

Joint Board Committee Meeting at 7:30pm in the Board Room at the Bucks County Technical High School on Monday, August 22, 2022

Generated by Diane Pallotta on Tuesday, August 23, 2022

MEMBERS IN ATTENDANCE - Present (10)

Kellie Buchanan, President, Bristol Township School District
Kim Rivera, 1st Vice President, Bensalem School District
Donna Getty, 2nd Vice President, Morrisville School District
John Allen, Neshaminy School District
Brianna Curran, Bristol Borough School District
Jeannine Delwich, Pennsbury School District (Alternate)
Donna Kelly, Bristol Township School District
Adam Kovitz, Neshaminy School District
David Murray, Morrisville School District
Gary Sanderson, Pennsbury School District

MEMBERS ABSENT - Absent (2)

Steven Cullen, Bristol Borough School District
Heather Snyder, Bensalem School District

ALSO IN ATTENDANCE

Dr. Leon Poeske, Administrative Director
Henry DeGeorge, Assistant Director
Sharon Rendeiro, Business Administrator/Board Secretary
Ellis Katz, Solicitor (Virtual)
John Haney, IT Supervisor
Theresa Prato, BCTSEA President

1. OPENING OF MEETING

A. Call to Order

The meeting was called to order at 7:30 p.m.

B. Pledge of Allegiance

C. Approve Agenda

Recommended Action: Motion to approve the agenda as presented.

A motion was made by Gary Sanderson, seconded by Donna Getty, to approve the agenda as presented. Board Members unanimously approved the agenda (10,0,0).

D. Opening Remarks

Mrs. Buchanan announced that an Executive Session was held prior to the meeting to discuss personnel issues.

2. REPORTS

A. Professional Council Report

None

B. Administrative Director's Report

Dr. Leon Poeske, Administrative Director, referred to Student Accounting, the Bucks County Technical High School Newsletter and newspaper articles relative to the Technical School and upcoming events.

C. Committee Reports

PIA Committee

- Mrs. Rivera advised that PIA met this evening. Discussed were the Action Items on the agenda for approval and a discussion on the Health and Safety Plan, and an update on the Building Renovation Project.

Audit Committee

- Mrs. Buchanan advised that the Audit Committee met in the morning with the Auditor. Discussed any areas that were of a concern to the Board, prior to the Audit commencing.

3. PUBLIC COMMENT

A. Public Comment

None

4. MINUTES

A. Approve minutes from June 27, 2022.

Recommended Action: Recommend the Board approve the minutes of the June 27, 2022 meeting.

A motion was made by John Allen, seconded by Gary Sanderson, to approve the minutes of the June 27, 2022 meeting. Board members unanimously approved the minutes (10,0,0).

5. FINANCIALS

A. Financial Reports

Recommended Action: Recommend the Board approve the Financial Reports, subject to audit, as per pp. C1 - C16, as attached.

A motion was made by Donna Getty, seconded by David Murray, that the Board approve the Financial Reports, subject to audit, as per pp. C1 - C16. Board members unanimously approved the motion (10,0,0).

B. Bills and Electronic Payments

Recommended Action: Recommend the Board approve that an order be drawn on the treasurer for payment of the properly approved bills and electronic payments in the amount of \$1,574,377 and release salaries, subject to audit, as per pp. D1 - D44.

A motion was made by Donna Getty, seconded by David Murray, that an order be drawn on the Treasurer for payment of the properly approved and electronic payments in the amount of \$1,574,377 and release salaries, subject to audit, as per pp. D1 - D44. Board Members unanimously approved the motion (10,0,0).

6. OLD BUSINESS

A. Old Business

None

7. NEW BUSINESS

A motion was made by Gary Sanderson, seconded by Kim Rivera, to combine and approve motions A-V and approve the following recommendations:

A. Accept Resignations

Recommended Action: Recommend the Board accept the resignation of Spanish teacher, Douglas Smith, with an effective date of August 22, 2022.

Recommend the Board accept the resignation of English teacher, Nicole Fix, with an effective date of September 20, 2022.

Recommend the Board accept the resignation of Cosmetology Instructor, Karen Nemia, effective August 22, 2022.

B. Approve Revised Retirement Date

Recommended Action: Recommend the Board approve the revised retirement date for Pupil Services Supervisor, Kevin Gentilcore, from August 15, 2022 to October 28, 2022.

C. Unpaid Leave of Absence Extension

Recommended Action: Recommend the Board approve the extension of the unpaid leave of absence for Instructional Facilitator, Susan Haas, through November 17, 2022.

D. Approve Transfers

Recommended Action: Recommend the Board approve the transfer of long term substitute Math teacher, Daniel Mitchell, to Math teacher, to replace Barbara Chatot, on Column B, Step 1, at an annual salary of \$54,787, effective with the start of the 2022-2023 school year, pending completion of new hire paperwork.

Recommend the Board approve the transfer of Jason Taylor from Security Monitor/Driver to Management Assistant, at an hourly rate of \$26.09, to replace John Yeager, effective August 23, 2022.

Recommend the Board approve the transfer of Angela Pallotta from Main Office Secretary to Administrative Secretary - Assistant Principal, at an hourly rate of \$22.08, effective August 23, 2022.

Recommend the Board Approve the transfer of Ireland Dopson from part-time Facilitator to temporary full-time Facilitator, at a rate of \$15.81 to replace Susan Haas through November 17, 2022.

Recommend the Board approve the transfer of Brianna Finley from Substitute Cosmetology Teacher to part-time Instructional Facilitator to replace Janet Weyna, at an hourly rate of \$15.81, effective August 29, 2022.

Recommend the Board approve the transfer of Lisa Mayo from Entrepreneurship & Small Business Development to English Teacher, Column G, Step 12, to replace Nicole Fix, date to be determined.

E. Approve Corrected Employment Motion

Recommended Action: Recommend the Board approve the employment of Robyn Wilusz (not Wiluzas) as a Certified School Nurse, to replace Denise Liberto, on Column E, Step Entry at an annual salary of \$63,839, effective July 1, 2022.

F. Approve Employment

Recommended Action: Recommend the Board approve the employment of Tammy Wood-Moghal as Supervisor of Pupil Personnel Services to replace Kevin Gentilcore, at an annual prorated salary of \$126,573, waiving the first year 95% requirement, effective October 3, 2022, per the Act 93 Agreement, pending criminal background checks and completion of new hire paperwork. (Addendum attached)

Recommend the Board approve the employment of Bryanna Hendrickson as a Long Term Substitute Guidance Counselor, to replace Kaitlyn Fala, on Column E, Step Entry, at a prorated annual salary of \$63,839, effective with the beginning of the 2022-23 school year to January 13, 2023, pending the completion of new hire paperwork. (Addendum attached)

Recommend the Board approve the employment of James Manganell as the Auto Technology Instructor to replace Byron Cesari on Column D, Step 7 at the annual salary of \$74,796 effective August 23, 2022 pending criminal background checks and completion of new hire paperwork. (Addendum attached)

Recommend the Board approve the Mariana Makoon-Singh as Spanish Teacher to replace Doug Smith, on Column E, Step Entry, at an annual salary of \$63,839 effective with the start of the 2022-2023 school year, pending criminal background checks and completion of the new hire paperwork.

Recommend the Board approve the employment of Samantha Wilson as Cosmetology Instructor to replace Karen Nemia on Column A Step 3, at an annual salary of \$54,311, effective August 23, 2022, pending criminal background checks and completion of new hire paperwork. (Addendum attached)

Recommend the Board approve the employment of Mark Eberhardt as Long Term Substitute Social Studies, to replace Katelyn Hyland, on Column B, Step Entry, at a prorated annual salary of \$51,929 effective September 16, 2022 to December 31, 2022, pending criminal background and completion of new hire paperwork. (Addendum attached)

Recommend the Board approve the employment of Andrew Amoroso as School Police Officer, at an hourly rate of \$30.00, effective August 22, 2022, pending criminal background checks and completion of new hire paperwork.

Recommend the Board approve the employment of Carrie Sherno as Main Office Secretary, to replace Angela Pallotta, at the hourly rate of \$17.52, effective August 23, 2022, pending Criminal Background check and completion of new hire paperwork.

Recommend the Board approve the employment of Judith Hodnett as a Cafeteria Worker at the hourly rate of \$15.00, effective August 23, 2022, pending criminal background checks and completion of new hire paperwork.

Recommend the Board approve the employment of James DiGuseppe, Sr., as an every day substitute Teacher, at the approved daily rate, effective with the of the 2022-2023 school year, pending completion of new hire paperwork.

Recommend the Board approve the employment of co-operative education student, Kevin Schmidt, as an Information Technology Assistant, at the approved Technology I student rate of \$13.00 per hour, retroactive to July 27, 2022 through June 30, 2023.

Recommend the Board approve the employment of Adult Education Evening School personnel for the Fall 2022 Semester, pending criminal background checks and completion of new hire paperwork. (Addendum attached)

Recommend the Board approve the employment of support staff for the after-school and Saturday discipline; the Student Attendance Program, Security, and for after-school and co-curricular evening activities, at the approved hourly rate of \$24.75 per the BCTSESPA Agreement. (Addendum attached)

Recommend the Board approve the employment of Transition Program students at the approved minimum wage rate for the 2022-2023 school year. (Addendum attached)

G. Approve Continued Employment

Recommended Action: Recommend the Board approve the continued employment of Instructional Facilitators for the 2022-2023 school year funded through the Carl D. Perkins Grant and the General Fund. (Addendum attached)

Recommend the Board approve the continued employment of Harris Martin, Caitlin Jenkins, and Jamie Trexler as everyday Building Substitute Teachers at the approved daily rate for the 2022-2023, effective with the start of the 2022-2023 school year.

H. Approve Hourly Rates for Special Events Staff

Recommended Action: Recommend the Board approve the hourly rates for the Auditorium Special Events Staff effective September 1, 2022, at no cost to the Board. (Addendum attached)

I. Approve Stipends

Recommended Action: Recommend the Board approve stipends for Department Chairpersons, Academy Chairpersons and Co-Curricular Advisors for the 2022-2023 school year, per the BCTSEA Salary Agreement. (Addendum attached)

Recommend the Board approve a stipend in the amount of \$650 for Lisa McWilliams to advise and guide Guidance Counselor, Jesse Rich, per the state approved mentor program, during the 2022-2023 school year.

Recommend the Board approve a stipend in the amount of \$650 for Lauren Almlof to advise and guide Special Education Teacher, Kacey Slack, per the state approved mentor program, during the 2022-2023 school year.

Recommend the Board approve a stipend in the amount of \$650, pro-rated for Angela Ponist to advise and guide long-term Substitute Guidance Counselor Bryanna Hendrickson, per the State approved mentor program, effective with the start of the school year, through January 13, 2023.

J. Approve Grants

Recommended Action: Recommend the Board approve the Pennsylvania Commission of Crime and Delinquency (PCCD) Grant for \$140,000 and the Pennsylvania Department of Education 21st Century Community Learning Centers (21st CCLC) Cohort 11 Grant in the amount of \$500,000.

Recommend the Board approve a \$140,000 grant from the Pennsylvania Commission on Crime and Delinquency (PCCD) per Act 55 of 2022, split equally among two components: 1) improve school mental health, and (2) enhance/improve physical safety and security. The grant is effective from August 1, 2022 through July 1, 2024. The request for purchases related to security planning and the purchase of security-related technology is based on safety needs.

Recommend the Board accept the 21st Century Community Learning Centers Cohort 11 grant, years one (1) through five (5) in the amount of \$500,000 per year, beginning October 1, 2022 and ending September 30, 2027.

K. Approve Bucks County Technical High School Comprehensive Plan

Recommended Action: Recommend the Board approve the 2022-2025 Bucks County Technical High School Comprehensive Plan. (Addendum attached)

L. Approve Participation in Conference

Recommended Action: Recommend the Board approve Machine Technology teacher, Mr. Chuck Raybold, participate in the Haas Technical Conference being held in Nashville, Tennessee from July 24 through July 28, 2022, as representative of Bucks County Technical High School. Approximate cost to the Board of \$500.

M. Approve Class of 2023 Senior Prom

Recommended Action: Recommend the Board approve the Class of 2023 Senior Prom to be held at the Merion in Cinnaminson, New Jersey on Friday, May 5, 2023.

N. Approve Class of 2023 Senior Trip

Recommended Action: Recommend the Board approve the Class of 2023 Senior trip from Sunday, May 21, 2023 through Friday, May 26, 2023 to Walt Disney World, Florida and Clearwater Beach, Florida, at

no cost to the Board, according to the Social Events and Class Trip Policy.

O. Approve Out of State Visits

Recommended Action: Recommend the Board approve School-to Career Coordinators, Walter Hansell and Ronald Martino, to travel to New Jersey for Cooperative Education business during the 2022-2023 school year.

P. Approve Field Trips

Recommended Action: Recommend the Board approve an educational field trip for Cosmetology students and three chaperones to attend the New York Hair Show at the Javits Convention Center in New York City on March 7, 2023, pending receipt of parental permission forms, at no cost to the Board. (date is subject to change)

Recommend the Board approve an educational field trip for the Reading Olympics Club and two chaperones to attend a Broadway show in New York City, NY on April 5, 2023, pending receipt of parental permission forms, at an approximate cost to the Board of \$125. (date is subject to change)

Recommend the Board approve an educational field trip for the School to Career coordinators and students to visit Penske Company in Pensauken, NJ, at no cost to the Board. Date to be determined.

Q. Approve Participation of Facilities Support Services in Community-Based Instruction

Recommended Action: Recommend the Board approve the participation of the Facilities Support Services class in a community-based instruction for the 2022-2023 school year, as an educational experience for Middletown Township and the Family Services Association of Bucks County.

R. Approve Services

Recommended Action: Recommend the Board approve the services of Jared Small as a volunteer for the 2022-2023 school year.

S. Approve Textbook

Recommended Action: Recommend the Board approve the use of the new Welding textbook, "Welding: Principles and Applications". (Addendum attached)

T. Approve School Breakfast and Lunch Prices

Recommended Action: Recommend the Board approve the student school breakfast price of \$2.25 and the student school lunch price of \$3.75 for the 2022-2023 school year.

Recommend the Board approve the adult breakfast price of \$2.75 and the adult lunch price of \$4.50 for the 2022-2023 school year.

U. Approve the 2022-2023 Student Handbook and Code of Conduct

Recommended Action: Recommend the Board approve the 2022-2023 Bucks County High School Student Handbook and Code of Conduct. (Addendum attached)

V. Approve Participation in Milk Bid

Recommended Action: Recommend the Board approve the participation of the Bucks County Technical High School in the Upper Merion Area School District Milk Bid for the 2022-2023 school year. This is the second year of a two-year Milk Bid ending August 2, 2023 with the award going to Cream-O-Land.

The Board unanimously approved the motion (10,0,0)

8. CORRESPONDENCE

A. None

9. OTHER BUSINESS

A. None

10. PUBLIC COMMENT

A. Public Comment on Non-Agenda Items

None

11. NEXT MEETING

A. The next meeting is scheduled for Tuesday, September 20, 2022.

12. ADJOURN

A. Adjourn

Recommended Action: Motion to adjourn

A motion was made by Jeannine Delwich, seconded by John Allen, that the meeting be adjourned at 7:37 p.m. Board members unanimously approved the motion (10,0,0).