Report

- Report was at place settings. Samantha Mappy read report.

B. Professional Council Report

- Dr. Thomas Smith gave the Professional Council Report. A meeting of the Professional Council was held on September 19, 2022 at 1:00 p.m. The following Superintendents were in attendance: Michael Nitti (Bristol Township School District), Sean Haines (Morrisville School District), Rob McGee (Neshaminy School District), Thomas Smith (Pennsbury School District), Sam Lee (Bensalem School District), Tom Shafer (Bristol Borough School District) and Leon Poeske. The following topics were discussed:
 - Emergency Closing Information/Contacts - Information was updated for new members and will be shared with all in case of emergency closing, etc.
 - Start of School Feedback - All-in-all a good opening to school for everyone. Transportation remains an issue for Morrisville.
 - Building Project Update- Dr. Poeske updated the group on our roofing and building project. One-third of the roof was replaced over the summer and we will have two more phases of construction to the building over the next two years to continue to replace the roof, replace or install (for the first time) air conditioning units, fire system and security system.
 - Back to School Night - Back to School Night at BCTHS will be Thursday, September 29, 2022. This does conflict with some other back to school nights but this is not unusual.
 - Active Shooter Drill - BCTHS will have an active shooter drill on Wednesday, October 12th in the a.m. All of our Superintendents were invited to observe as well as their security personnel.
 - Pre-Apprenticeships - BCTHS is moving towards aligning curriculum with requirements for pre-apprenticeships. Bucks County received some funds from the State. Great program for students. They can earn a year's advanced standing going through the program. Also discussed was dual enrollment programs to earn college credits at the different districts.
 - Southern Regional Education Board (SREB) Review - BCTHS has been a member of this Board for a long time. On March 29, 30, 31, 2023, the SREB will be at BCTHS to audit the entire curriculum. (This was also done about 10 years ago). They will bring about 25 people and do a comprehensive overview on tech and academic side. This will be a good exercise before the Chapter 339 review that teachers will do next year. There is no cost for the review.
 - Middle School Presentation - This will occur in October. Our counselors have notified your schools. Open house will be in November and then the students apply.
 - Out of Office - In Dr. Poeske's absence for his upcoming trip, Hank DeGeorge, Assistant Director, will be in charge. Leon shared all Superintendent contact information with Hank in case of any emergencies.
- The next Professional Council meeting will be held on October 17, 2022 at 1:00 p.m.

C. Administrative Director's Report

Dr. Leon Poeske, Administrative Director, referred to Student Accounting, the Bucks County Technical High School Newsletter and newspaper articles relative to the Technical School and upcoming events. Dr. Poeske discussed the upcoming Active Shooter Drill scheduled for Wednesday, October 12, 2022. Dr. Poeske discussed the Pre-Apprentice program. Bucks County received funding from the State. Student's can earn a years advanced standing by going through the program.

D. Committee Reports

PIA Committee

Donna Getty advised that PIA met this evening. Discussed were the Action items on the agenda for approval and discussion on the start of school, an update on the upcoming phase two of the building project and the scheduled SREB review.

3. PUBLIC COMMENT

A. Public Comment

None

4. MINUTES

A. Approve minutes from August 22, 2022

Recommend the Board approve the minutes of the August 22, 2022 meeting.

A motion was made by Donna Getty, seconded by John Allen, to approve the minutes of the August 22, 2022 meeting. Board members unanimously approved the minutes (8,0,0). Adam Kovitz stepped out of the meeting.

5. FINANCIALS

A. Financial Reports

Recommend the Board approve the Financial Reports, subject to audit, as per pp. C1 - C11, as attached.

A motion was made by Gary Sanderson, seconded by John Allen, that the Board approve the Financial Reports, subject to audit, as per pp. C1 - C11. Board Members unanimously approved the motion (8,0,0). Adam Kovitz stepped out of the meeting

B. Bills and Electronic Payments

Recommended Action: Recommend the Board approve that an order be drawn on the Treasurer for payment of the properly approved and electronic payments in the amount of \$589,620.89 and release salaries, subject to audit, as per pp. D1 - D19.

A motion was made by John Allen, seconded by Kim Rivera, that an order be drawn on the Treasurer for payment of the properly approved and electronic payments in the amount of \$589,620.89 and release salaries, subject to audit, as per pp. D1 - D19. Board Members unanimously approved the motion (9,0,0).

6. OLD BUSINESS

A. Old Business

None

7. NEW BUSINESS

A motion was made by Donna Getty, seconded by Gary Sanderson, to combine and approve motions A -L and approve the following recommendations:

A. Approve Employment

Recommended Action: Recommend the Board approve the employment of Michael Iovanna as the Entrepreneurship and Small Business Development teacher to replace Lisa Mayo, on Column E, Step 2 at a prorated annual salary of \$67, 650. effective September 21, 2022, pending criminal background and completion of new hire paperwork.

Recommend the Board approve the employment of Mark Folkman as a substitute Cosmetology teacher, at a daily rate of \$125, effective September 21, 2022.

Recommend the Board approve the employment of John Matthews , as an everyday Substitute Teacher, at the approved daily rate, effective September 21, 2022, pending completion of the criminal background checks and new hire paperwork.

Recommend the Board approve the employment of Jeffrey Otto as long term substitute facilities support to replace Hans Rikson, on column A, Step 3 at a prorated annual salary of \$54,311, effective September 21, 2022 (Addendum attached)

Recommend the Board approve the employment of Candace Rogers as Substitute School Nurse, at the daily rate of \$200 per day, effective September 21, 2022 pending completion of new hire paperwork and background clearances. (Addendum Attached)

Recommend the Board approve the employment of Ryan Esterlund as a part-time Monitor, to replace Kimberly Knorr, at an hourly rate of \$15.00 with a retroactive effective date of September 6, 2022, pending completion of criminal background checks and new hire paperwork.

Recommend the Board approve the employment of Joanne Spina as a Cafeteria Worker, to replace Michael Fagan, at an hourly rate of \$15. effective September 21, 2022, pending criminal background checks and completion of new hire paperwork.

Recommend the Board approve the employment of Sharon Nau as a Cafeteria Worker, to replace Crystal Hall, at an hourly rate of \$15. effective September 21, 2022, pending criminal background checks and completion of new hire paperwork.

Recommend the Board approve the employment of co-operative student Jalen Freeman, a Media Center Assistant, for the 2022-2023 school year, pending completion of new hire paperwork and background clearances.

B. Approve Continued Employment

Recommended Action: Recommend the Board approve the continued employment of Nicole Cole as a Substitute School Nurse, at the daily rate of \$200. effective September 21, 2022.

Recommend the Board approve the continued employment of Alesia Flanagan as a substitute Cosmetology teacher, at a daily rate of \$125, effective September 21, 2022.

C. Approve Stipends

Recommended Action: Recommend the Board approve a stipend in the amount of \$65 monthly for Brandee Baker to advise and guide Cosmetology Teacher, Samantha Wilson, per the state approved mentor program, during the 2022-2023 school year.

Recommend the Board approve a stipend in the amount of \$650 for Margaret Angelitis to advise and guide School Nurse, Robyn Wilusz per the state approved mentor program, during the 2022-2023 school year.

Recommend the Board approve a stipend in the pro-rated amount of \$650 for Brian McGinty to advise and guide long term substitute, Mark Eberhardt, per the state approved mentor program, from September 16, 2022 through December 31, 2022.

Recommend the Board approve a stipend in the amount of \$650 for Kim Secoda to advise and guide Spanish teacher, Mariana Makoon-Singh, per the state approved mentor program, during the 2022-2023 school year.

Recommend the Board approve a stipend in the amount of \$650 for Jeff Cesari to advise and guide Auto Technology teacher, James Manganell, per the state approved mentor program during the 2022-2023 school year.

Recommend the Board approve a stipend in the pro-rated amount of \$650 for Lisa Mayo to advise and guide Michael Iovanna per the state approved mentor program, during the 2022-2023 school year.

Recommend the Board approve a pro-rated stipend in the amount of \$650 for April Tadley to advise and guide Long Term Substitute Facilities Support, Jeffrey Otto, per the State approved mentor program, from October 3, 2022 through the end of the 2022-2023 school year.

Revised Recommend the Board approve stipends for Department Chairpersons, Academy Chairpersons and Co-Curricular Advisors for the 2022-2023 school year, per the BCTSEA Salary Agreement. This revision from the motion brought at the August 22, 2022 meeting includes the stipend amounts. (Addendum Attached)

D. Approve Transfer

Recommended Action: Recommend the Board approve the transfer of Angela Deans from part-time Security Monitor/Driver to full-time Security/Driver at \$15 per hour to replace Jason Taylor, with a retroactive effective date of August 29, 2022.

E. Approve Leave of Absence

Recommended Action: Recommend the Board approve the unpaid child rearing leave of Cosmetology teacher Samantha Wilson from September 2, 2022 to December 27, 2022.

F. Approve Sabbatical

Recommended Action: Recommend the Board approve a sabbatical leave request for professional development for English teacher, Lauren Toll, for two (2) one-half school terms effective third and fourth marking period 2022-2023 and 2023-2024.

G. Approve Retirement

Recommended Action: Recommend the Board approve the retirement of Administrative Director, Leon Poeske, effective August 4, 2023 (last day employed)

Recommend the Board approve the retirement of Instruction Facilitator Cecilia Devlin, effective October 7, 2022.

H. Approve Resignations

Recommended Action: Recommend the Board approve the resignation of Cafeteria worker, Michael Fagan, effective August 25, 2022

Recommend the Board approve the resignation of Monitor, Ryan Esterlund, effective September 7, 2022.

Recommend the Board approve the resignation of Cafeteria Worker, Crystal Hall, effective September 8, 2022.

I. Approve PSBA Candidates

Recommended Action: Recommend the Board approve the voting for Michael Gossert, who is a candidate for President-Elect (one year term).

Recommend the Board approve the voting for Allison Mathis, who is the candidate for PSBA Vice President (one year term).

Recommend the Board approve the voting for Amy Goldman, who is the PSBA candidate for E4 Advisor (Southeast PA Region) (two year term).

J. Approve Utility Terrain Vehicle Bid

Recommended Action: Recommend the Board approve the Bucks County Technical High School bid for a Utility Terrain Vehicle to Trumbauers Motorsports, in the amount of \$23,360.94, based on the lowest responsible bidder.

K. Approve Agreement Between BCIU #22 and Bucks County Technical High School

Recommended Action: Recommend the Board approve the agreement between BCIU #22 and BCTHS, as the programs evaluator, for its Nita M. Lowey 21st Century Community Learning Center Programs, Cohort 11, Years 1-5, for the period October 1, 2022 through September 30, 2027, in the amount of \$20,000 per year.

L. Approve Professional Services Agreement

Recommended Action: Recommend the Board approve the Professional Services Agreement between The Ivins Outreach Center and Bucks County Technical High School for the 21st Century Community Learning Centers, Cohort 9, Year 6, for the period October 1, 2022 to September 20, 2023 at a fee not to exceed \$41,535 per year, funded through the 21st Century Community Learning Centers Cohort 9 Grant. (Addendum Attached)

Recommend the Board approve the Professional Services Agreement between The Ivins Outreach Center and Bucks County Technical High School for the 21st Century Community Learning Centers Cohort 11, for the period October 3, 2022 to September 30, 2027 at a fee not to exceed \$55,436 per year, funded through the 21st Century Community Learning Centers Cohort 11 grant. (Addendum attached)

Board members unanimously approved the motion (9,0,0).

8. CORRESPONDENCE

Mrs. Rendeiro discussed the notification received that beginning October 1, 2022, BCTHS will be able to provide free breakfast for each student. Lunches will remain as is, whereby you still need to apply for free or reduced lunch if you qualify in order to receive free or reduced pricing on the school lunch.

9. OTHER BUSINESS

None

10. PUBLIC COMMENT

A. Public Comment on Non-Agenda Items

None

11. NEXT MEETING: The next Joint Board Committee Meeting will be held on October 24, 2022 at 7:00 p.m. in the Board Room.

12. ADJOURN

A. Adjourn

Recommended Action: Motion to adjourn

A motion was made by Donna Getty, seconded by Adam Kovitz, to adjourn the meeting at 7:40 p.m. Board Members unanimously approve the motion (9,0,0).